

# Nondepartmental

## Budget for FY 2009

The Nondepartmental area consists of the Board of County Commissioners and its Chair; the Auditor; the County Attorney; the Public Affairs Office; non-County Agencies; independent County organizations; the County's ITAX transfer to school districts; and accounting entities. Fund level program offers also are shown here.

The executive budget makes the following changes in the Nondepartmental budget:

- \$24,200,000 in one-time General Fund resources is budgeted to retire debt related to the Mead, McCoy, and Donald E. Long facilities; to pay off Certificates of Participation issued for deferred maintenance on County buildings; and to pay off several small energy loans.
- The Chair's Office program is divided into the Chair's Office and the Office of the Chief Operating Officer, for no net increase in General Fund costs. An additional position is added with state Department of Corrections funding.
- A Public Safety Specialist auditor is added to the Auditor's Office to perform audits of the County's public safety programs and to provide timely assessments of public safety program costs and service outcomes.
- The Office of the Board has been increased to include the County's lobbyist and Economic Development coordinator positions.
- Payments to two non-County agencies have been moved into different budgets for FY 2009:
  - County support for the Regional Arts & Culture Council has been moved to the Department of County Management.
  - County support for Elders in Action has been moved to the Department of County Human Services.

These changes were made for better management and oversight of these pass-through payments.

<b>Budget Trends</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2008</b>	<b>FY 2009</b>	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	72.07	79.10	79.10	82.55	3.45
Personal Services	\$7,351,407	\$7,986,902	\$8,233,920	\$9,034,029	800,109
Contractual Services	\$43,310,608	\$28,194,474	\$29,066,468	\$31,709,976	2,643,508
Materials & Supplies	\$42,444,064	\$41,939,894	\$43,237,004	\$41,752,486	(1,484,518)
Capital Outlay	<u>\$403,334</u>	<u>\$16,878</u>	<u>\$17,400</u>	<u>\$363,135</u>	<u>345,735</u>
<b>Total Costs</b>	<b>\$93,509,413</b>	<b>\$78,138,148</b>	<b>\$80,554,792</b>	<b>\$82,859,626</b>	<b>\$2,304,834</b>

*Note: The above are direct operating expenditures. Totals do not reflect amounts in transfers, contingencies, and reserves. Program offers DO include transfers, contingencies, and reserves.*

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<b>Nondepartmental FY 2009 Summary by Program Offer</b>					
<b>Prog #</b>	<b>Name</b>	<b>FY 2009 General Fund Proposed</b>	<b>Other Funds</b>	<b>Total Program Cost</b>	<b>Total FTE</b>
<b><i>Operating Programs</i></b>					
10000	Chair's Office	\$1,171,262	\$0	\$1,171,262	8.10
10001	BCC District 1	459,800	0	\$459,800	3.80
10002	BCC District 2	419,800	0	\$419,800	4.00
10003	BCC District 3	459,800	0	\$459,800	3.50
10004	BCC District 4	459,800	0	\$459,800	3.00
10005	Auditor's Office	1,195,129	0	\$1,195,129	7.55
10006	Tax Supervising & Conservation Commission	279,727	0	\$279,727	2.40
10010	CCFC Child Abuse Prevention Services	0	179,874	\$179,874	0.00
10011	Family Economic Security	74,932	0	\$74,932	0.35
10012	Public Affairs Office	675,114	0	\$675,114	6.00
10013	County Attorney's Office	0	3,114,642	\$3,114,642	20.80
10014	Local Public Safety Coordinating Council	0	275,123	\$275,123	1.50
10015	Citizen Involvement Committee	174,880	0	\$174,880	2.00
10016	Convention Center Fund	0	23,000,000	\$23,000,000	0.00
10017	Capital Debt Retirement Fund	0	16,455,248	\$16,455,248	0.00
10018	General Obligation Bond Sinking Fund	0	17,217,474	\$17,217,474	0.00
10019	PERS Pension Bond Sinking Fund	0	43,017,288	\$43,017,288	0.00
10020	Equipment Acquisition Fund	0	363,135	\$363,135	0.00
10021	Revenue Bonds	0	5,211,500	\$5,211,500	0.00
10023	Multnomah County Schools	1,732,899	0	\$1,732,899	0.00
10024	Office of the Board	993,222	0	\$993,222	3.80
10025	Tax Revenue Anticipation Notes	880,000	0	\$880,000	0.00
10027	State Courts Facilities Costs	3,052,994	0	\$3,052,994	0.00
10028	Office of the Chief Operating Officer	379,118	183,526	\$562,644	3.00
10030	CCFC Child Care Quality	0	422,630	\$422,630	0.93
10032	Pass-Through Payments to East County Cities	5,578,474	0	\$5,578,474	0.00
10033	County School Fund	0	260,000	\$260,000	0.00
10035	Debt Buy-Down	24,200,000	0	\$24,200,000	0.00
10036	Public Safety Specialist	125,000	0	\$125,000	1.00
10008A	CCFC Planning & Community Engagement	0	783,580	\$783,580	3.32
<b><i>Nondepartmental Share of Joint Programs</i></b>					
72023	Personal Income Tax Collection	<u>324,826</u>	<u>0</u>	<u>\$324,826</u>	<u>5.00</u>
<b>Total Operating Programs</b>		<b>\$42,636,777</b>	<b>\$110,484,020</b>	<b>\$153,120,797</b>	<b>80.05</b>

