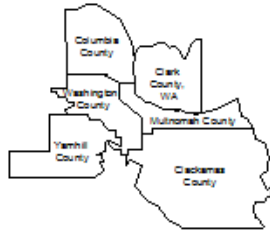




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: January 5, 2021

Approved by Planning Council: February 2, 2021

Grantee: Multnomah County Health Department



Portland Area HIV Services Planning Council
MEETING MINUTES

Tuesday, January 5, 2021, 4:00 pm – 6:00 pm
 Virtual Zoom Meeting

AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	<p>Emily Borke called the meeting to order at 4:00 PM.</p> <p>Lorne James shared a Land Acknowledgement (see slide).</p>
Welcome & Logistics	<p>Lorne James welcomed everyone to the Planning Council meeting. Aubrey Daquiz reviewed meeting logistics.</p> <ul style="list-style-type: none"> • Please say your name each time you speak • Please “raise your hand” or type questions in the chat box • We will mute and unmute folks as needed during the meeting • If you're calling in (and not able to view Zoom), please mute yourself to minimize background noise, unless you have a question / comment • Meeting is recorded for accurate meeting minutes.
Candle Lighting Ceremony	<p>Jamie Christianson led the lighting of the ceremonial candle in memory of her uncle, who passed in 2015. This is to honor all of those whose lives we have lost at too early an age.</p>
Introductions	<p>Emily Borke conducted a chat roll call of Planning Council members and staff. Attendees introduced themselves in the chat: name, pronouns, role or affiliation, conflicts, and one word check in. Emily and Lorne shared the Council Participation Guidelines.</p>
Announcements	<p>Announcements: See slides.</p> <ul style="list-style-type: none"> • 2/7 is National Black HIV/AIDS Awareness Day • Point in time homeless count not happening this year – asking for a waiver due to COVID <p>Reviewed 2020-2021 Meeting Schedule / Plan (see slide)</p>
Mindful Moment	<p>Emily shared a mindful moment.</p>
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the December 1, 2020, meeting were approved by unanimous consent.</p>
Public Testimony	<p>No public testimony.</p>
Finalize Contingency Planning	<p><i>Presenters: Jesse Herbach, Erin Butler, Greg Fowler, Jace Richard, Jamie Christianson</i></p> <p><i>Summary of Discussion:</i> See slides and spreadsheet.</p>

Item**	Discussion, Motions, and Actions
	<p>Contingency planning – PC priorities (not specific numbers) for 3 scenarios</p> <ul style="list-style-type: none"> • Decrease • Flat funding • Increase of 1-4% <p>At the December meeting, we made the decision for flat funding to keep funding same as this year</p> <p>Updates to Red Group scenarios:</p> <ul style="list-style-type: none"> • Increase option changed to “First fund EFA, then increases to others.” • Decrease option changed to match Green group: “Hold harmless items not getting part B funding. Decrease proportionally across Part B.” <p>Increase</p> <ul style="list-style-type: none"> • Suggestion: go with Green scenario • For small increases, it will be easier and more impactful to fund housing, food, EFA • Comment: importance of COLA for supporting direct staff, cost increases • Decision: Initially prioritize (in order) food, EFA, housing; then COLA across the board. <p>Decrease (up to 3%)</p> <ul style="list-style-type: none"> • Housing receives Part B funds, but SW WA housing does not. • Blue Group trying to keep priorities aligned between increase and decrease scenarios. • One proposal: hold harmless Food and Housing, decrease others • Decision: hold harmless Housing and service categories that don’t get Part B funding; proportionate decrease across other categories.
<p>20-21 Spending Update / Reallocations</p>	<p><i>Presenter: Jesse Herbach</i> <i>Summary of Discussion:</i> See slideshow and spreadsheet.</p> <p>2020-2021 Spending Update</p> <ul style="list-style-type: none"> • Underspensing is due to staffing transitions and decreases in costs related to in-person services (such as transportation to and from appointments and psychosocial activities) • Additional funds are needed in Food and Medical • Also requesting that anything under \$10,000 go to Medical if there is any further money left over at the end of the year <p>Suggested reallocations</p> <ul style="list-style-type: none"> • Decreases from: <ul style="list-style-type: none"> ○ Mental Health ○ Medical Case Management / MAI ○ Substance Use Disorder Treatment (peers) ○ Psychosocial ○ Non-Medical Case Management • Increases to:

