

## DRAFT



September 7, 2012

### MEMORANDUM

TO: LPSCC's Executive Committee

FROM: LPSCC's Communications Committee  
(Karen Gray, Committee Chair and Superintendent, Parkrose School District; Presiding Judge Nan Waller; and Suzanne Hayden, Executive Director, Citizens' Crime Commission)

RE: Approval of a Revised Communications Plan and Recommendations for LPSCC's Internal Communications and Problem-Solving Strategies

---

LPSCC's current Communications Plan was developed by the Communications Committee and approved by LPSCC's Executive Committee in September 2011. That plan focused on LPSCC's external communications with the public and with public safety stakeholders.

The Communications Committee now seeks the Executive Committee's approval of revisions to LPSCC's Communications Plan and a set of specific recommendations that focus on internal communications among LPSCC's members, committees and workgroups. The purpose of the revised Communications Plan and the following recommendations is to promote more effective, collaborative problem-solving and policy making by the Executive Committee.

The revised Communications Plan accompanies this memorandum with proposed revisions highlighted in blue. The Communication Committee also submits the following recommendations for approval by the Executive Committee:

- The Executive Committee should devote some of its regular meetings or special work sessions to critical systemic issues that impact the cost-effectiveness of Multnomah County's criminal justice system and the public safety of its citizens. Priority should be given to issues that affect and involve all justice system agencies. Meetings or work sessions should be guided by a set of problem-solving methods and protocols developed by the Communications Committee and approved by the Executive Committee. The current rate of Emergency Population Releases from the county jail should be the first critical systemic issue addressed by the Executive Committee.
- The Executive Committee should hold a one-day Retreat in place of its regular meeting in December 2012 to review LPSCC's organization, functions and practices.
- The Executive Committee should direct the Communications Committee to develop protocols for LPSCC's committees and workgroups to communicate more effectively with the Executive Committee, and for the Executive Committee to monitor and assess the effectiveness of those committees and workgroups.