# Nondepartmental

Administrative & Support Programs provide supervision or support to some or all of the operating programs above. Their costs are "spread" to the operating programs and are factored into the costs above. Note FTE were not "spread;" to get the total FTE, add both operating and administration and support FTE totals for the department total.

Prog #	Name	FY 2009 General Fund Proposed	Other Funds	Total Program Cost	Total FTE
<b><u>Administration &amp; Support Programs</u></b>					
10007	CCFC Administration	0	383,649	383,649	2.50
<b>Total Admin/Support Programs</b>		<b>\$0</b>	<b>\$383,649</b>	<b>\$383,649</b>	<b>2.50</b>

  

Prog #	Name	FY 2009 General Fund Proposed	Other Funds	Total Program Cost	Total FTE
<b><u>Other Program Offers and Information in this Section</u></b>					
25101	Mental Health Beginning Working Capital	0	4,693,820	4,693,820	0.00
<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>					
95000	Contingency & Reserves	38,437,262	37,666,691	76,103,953	0.00
<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>					
95001	General Fund revenues	362,029,086	0	362,029,086	0.00
<i>This program offer contains the budget for General Fund revenues. Expenses are budgeted in departments.</i>					

## Nondepartmental FY 2009 Summary of One-Time-Only Funds

Prog #	Name	FY 2009 General Fund Proposed	Other Funds	OTO Only General Fund	% OTO General Funds
10001	BCC District 1	459,800	0	\$40,000	9%
10003	BCC District 3	459,800	0	\$40,000	9%
10004	BCC District 4	459,800	0	\$40,000	9%
10035	Debt Buy-Down	24,200,000	0	24,200,000	100%
		<b>\$25,579,400</b>	<b>\$0</b>	<b>\$24,320,000</b>	<b>95%</b>

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Chair  
**Program Contact:** Ted Wheeler

**Program Characteristics:**

**Executive Summary**

The Chair develops and directs the vision, legislative activities, policy direction and strategic development for the leadership of Multnomah County as mandated by Home Rule Charter. The Chair develops the Executive Budget, has authority over litigation, contracts, bonds, and other instruments; appoints department directors, manages the Board agenda and makes appointments to citizen advisory boards and commissions. The Chair is a leader in setting and implementing policy development and defining the County's direction and priorities.

**Program Description**

The Chair directs a \$1 billion budget, six departments, hundreds of programs, and over 4500 FTE while aligning these resources across budget priorities. The Chair and his staff communicate with employees, labor unions, and the public to implement and support initiatives and policy recommendations to improve County government. The Chair supports effective planning and policy discussions, leads responsible fiscal management in an environment of reduced revenues, partners with the stakeholders in addressing public safety, health, human service and other county identified needs, while maintaining constructive and open relationships with other Elected Officials, both inside and outside of Multnomah County.

