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## SUBMISSION INFORMATION

See reverse for areas of interest, OHQ features, and review process.

Research articles submitted to the *Quarterly* should be 7,000 to 9,000 words, plus documentation. Shorter pieces (see “Other OHQ Features” on reverse) are also accepted. Manuscripts must represent original research and writing and should not be under consideration by any other publication. Authors should follow the *Chicago Manual of Style* (15th ed.) in matters of documentation and the treatment of words and abbreviations. Submissions of electronic files via email attachment sent directly to the editor are preferred. Authors are encouraged to submit photographs, sketches, charts, or other documents that could be used to illustrate the article.

Questions may be directed to the editor via phone or e-mail. Please do not send original photographs or irreplaceable materials. The editor will endeavor to reply to submissions in a reasonable amount of time, no longer than three weeks. If not, please get in touch. The double-blind peer review process usually takes two to three months.

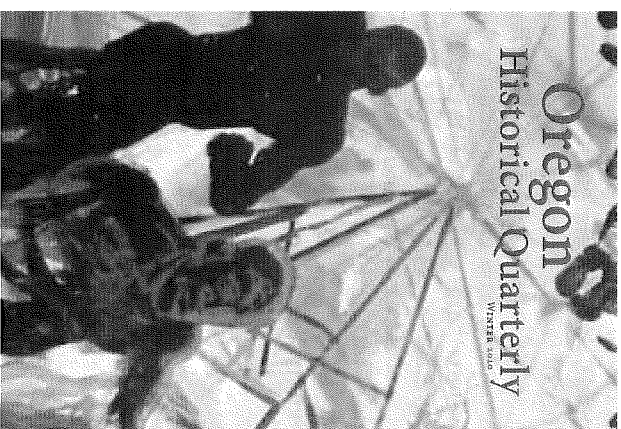


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## INFORMATION FOR AUTHORS



### THE JOURNAL OF RECORD FOR OREGON HISTORY

The *Oregon Historical Quarterly* — a peer-reviewed, public history journal — has been published continuously since 1900 by the Oregon Historical Society, an independent, nonprofit organization. *OHQ* brings well-researched, well-written history about Oregon and the Pacific Northwest to both scholars and a general audience. With a circulation of around 4,500, *OHQ* is one of the largest state historical society journals in the United States and is a recognized and respected source for the history of the Pacific Northwest region. *OHQ* enjoys a broader readership than many academic journals, finding a place in public, high school, college, and university libraries and in classrooms, as well as in the hands of individuals and families.

Each issue is heavily illustrated and contains research articles, book reviews, and other features, including primary documents, photo essays, interpretive essays, remembrances, and reviews of research collections. *OHQ* occasionally publishes special issues on a single theme, such as the Fall 2005 issue on the Stevens/Palmer treaties, the Winter 2007 issue on Celilo Falls, and the upcoming Fall 2012 issue on women and citizenship.

## AREAS OF INTEREST

*OHQ* aims to give readers documented analyses, interpretations, and narratives that can help them better understand Oregon's past. The journal welcomes articles and essays about the history of Oregon and the Oregon Country in the broadest sense, including manuscripts dealing with history and historiography, folklore, art, literature, sociology, anthropology, and scientific fields. Subjects should address some aspect of regional history that is tied to present-day Oregon or the historic Oregon Country. *OHQ* especially seeks to encourage scholarship that increases knowledge about peoples who have not yet received lengthy, sustained attention from historians. Submissions that have new perspectives or take an interpretive, thematic approach to large questions are welcome. The editor is happy to talk with any prospective author about manuscript ideas.

## REVIEW AND PUBLICATION PROCESS

The editor reviews all submissions to determine their appropriateness for the journal and to identify appropriate experts to serve as peer referees. If submissions lack adequate documentation or a central, guiding idea, they may be returned for revision before being sent to referees.

Manuscripts undergo a peer review process that generally takes two to three months. At least two expert referees read the manuscript and make recommendations about publication and revision. To ensure fair and honest evaluations, authors' and referees' names are not revealed to each other. Referees may recommend sources or questions to consider, ask for clarification of confusing passages, or correct misleading emphases or factual errors; authors will be asked to address these suggestions in revision. On the basis of the referees' reports, the manuscript will be accepted for publication once revisions are made to address referees' comments, or it will be returned with suggestions for more substantial revision. The editor guides and advises authors throughout the review process.

Once a manuscript is accepted, a publication date will be set and a contract issued. Authors have the opportunity to review and correct copy-edited manuscripts and page proofs. *OHQ* editorial staff assist with photo research and citation and fact checking. Authors receive three copies of the issue in which their article appears.