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	<ul style="list-style-type: none"> ○ Food - \$7,656 ○ Medical - \$83,545 ○ Permission for HGAP to move anything up to \$10,000 into Medical <ul style="list-style-type: none"> ● Decision: approved <p>Questions / comments: Q: How did we come to that specific amount for food? A: Provider says this is the amount that they could use</p>
<p>Quality Management Training</p>	<p><i>Presenter: Marisa McLaughlin</i> <i>Summary of Discussion:</i> See slideshow.</p> <p>Overview of quality management goals in the Portland TGA.</p> <p>Focusing on: Goal 2 – Improve culturally responsive data Goal 3 – Improved consumer involvement in QI efforts</p> <p>Questions: Planning Council recommendations on what is essential to accomplish in this next year? Any other ideas / feedback? Planning Council recommendations for Planning Council involvement and consumer role in these goals?</p> <p>See Jamboard</p> <p>Comments:</p> <ul style="list-style-type: none"> ● Expand guidance opportunities ● Access to technology – there is a widening gap between those with easy access to internet resources and those without ● Suggestion: PC work with affinity groups and government agencies to open up existing computer resources / facilities (libraries, CAP, CCC EAC). ● Some people did not have reliable internet service web cam and microphone ● Develop new post pandemic guidance to help agencies reintegrate in the community <p>Follow-up</p> <ul style="list-style-type: none"> ● Aubrey will send out an email after this meeting to allow for additional feedback
<p>Open Enrollment Update</p>	<p><i>Presenter: Joanna Whitmore, Emily Borke, Julia Lager-Mesulam</i> <i>Summary of Discussion:</i> See slideshow.</p> <p>Julia</p> <ul style="list-style-type: none"> ● Very successful open enrollment ● Enrolled 271

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	<ul style="list-style-type: none"> • 40 done by clients (with our assistance) • All but 2 completed remotely – phone or WebEx • 2 completed in person <p>Emily</p> <ul style="list-style-type: none"> • 264 enrollments • Did not reach 12 clients (some may not be in area any more) • Clinic experienced an outbreak during this time • Very successful open enrollment • Still work to be done <p>Joanna</p> <ul style="list-style-type: none"> • Thanks to community partners • On par with last 2 years • Roughly 11 clients that we were unable to reach for enrollment • Now asking for premium statements for those who get them (need 1 per year) • Need copies of insurance cards as well • Already initiated process for planning for 2022 open enrollment
<p>COVID-19 Vaccine Questions</p>	<p><i>Presenter: Amanda Hurley</i> <i>Summary of Discussion:</i> See slideshow.</p> <p>COVID-19 Vaccine Priority Groups Phase 1A is broken into 4 groups and includes the following:</p> <ul style="list-style-type: none"> • Group 1: Hospitals; urgent care; skilled nursing and memory care facility health care providers and residents; tribal health programs; emergency medical services providers and other first responders. • Group 2: Other long-term care facilities and congregate care sites, including health care providers and residents; hospice programs; mobile crisis care and related services; individuals working in a correctional setting; personnel of group homes for children or adults with intellectual and developmental disabilities. • Group 3: Outpatient settings serving specific high-risk groups; in-home care; day treatment services; non-emergency medical transportation. • Group 4: Health care personnel working in other outpatient and public health settings. <p>OHA has appointed a diverse group of community members to participate in their Equity-Focused Vaccine Advisory Committee. This committee will identify and prioritize these groups.</p> <p>Phase 1B shall include teachers, bus drivers, food processors, and other essential workers who drive our economy and support our community.</p> <p>Phase 1C shall include people with underlying health conditions, and people older than 65. Entire Phase 1a is 300-400K people vaccinated</p>

Item **	Discussion, Motions, and Actions	
	<p>Tomorrow there will be a Q&A session online</p> <p>Please send any questions to Aubrey or Amanda.</p>	
Eval and Closing	<p><i>Presenter: Emily Borke & Lorne James</i></p> <p><i>Summary of Discussion:</i></p> <p>See slideshow.</p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p>Please complete the evaluation: https://docs.google.com/forms/d/e/1FAIpQLSeQSNJO0b_zuYJxnzJ-dKYBW6-4FHWS3aNT1M7FDI9PAfilwg/viewform</p>	
Time of Adjournment	6:00 PM	
Community Garden Items	QUESTION/COMMENT - None	RESPONSE – NA

ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke (Council Co-Chair)	X		Heather Leffler	X	
Erin Butler		E	Matthew Moore		L
Tom Cherry	X		Scott Moore	X	
Jamie Christianson	X		Laura Paz-Whitmore		E
Carlos Dory	X		Bert Partin	X	
Michelle Foley	X		Sandra Poon	X	
Greg Fowler	X		Diane Quiring	X	
Dennis Grace-Montero		E	Jace Richard	X	
Shaun Irelan		E	Michael Thurman-Noche	X	
Lorne James (Council Co-Chair)	X		Robert Thurman-Noche	X	
Chris Keating		E	Erin Waid	X	
Toni Kempner	X		Sam Wardwell	X	
Robert Kenneth	X		Joanna Whitmore	X	
Julia Lager-Mesulam	X		Abrianna Williams		E
PC Support Staff			Guests		
Lisa Alfano			Kevin Hockley, Optum	X	
Laura Bradley			Erin Parrish		
Aubrey Daquiz	X		Tara Raoufi, Janssen	X	
Jenny Hampton (Recorder)	X		Dennis Torres (Community Liaison, Gilead)	X	
Jesse Herbach	X		Abby Welter, OR AETC	X	
Amanda Hurley	X		Tessa Robinson, Wash Co PH	X	
Jenna Kivanç			Leanne Neumann, Janssen	X	
Marisa McLaughlin	X		Wanda Vazquez, Janssen	X	
Kim Toevs					

* A = Unexcused Absence; E = Excused Absence; L = On Leave