**Program Justification**

Effective management, clear leadership, supportive relationships, open and honest communication support the Chair's goals of rebuilding public confidence in County government, establishing effective work teams with the elected and appointment leadership, builds accountability, efficiency, and trust as cornerstone values of County operations. The development of performance standards and reporting requirements will improve accountability and transparency while informing policy direction and strategic decisions; the Chair will lead improved relationships and accountability with the Sheriff's office and staff to improve the management of public safety ; the County will continue to improve efficiency of County properties through the construction of an East County Justice Facility, and advanced planning of a downtown courthouse; the County will continue to lead discussion for a resolution of the long term funding issues with the bridges; and the continued focus on improving services to the citizens of Multnomah County.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Lead stakeholder groups in the creation and implementation of Chair' initiatives	0	0	0	0
Outcome	Improve relationships and perceptions of County Government*	0	0	0	0

**Performance Measure - Description**

\* 80% of the stakehlooders will rate the Chair's Office's overall performance as Very Good or Excellent.

**Legal/Contractual Obligation**

County Home Rule Charter

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$1,391,504	\$0	\$989,487	\$0
Contracts	\$2,000	\$0	\$0	\$0
Materials & Supplies	\$58,560	\$0	\$27,950	\$0
Internal Services	\$185,759	\$0	\$153,825	\$0
Subtotal: Direct Exps:	<b>\$1,637,823</b>	<b>\$0</b>	<b>\$1,171,262</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$1,637,823</b>	<b>\$0</b>	<b>\$1,171,262</b>	<b>\$0</b>
Program Total:	<b>\$1,637,823</b>		<b>\$1,171,262</b>	
Program FTE	11.00	0.00	8.10	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This is a General Fund-supported program.

**Significant Program Changes** **Significantly Changed****Last year this program was:** #10000A, Chair's Office

Two positions and associated costs have been moved into program offer 10028, the Office of the Chief Operating Officer.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** District 1  
**Program Contact:** Maria Rojo de Steffey

**Program Characteristics:**

**Executive Summary**

Multnomah County Commissioner Maria Rojo de Steffey is one of five elected officials, composing the governing body of Multnomah County.

**Program Description**

Commissioner Rojo de Steffey represents District One in Multnomah County. This area includes all of Multnomah County west of the Willamette River, Sauvie Island, and the inner eastside of Multnomah County. Commissioner Rojo de Steffey focuses on issues of concern to the community including regional transportation and the county's bridges, equitable services for the elderly, disabled and other vulnerable populations; economic development and sustainable practices for Multnomah County.

**Program Justification**

Commissioner Rojo de Steffey introduces legislation, provides Board oversight of the county budget process and sets policy for the administration of county government. She ensures county work is done in a transparent manner, providing opportunities for county residents to engage in operations. She listens to constituents' concerns and responds accordingly and in a timely manner.

All of the county-owned Willamette River Bridges are in Commissioner Rojo de Steffey's district. She is the lead policy maker in the efforts to sustain and repair the bridges and continues to work and collaborate with the rest of the Board of County Commissioners, the community and other elected officials in these efforts. A new Sauvie Island Bridge will be opened no later than the Summer of 2008. The only access to the island, this vital, economic link is a result of federal, state and local funds Commissioner Rojo de Steffey secured. She also assured successful progress to completion and communicated with the community regarding the various stages of progress.