## BOOK REVIEWS

*OHQ* reviews books on Oregon history, broadly construed, and works that consider the larger questions of Pacific Northwest and western history. Reviewers for *OHQ* represent a mix of new and established scholars and others who have expertise in their fields. If you are interested in writing book reviews for *OHQ*, send an e-mail message or letter to the editor, listing your areas of expertise and related research

or publications and providing your contact information. *OHQ* does not accept unsolicited reviews.

## OTHER OHQ FEATURES

*OHQ* includes features that allow readers and authors to range beyond the research article format, addressing provocative questions or considering research materials and their use. Contact the editors for more information.

*Oregon Voices and Oregon Places.* These shorter, researched essays or photo essays are written in a more popular style, with a minimum of citations. Oregon Voices document people and interpret their lives through memoir, essay, interviews, and other forms. Oregon Places are heavily illustrated essays that investigate historic places, events, and landscapes in Oregon. Topics might include analyses of built and natural landscapes, historic rehabilitation efforts, architectural patterns, and descriptions of cultural events.

*Primary Documents.* Reproductions of diaries, letters, oral histories, and other primary documents include introductions that offer historical background and interpretation to help readers understand the context and importance of the document.

*Research Files.* Designed to encourage researchers to dig into under-used collections, these short essays are generally written by archivists, curators, or librarians. Each essay describes the collection, analyzes its importance, indicates the range of items it contains, suggests how to use it, and lists additional resources.

*Local History Spotlights.* Designed to highlight programs, events, and projects undertaken around the state that educate and draw attention to the history of particular places, Local History Spotlights are short pieces of 750 to 1,500 words, accompanied by one to two photographs.

*Review and Reflection Essays.* These essays encourage historians to reflect on the process of writing their own recently published books or to review small groups of Oregon history books published at any time, giving readers the opportunity to consider how the work of history is done and how it stands up over time.

## PRIZES

The Joel Palmer Award, carrying a \$300 prize, is given annually to the author of the best article published in the *Oregon Historical Quarterly*. Articles are judged on overall conception, strength of research, and readability.

*Oregon Historical Quarterly*  
Annual Report, 2011 — December 2011

DATE: December 6, 2011

TO: Editorial Advisory Board, *OHQ*  
Board of Trustees, OHS  
Executive Director, OHS

FROM: Eliza Canty-Jones, Editor

Annual Review

The *Oregon Historical Quarterly* enjoyed a successful year in 2011. It has provided scholars and the general public new information, new interpretations, and engaging writing in a high-quality publication. The journal continues to be staffed by a single full-time Editor and a graduate student, the Rose Tucker Fellow, who works 360 hours during the academic year and 120 hours as an Editorial Assistant during the summer. Eliza Canty-Jones has been with the journal since 2003 and is in her fourth year as Editor. Heather Petrocelli is in her second year as Rose Tucker Fellow and is working toward her MA in history at Portland State University. She is a meticulous fact-checker and photo researcher, and I hope the journal will have the opportunity to consider for publication her work on the development of the Center for the Moving Image at PSU. The journal is also supported by several volunteers, including William G. Robbins, who serves as Book Review Editor; Abby Dawson and Marvin Dawson, who are responsible for administrative tasks including managing book reviews; Mary Oberst, who proofreads each issue; and Tom Comerford, who assists with proofreading and office tasks. OHS staff in membership and financial departments support the journal as well.

Having experienced some inconsistency in 2010, the journal's major goal for 2011 has been to re-stabilize, offering consistent quality and diversity in each issue. In 2009 and 2010, the Oregon Historical Society experienced extreme financial despair, resulting in severely restricted access to the research library and public discussion of the possibility of closure. Both negatively affected the journal. Successful passage in November 2010 of a Multnomah County levy that will fund the institution for five years allowed us to regain a foothold on our work. *OHQ* abruptly reduced its total page count to 136 per issue in 2010, published only 16 articles during that volume year, and received only 28 manuscript submissions during that year. The number of book reviews published in each issue ranged from 8 to 16. The current year has been a marked improvement. While we have kept issues to 136 or fewer pages, we are averaging 5.5 articles per issue and, to date, have received 34 submissions. Book reviews published in 2011 range from 9 to 10 in each issue.

I have continued to work closely with historians, scholars, and students, and I plan to prioritize outreach in 2012, with a goal of substantially increasing submission numbers. In October, I attended the annual Western History Association conference in Oakland, California, and that conference offered many excellent opportunities for soliciting manuscripts. For several decades, the Washington State Historical Society collaborated with other organizations to host a general, regional history conference. The conference's focus on women's history in 2010 and complete absence in 2011 make the work of identifying and engaging with regional historians more difficult. I will work to attend additional conferences in 2012, and I have urged members of the Editorial Advisory Board to keep me informed of those they believe will be of interest to the journal and also to continue to solicit submissions for OHQ.

