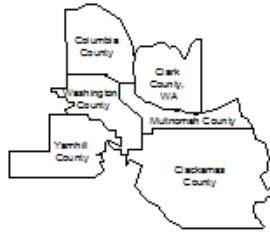




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: December 1, 2020

Approved by Planning Council: January 5, 2021

Grantee: Multnomah County Health Department



Portland Area HIV Services Planning Council
MEETING MINUTES

Tuesday, December 1, 2020, 4:00 pm – 6:00 pm
 Virtual Zoom Meeting

AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	<p>Emily Borke called the meeting to order at 4:00 PM.</p> <p>Lorne James shared a Land Acknowledgement (see slide).</p>
Welcome & Logistics	<p>Lorne James welcomed everyone to the Planning Council meeting. Aubrey Daquiz reviewed meeting logistics.</p> <ul style="list-style-type: none"> • Please say your name each time you speak • Please “raise your hand” or type questions in the chat box • We will mute and unmute folks as needed during the meeting • If you're calling in (and not able to view Zoom), please mute yourself to minimize background noise, unless you have a question / comment
Candle Lighting Ceremony	<p>Erin Waid led the lighting of the ceremonial candle in memory of one of her first patients, “D,” who will be remembered for his outgoing attitude, humor, and willingness and ability to educate students.</p>
Introductions	<p>Emily Borke conducted a chat roll call of Planning Council members and staff. Attendees introduced themselves in the chat: name, pronouns, role or affiliation, conflicts, and one word check in. Emily and Lorne shared the Council Participation Guidelines.</p>
Announcements	<p>Announcements: See slides.</p> <ul style="list-style-type: none"> • Reminder – we operate on the Consensus Model • Today is World AIDS Day. Thanks for joining us! • Reminder - meetings are recorded to ensure accurate minutes. • World AIDS Day events can be found here: https://www.worldaidsdaynw.org/events <ul style="list-style-type: none"> ○ Julia: Partnership Project and PSU Queer Resource Center showing film “Endgame – AIDS in Black America” at 6:00 pm. Info in chat. ○ Robert: “Trans Positive” on KBOO tonight at 6:00pm ○ EMO Day Center having event tonight • Multco Board of County Commissioners addressing WAD proclamation on Thurs. 12/3, can listen in online (starting at 2:29:00)
World AIDS Day Reflection	<p>Reflection & Activity: Individuals reflected on what World AIDS Day means to them, took time to reflect silently, write, or draw, then were invited to share out to the group.</p>
Mindful Moment	<p>Emily shared a mindful moment.</p>

Item **	Discussion, Motions, and Actions
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the November 3, 2020, meeting were approved by unanimous consent.</p>
Public Testimony	No public testimony.
Contingency Planning	<p><i>Presenters: Jesse Herbach, Erin Butler, Greg Fowler, Jace Richard, Jamie Christianson</i></p> <p><i>Summary of Discussion:</i> See spreadsheet.</p> <p>We are planning for Fiscal Year starting March 2021 Recap - In August, we submitted our proposal:</p> <ul style="list-style-type: none"> • 3.4% across all service categories for COLA & COVID • \$8,650 in housing for Clark County • \$13,000 in Food • \$10,000 in Emergency Financial Assistance <p>Contingency planning – PC priorities (not specific numbers) for 3 scenarios</p> <ul style="list-style-type: none"> • Decrease • Flat funding • Increase of 1-4% <p>At last meeting, breakout groups began discussing priorities Reminder: If you use a specific strategy for one scenario, you should use it for all of them</p> <p>Small groups met for 35 minutes, then came back and shared out proposals from each group. Based on the initial alignment, we began to finalize plans. Will complete in January.</p> <p>Blue group – Jace</p> <ul style="list-style-type: none"> • Increase – keep categories based on priorities we saw, in order. COLA, Food, EFA, then housing, in that order. • Flat – keep funding same as this year • Decrease – hold harmless housing, food & EFA. Proportionate decrease across all other categories. <p>Green group – Greg</p> <ul style="list-style-type: none"> • Increase – initially prioritize housing, food, EFA (no strong priority of which to fund first). After that, proportionally across others. • Flat – keep funding same • Decrease – hold harmless items not getting Part B funding. Decrease proportionally across those getting part B. <p>Red group – Michael</p> <ul style="list-style-type: none"> • Increase – took \$5K each from MCM and NMCM to fund EFA, gave increase across the board everywhere else • Flat – removed money in order to fund EFA (a little from everywhere) • Decrease - took \$5K each from MCM and NMCM to fund EFA, decrease across the board everywhere else

Item**	Discussion, Motions, and Actions	
	<p>Flat funding scenario discussion</p> <ul style="list-style-type: none"> • Q for red group: this \$10K is in addition to \$50K from Part B? • A: No, this was not considered. • Flat funding decision: keep funding same as this year • Red group proposals updated to not include adjustments to fund EFA. <p>Increase and Decrease scenarios will be revisited in January.</p>	
<p>Mid-Year Scorecards / Program Updates</p>	<p><i>Presenter: Jesse Herbach</i> <i>Summary of Discussion:</i> See scorecards and slideshow.</p> <ul style="list-style-type: none"> • Programs continue to adapt their open hours based on COVID guidance • All programs currently providing some level of in person and/or telehealth services • Spending has been generally on target <p>Questions on scorecards?</p> <ul style="list-style-type: none"> • Question: EFA (Part B) is not very much spent during first part of year – why is that? • Answer: <ul style="list-style-type: none"> ○ Both Part A and Part C received CARES funding (which expires December 31) and has been used for these types of things – phones, tents, sleeping bags. ○ This doesn't include fall/winter yet, when programs tend to run out of money. ○ Unspent Part B funds can possibly roll over into next fiscal year, which is not true for other sources (including CARES) 	
<p>Eval and Closing</p>	<p><i>Presenter: Emily Borke & Lorne James</i> <i>Summary of Discussion:</i> See slideshow.</p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p>Please complete the evaluation form.</p>	
<p>Time of Adjournment</p>	<p>6:00 PM</p>	
<p>Community Garden Items</p>	<p>QUESTION/COMMENT - None</p>	<p>RESPONSE – NA</p>

ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke (Council Co-Chair)	X		Heather Leffler	X	
Erin Butler		E	Matthew Moore		L
Tom Cherry	X		Scott Moore	X	
Jamie Christianson	X		Laura Paz-Whitmore		L
Carlos Dory	X		Bert Partin	X	
Michelle Foley	X		Sandra Poon	X	
Greg Fowler	X		Diane Quiring	X	
Dennis Grace-Montero		E	Jace Richard	X	
Shaun Irelan	X		Michael Thurman-Noche	X	
Lorne James (Council Co-Chair)	X		Robert Thurman-Noche	X	
Chris Keating		E	Erin Waid	X	
Toni Kempner	X		Sam Wardwell	X	
Robert Kenneth	X		Joanna Whitmore	X	
Julia Lager-Mesulam	X		Abrianna Williams	X	
PC Support Staff			Guests		
Lisa Alfano			Kevin Hockley, Optum	X	
Laura Bradley	X		Erin Parrish	X	
Aubrey Daquiz	X		Tara Raoufi, Janssen	X	
Jenny Hampton (Recorder)	X		Dennis Torres (Community Liaison, Gilead)	X	
Jesse Herbach	X				
Amanda Hurley	X				
Jenna Kivanç					
Marisa McLaughlin					
Kim Toevs					

* A = Unexcused Absence; E = Excused Absence; L = On Leave