Commissioner Rojo de Steffey has introduced and will be bringing forward a number of policies to stream line and improve county government: a bridge lighting policy, a Vital Aging Taskforce recommendation with Chair Wheeler, and a county-wide film and video policy for use of county property. She has also secured grant funding for a new eco-roof to be installed at the Central Library building in the Spring of 2008.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	New Sauvie Island Bridge	60.0%	90.0%	100.0%	100.0%
Outcome	Sellwood Bridge Planning - Environmental Impact Statement Process	50.0%	80.0%	100.0%	0.0%
Output	Vital Aging Taskforce Recommendation; advocate stable funding for seniors	50.0%	100.0%	100.0%	0.0%
Output	GLBTQ Meaningful Care Conference	0.0%	0.0%	100.0%	100.0%

**Performance Measure - Description**

The new Sauvie Island Bridge will be completed Summer of 2008. To secure federal and state funding for the Sellwood Bridge, an Environmental Impact Statement (EIS) must be completed. The County has undergone a two year Sellwood Bridge planning process, spear-headed by Commissioner Rojo, to complete the EIS.

The Vital Aging Taskforce was created to identify opportunities and recommendations for enhancing the independence, engagement, and contributions of older adults. The Taskforce recommendation will be presented to the Board.

The GLBTQ Meaningful Care Conference was created by Commissioner Rojo de Steffey. The conference is aimed at education on best practices for health care professionals. It will increase the LGBTQ cultural competence of medical and social services serving this community.

**Legal/Contractual Obligation****Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$341,144	\$0	\$363,416	\$0
Contracts	\$1,000	\$0	\$20,550	\$0
Materials & Supplies	\$11,100	\$0	\$16,147	\$0
Internal Services	\$49,886	\$0	\$59,687	\$0
Subtotal: Direct Exps:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Program Total:	<b>\$403,130</b>		<b>\$459,800</b>	
Program FTE	4.00	0.00	3.80	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This is a General Fund program.

**Significant Program Changes**

**Last year this program was:** #10001, BCC District 1

Commissioner Rojo de Steffey's term of office will end on December 31, 2008. This program offer funds the office for the remainder of her term and for the first six months of the new commissioner's term.



**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** District 2  
**Program Contact:** Jeff Cogen

**Program Characteristics:**

**Executive Summary**

Commissioner Jeff Cogen is one of five elected members that comprise the governing body for Multnomah County. Commissioner Cogen represents the citizens of District 2, which includes North and Northeast Portland.

**Program Description**

Commissioner Cogen and his staff are dedicated to improving the health and welfare of Multnomah County residents by spearheading creative, cost-effective and practical avenues to community improvement. Over the last year, Commissioner Cogen and his staff have worked diligently to introduce themselves to the community they serve and fight for programs and efforts that reflect our community's values.

In the past year, District 2 has successfully fought for stable funding for Multnomah County's School Based Health Centers, ensuring children have true access to primary care services. Commissioner Cogen and his staff have led groundbreaking efforts to change Multnomah County's operating practices to reduce pollution and waste. Commissioner Cogen led the charge to reform Multnomah County's Business Income Tax, ensuring that revenues remain stable through good economic years and bad.

This year, District 2 hopes to finalize an agreement for solar energy panels on county buildings, reducing our dependence on foreign oil and saving precious tax dollars. District 2 will also work more closely than ever with Multnomah County's Sustainability program to implement the newly approved green building and cell phone recycling policies.

**Program Justification**

Commissioner Cogen and his staff are accountable to the taxpayers of Multnomah County. Commissioner Cogen's staff is focused and clear their main purpose is to advance the people's agenda. Therefore, all communication with Multnomah County's constituents is conducted in a respectful open manner and concerns are responded to with haste.

By fostering an environment that responds to the needs of constituents, Commissioner Cogen and his staff have met with and spoken to hundreds if not thousands of Multnomah County residents who have shared their hopes, their goals and their needs. The staff works each day to incorporate those hopes and views into the actions Commissioner Cogen takes on behalf of the Community.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Response within 24 hours to constituent emails, calls and concerns	98	100	98	100
Outcome	Phone calls returned the same day	95	95	95	95

**Performance Measure - Description**

By responding to constituent concerns promptly and thoroughly, Commissioner Cogen has and will continue to build trust and demonstrate that he is accountable to his constituents.