In 2007, the journal's staffing was reduced to 1 FTE, split between an Editor and Production Editor for the first half of the year and then combined to one Editor position after that time. The reduction in staff has negatively affected the journal, which not only requires at least two professional editors to review manuscripts and prepare them for publication but also relies on robust outreach to authors around the state and beyond. The sharp reduction in submission numbers since 2007 is in part a result of the reduction in staffing. Outreach to academics working in a variety of fields, acquisition editors at scholarly presses, and authors in a range of venues across Oregon is crucial to the journal's success in its mission to bring well-researched, well-written history about Oregon and the Pacific Northwest to both scholars and a general audience. The Editor will work closely with the OHS Executive Director over the next year to develop a plan to fully staff the journal.

During 2011, the *Quarterly's* Editor was deeply involved in the process of creating a new strategic plan for the Oregon Historical Society. The plan includes several goals for the journal, almost all drawn from directives set forth by the Editorial Advisory Board during its semiannual meetings with the Editor. The plan has one major objective for the journal: Increase readership of the *Oregon Historical Quarterly* and demonstrate its relevance across Oregon. That objective is to be accomplished by maintaining quality, increasing variety, and engaging with diverse partners and contributors; publishing special issues that clearly articulate relevance of their subjects in the present; and working with JSTOR to increase access to OHQ articles. Success is to be determined via measurements such as: average of 6 articles published in each regular issue; development and use of a tracking system to aid in determining variety; successful implementation of features, such as Local History Spotlights, that provide high-quality content in short format; positive annual review by the OHQ Editorial Advisory Board; establishment of discussion events at OHS and other venues that feature OHQ authors; publication of 3 special issues by the end of 2016 with sale of at least 250 additional copies of each; discussion of special issues in at least one external media outlet; and an annual increase of JSTOR payments by at least \$750. The plan also calls for OHQ to be further integrated into OHS' collections and outreach work, setting goals for published articles that draw from connections with regional history departments, highlight work of affiliates and other organizations, and introduce readers to new OHS collections.

Our work with JSTOR began to produce measurable results in 2011. The *Quarterly* was a long-time member of the History Cooperative, an online resource that made current journal content available to readers and researchers (in OHQ's case, free of charge). Having determined that the History Cooperative model was financially unsustainable, members worked closely with JSTOR to create an alternative. JSTOR is a non-profit service that helps scholars, researchers, and students find and use a wide range of content through a digital archive of over 1,000 journals and other scholarly publications. Individuals and libraries access JSTOR's services through a range of subscription options. OHQ joined several journals in signing on with JSTOR's Current Scholarship Program (CSP), which offers individual and institutional subscribers the opportunity to receive the journal in digital format. Almost 100 OHS members have made the switch to an on-line subscription, and JSTOR has signed on or renewed 40 institutional subscribers. Our relationship with JSTOR also includes offering the digitized complete back run of the journal to individuals and institutions. Both these agreements resulted in revenue totaling approximately \$6,500 in 2011. Our relationship with JSTOR ensures long-term preservation of the digitized journal and makes OHQ available to researchers, readers, and libraries alongside hundreds of other scholarly journals, dramatically increasing our online presence. The marketing work done by JSTOR may help reverse the gradual decrease in institutional subscriptions we have seen over the past few years. It should be noted that, while the digital delivery reduces some printing expenses, the labor necessary to create the journal's content and look will not be reduced.

Listed below are some numbers that may be of interest as well as two graphs that are intended to allow us to track trends in OHQ's range of coverage over a period of time. As we track this data over the next few years, we will begin to see patterns in OHQ coverage that reflect both our own work and the field as a whole. Please note that the graphs below are just a beginning, and they are included here to indicate an ongoing process rather than a final outcome. The tracking process will help the editor and advisory board assess the outcomes of editorial policy and plan for the journal's future direction. The data also can help the institution as a whole envision new areas of focus. The categories are drawn from OHS's Oregon History Project, and the graphs were created by an intern who read articles and categorized them during the summer of 2011. Research articles are listed as "Front Content" and all other articles (such as Oregon Voices, Research Files, etc.) are listed as "Back Content."