**Legal/Contractual Obligation**

n/a/

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$332,418	\$0	\$339,716	\$0
Contracts	\$13,130	\$0	\$11,292	\$0
Materials & Supplies	\$7,831	\$0	\$5,406	\$0
Internal Services	\$49,751	\$0	\$63,386	\$0
Subtotal: Direct Exps:	<b>\$403,130</b>	<b>\$0</b>	<b>\$419,800</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$403,130</b>	<b>\$0</b>	<b>\$419,800</b>	<b>\$0</b>
Program Total:	<b>\$403,130</b>		<b>\$419,800</b>	
Program FTE	4.00	0.00	4.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

District 2's budget is funded by the County General Fund.

**Significant Program Changes**Last year this program was: #10002, BCC District 2

**Priority:** Accountability **Lead Agency:** District 3  
**Program Offer Type:** Existing Operating **Program Contact:** Lisa Naito  
**Related Programs:** 10000, 10001, 10002, 10004

**Program Characteristics:**

**Executive Summary**

Multnomah County Commissioner Lisa Naito is one of five elected members of the Board of County Commissioners. Commissioner Naito represents District 3, the Central District of the Multnomah County. To learn more about Commissioner Naito's office please visit our website at <http://www.co.multnomah.or.us/cc/ds3/>.

**Program Description**

As a member of the Board of County Commissioners, Commissioner Naito is responsible for helping set the legislative policies of Multnomah County. The Board serves as the County Budget Committee and the Commissioner has the shared responsibility of allocating The County's available resources through the budget process. The Board is required by law to adopt a balanced budget.

As the elected representative for District 3, Commissioner Naito serves as a representative of the citizens of Southeast Portland at the County level. The Commissioner and her staff work with these constituents to keep them informed and engaged in the work of the County. The Commissioner's office also helps constituents with issues of access to County services, provides information, and serves as a contact where the citizens of District 3 can voice their concerns.

**Program Justification**

The District 3 program offer ties directly into the Accountability priority. The role of the Commissioner is described in the above program description.

Commissioner Naito is a leader in public safety at the local, state and national levels. The Commissioner continues to serve as Chair of LPSCC. At the state level, she serves as the Vice-Chair of the AOC Public Safety Steering Committee. At the national level, the Commissioner serves as the Chair of NACo's Justice & Public Safety Committee. The Commissioner is committed to working with partners at all levels to provide for a public safety system that works.

One of the Commissioner's main priorities for the remainder of her term will be to secure funding for a Mental Health Crisis Triage Center, a vital piece of the mental health system which Multnomah County is lacking.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	\$9 Million Funding for Downtown Courthouse	0	9,000,000	9,000,000	0
Outcome	2007 Safe Child Task Force Report	0	1	1	0
Outcome	2007 What Works Conference: Re-Entry	1	1	1	1
Outcome	MCSO/DA Warrants Program	0	552,149	552,149	0

**Performance Measure - Description**

 **Measure Changed**

**Courthouse Funding** - Commissioner Naito was instrumental in securing \$9 million in PDC funding to allow for construction that will open up a site for a new downtown courthouse.

**Safe Child Task Force Report** - This report is the result of Commissioner Naito convening a Safe Child Task Force during the Fall/Winter of 2007 to bring together community leaders and experts to tackle the issue of child abuse and neglect.

**What Works Conference** - As Chair of the LPSCC, Commissioner Naito hosted the annual What Works Conference with attendees from across the state. The topic of the conference was Re-Entry: Successful Transitions Back to the Community.

**Warrants Program** - During the 2008 Budget Commissioner Naito crafted a program to improve the integrity of our public safety system by improving the warrants process. This three-pronged approach expanded our call to court system, added a position in the DA's office to clean out our backlog of dated warrants, and added capacity to the Sheriff's office to get deputies out on the street enforcing warrants.

## Legal/Contractual Obligation

The Commissioner's office for Multnomah County District 3 is mandated by the Multnomah County Home Rule Charter, Chapter III, 3.10(3).

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$341,889	\$0	\$346,512	\$0
Contracts	\$1,000	\$0	\$35,500	\$0
Materials & Supplies	\$10,967	\$0	\$17,644	\$0
Internal Services	\$49,274	\$0	\$60,144	\$0
Subtotal: Direct Exps:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Program Total:	<b>\$403,130</b>		<b>\$459,800</b>	
Program FTE	3.05	0.00	3.50	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

The District 3 budget is funded entirely through the Multnomah County General Fund.

In recognition of the current fiscal condition of the County, Commissioner Naito has taken a 3% constraint on her budget along with all other County departments.

While this program offer includes funding for District 3 for the entire FY 08/09 fiscal year, this text is reflective of a six-month budget providing funding for the remainder of Commissioner Naito's term which expires on December 31, 2008. The Budget Office will assist the new District 3 Commissioner in creating a budget for the remainder of the fiscal year.

## Significant Program Changes

**Last year this program was:** #10003, BCC District 3

None anticipated. Commissioner Naito will continue to work toward providing quality representation to the citizens of District 3 and to Multnomah County as a whole.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:** 10000, 10001, 10002, 10003

**Lead Agency:** District 4  
**Program Contact:** Kristen West

**Program Characteristics:**

**Executive Summary**

Multnomah County Commissioner Lonnie Roberts will be completing his 8th year in office as County Commissioner for East County residents (District 4) at the end of calendar year 2008. He serves as a 5 member Board and represents almost 200,000 constituents East of 162nd Ave. to the Bonneville Dam.

**Program Description**

The Board of Commissioners is responsible for deciding policy for Multnomah County. This job includes the enormous task of balancing the budget every year by making tough decisions regarding community programs and services. Of the 8 years Commissioner Roberts has held office, every year this Board has faced drastic budget shortfalls resulting in scaled or cut programs.

Commissioner Roberts has always fought for public safety funding. He is a strong believer that all parts of the Justice System need to be the priorities of County Government; jails, courts, prosecutors, law enforcement, victim services, parole and probation, treatment, etc. After securing the safety of our communities, we can move forward on the other basic needs of Multnomah County.

**Program Justification**

While serving the citizens of East Multnomah County, Commissioner Roberts heard loud and clear, about the inequities in service to East County. Since taking office in 2000, he has passed policies that require school funding to follow the students, many of whom have been moving to East County schools with funding remaining in other districts. The inception of the East County Justice Center came from District 4 community members who were tired of crime in their neighborhoods. This project is paving the way for future capital projects such as the Downtown Courthouse.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	% of Board Meetings, Work Sessions, and Public Hearings Attended	94.0%	95.0%	94.0%	95.0%
Outcome	Acquire Land for a new Troutdale Library	0	0	0	1
Outcome	Break Ground on the East County Justice Center	0	0	0	0

**Performance Measure - Description**

**Meeting Attendance** - Attendance at public meetings is key to improving Multnomah County Government. These meetings are the building blocks of County Policy and a public place where citizens can be heard.

**Troutdale Library** - Multnomah County voters passed a Library Levy that included the creation of a new Troutdale Library. Commissioner Roberts office has helped orchestrate community involvement and hopes to choose and purchase a site this next year.

**East County Justice Center** - Commissioner Roberts was instrumental in paving a new path when it came to capital projects. He managed to secure funding for a brand new county building without putting any additional tax burden on Multnomah County citizens.

## Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3)

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$338,170	\$0	\$350,557	\$0
Contracts	\$0	\$0	\$28,291	\$0
Materials & Supplies	\$13,073	\$0	\$19,077	\$0
Internal Services	\$51,887	\$0	\$61,875	\$0
Subtotal: Direct Exps:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$403,130</b>	<b>\$0</b>	<b>\$459,800</b>	<b>\$0</b>
Program Total:	<b>\$403,130</b>		<b>\$459,800</b>	
Program FTE	3.00	0.00	3.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

The Board of County Commissioners offices are funded by the County General Fund.

In recognition of the current fiscal condition of the County, Commissioner Roberts has taken a 3% constraint on his budget along with all other county departments.

While this program offer includes funding of District 4 for the entire FY 08/09, this text is reflective of a six-month budget providing funding for the remainder of Commissioner Roberts term which ends on December 31, 2008.