Manuscripts submitted to OHQ:

2005: 56

2006: 52

2007: 55

2008: 33

2009: 42

2010: 28

2011: 34

Articles published in OHQ:

2005: 28

2006: 30

2007: 44 (Celilo Falls special issue included an above-average number of articles)

2008: 24

2009: 24

2010: 16

2011: 23

Average cost per copy (printing, mailing, and permissions)

2009: \$2.20

2010: \$2.00

2011 to date: \$1.82

\*In 2011, our printer, Allen Press, suggested an alternate paper that has reduced costs while maintaining quality. We have also taken advantage of some digital processing tools that reduce expenses

Average number of copies printed:

2009: 4447

2010: 4288

2011 to date: 4185

Institutional Subscriptions (print):

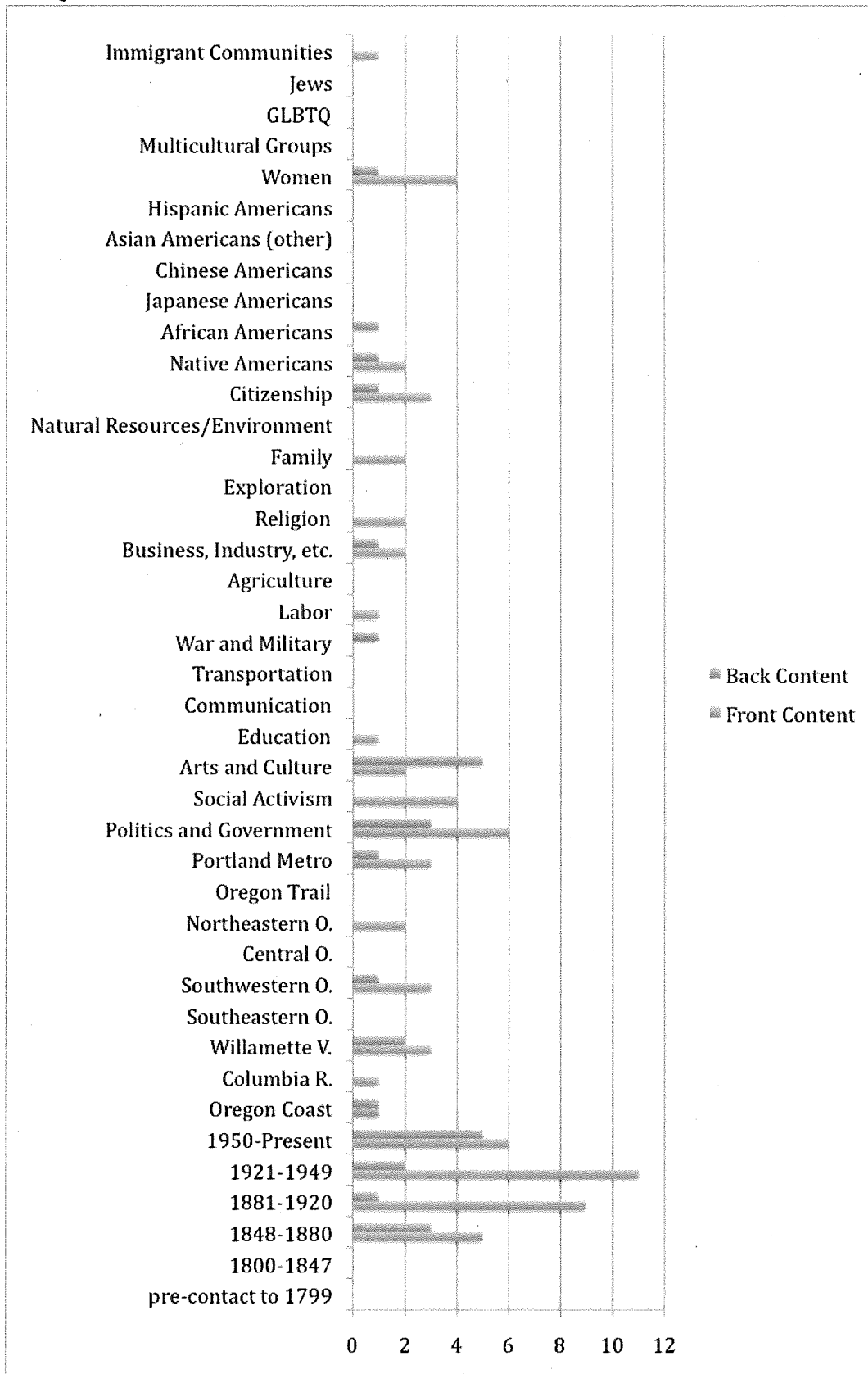
2008: 234

2009: 222

2010: 195

2011 to date: 82 (most renew in December)

OHQ Content 2009



OHQ Content 2010