## Significant Program Changes

**Last year this program was:** #10004, BCC District 4  
None anticipated.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Auditor  
**Program Contact:** LaVonne Griffin-Valade

**Program Characteristics:**

**Executive Summary**

The Auditor's Office promotes honest, efficient, effective, and fully accountable government. Authorized by the County Charter, the elected Auditor conducts independent, objective performance audits and special studies of County government. Our audits examine program performance, service outcomes, management processes, and general operations. Our work provides the public and officials with a means of assessing the quality, effectiveness, and value of County services and identifies opportunities for improvement.

The Auditor offers County employees and the public independent mechanisms for reporting concerns about County government through the Auditor's Good Government Hotline or by contacting the Auditor's Office directly. The Good Government Hotline is the Auditor's confidential, anonymous system for County employees and the public to report fraud, misuse of County resources, and other abuses.

**Program Description**

Audit reports and special studies are the primary product of the Office and provide internal and external accountability. Audits supply analyses and recommendations for improvement to the public about how tax dollars are spent, to department directors about the programs they manage, and to the Board of County Commissioners (BOCC) about program results. This ensures that County operations are independently reviewed and held accountable.

The Auditor annually selects and schedules new audits and special studies based on our ongoing assessment of potential risks and analysis of improvement opportunities. We also seek input from the other elected officials, managers, employees, community groups, and the public at large.

The Auditor administers the Good Government Hotline and conducts independent reviews or investigations of confidential reports of suspected fraud and other misconduct. In addition, the Auditor performs an ombuds function for the County by assisting members of the public in the independent, objective resolution of complaints or concerns with County government.

**Program Justification**

Audit reports and special studies are public documents that help the community understand how government works and how well the County is doing in meeting its goals. Our reports also provide independent assurance to the community that the County is managing tax dollars wisely. Audits recommend strategies that lead to improvement of processes and data, as well as maximizing the use of existing resources. Each report is released to the public, and audit findings are presented during a televised briefing to the BOCC. All audits are published on the Auditor's website and distributed to the public on request.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of reports issued	14	14	13	13
Outcome	Recommendation implementation rate -- within 5 years after audit release	92.0%	90.0%	90.0%	90.0%
Efficiency	Reports issued per FTE	2	2	2	2
Output	Number of Good Government Hotline cases processed	0	45	45	60

**Performance Measure - Description**

 **Measure Changed**

(1) "Number of reports issued" quantifies the primary products of our work. (2) "Recommendation implementation rate..." is a gauge of the quality of audit recommendations and the responsiveness of departments to those recommendations. We measure recommendation implementation by tracking recommendations for five years after an audit is issued. (3) "Reports issued per FTE" measures the approximate number of reports per professional auditor on staff. Depending on the complexity of any given project, different levels of staffing may be required. (4) "Number of Good Government Hotline cases processed" is a new measure that quantifies the number of Hotline cases reviewed, referred, and/or investigated. Note – the Hotline was launched in October 2007, so the data for FY07-08 do not reflect an entire year of operation.

## Legal/Contractual Obligation

County Charter 8.10 states "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to improve the performance of county efforts."

Government auditing standards outline minimum requirements for planning, conducting, and reporting of audit work. Auditors are required to complete at least 80 hours of relevant training every 2 years, with no less than 20 hours in any given year. The Office is required to have a peer review every 3 years to ensure compliance with standards.

As of FY08, the Auditor's Office is responsible for managing the contract with the external audit firm that contracts to audit the County's financial statements and to regularly convene the County's Audit Committee.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$822,343	\$0	\$847,885	\$0
Contracts	\$181,000	\$0	\$208,600	\$0
Materials & Supplies	\$33,350	\$0	\$21,800	\$0
Internal Services	\$111,958	\$0	\$116,844	\$0
Subtotal: Direct Exps:	<b>\$1,148,651</b>	<b>\$0</b>	<b>\$1,195,129</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$1,148,651</b>	<b>\$0</b>	<b>\$1,195,129</b>	<b>\$0</b>
Program Total:	<b>\$1,148,651</b>		<b>\$1,195,129</b>	
Program FTE	8.00	0.00	7.55	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last year this program was: #10005A, Auditor's Office



**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Tax Supervising &  
**Program Contact:** Tom Linhares

**Program Characteristics:**

**Executive Summary**

The Tax Supervising and Conservation Commission (TSCC) reviews the budget and tax levying authority of all taxing districts that have more real market value in Multnomah County than in any other county. The Commission conducts public hearings for large districts (population exceeding 200,000) and must certify any recommendation and/or objections for all districts prior to the district adopting its budget each year.

**Program Description**

There are five commissioners, appointed by the Governor. Administrative employees, currently 2.6 FTE are appointed by the Commission.

The Commission serves citizens by providing an extensive review of the budgets of the 39 local governments within its jurisdiction. The reviews are both procedural and substantive in nature. Procedural checks establish compliance with local budget law. They include such steps as verifying that the approved tax levies are within the constitutional limits and substantiated by budgets, ensuring that public notice requirements have been met and validating that financial information provides adequate detail. A substantive review of program content, the reasonableness of estimates and coordination of financial planning among various units of government is also performed. These types of review and the certification process distinguish TSCC from other regulatory bodies which do not receive copies of the budget document. TSCC's review also differs from the comprehensive audit in that our review is conducted prior to the adoption of the budget and can therefore prevent errors from occurring.

The Commission is required by law to publish an annual report of local governments' budgets, indebtedness, property taxes and other financial information. The report is often cited by citizen activists, news media and government officials as the most comprehensive source of budget and property tax information available in the entire state

**Program Justification**

The Commission provides an independent and objective forum, by way of public hearings, at which citizens may obtain information and express their views regarding the budgets of government at all levels in the County. Commission members represent the public at these hearings by asking questions indicative of the community at large. The Commission holds additional public hearings throughout the year on supplemental budgets and on every new local option levy or bond issue measure placed before the voters. Many citizens and public officials rely on TSCC's annual report for budget and property tax information that is clear, concise and objective.

TSCC ensures that violations of local budget law are minimized, especially if the error results in a property tax levy that exceeds authority. TSCC works closely with the county assessor's office as a double check that property tax levies are completed accurately. TSCC's efforts seek to make the financial affairs of local governments at all levels more accountable to the citizens we serve.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Provide training and technical assistance for districts' budget staff	10	12	10	10
Outcome	Reduce the number of objections and recommendations in TSCC Certification Letters	14	12	23	10

**Performance Measure - Description**

By reducing the number of errors that are made taxing districts gain credibility with the citizens that they serve. The ideal result would be to have all taxing districts under TSCC's jurisdiction complete their budget process with no objections or recommendations included in the TSCC Certification Letter.

## Legal/Contractual Obligation

TSCC is mandated by ORS 294.605 to 294.705. Counties with a tax supervising and conservation commission are required to establish an account in the general fund for purposes of funding the expenditures of the commission, "as submitted", up to a maximum of \$280,000 (ORS 294.630).

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$258,696	\$0	\$258,981	\$0
Contracts	\$7,500	\$0	\$9,500	\$0
Materials & Supplies	\$10,150	\$0	\$8,578	\$0
Internal Services	\$2,547	\$0	\$2,668	\$0
Subtotal: Direct Exps:	<b>\$278,893</b>	<b>\$0</b>	<b>\$279,727</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$278,893</b>	<b>\$0</b>	<b>\$279,727</b>	<b>\$0</b>
Program Total:	<b>\$278,893</b>		<b>\$279,727</b>	
Program FTE	2.60	0.00	2.40	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

There are no revenues generated. Entire budget is supported by General Fund.

## Significant Program Changes

**Last year this program was:** #10009, Tax Supervising & Conservation Commission

Having reduced FTE from 2.6 to 2.4 it will be difficult to initiate any new efforts. Our priority will continue to be providing training and technical assistance to districts' budget staff to reduce the number of errors made in the budgeting process. We will also continue to be active in legislative issues that improve Oregon's Local Budget Law. And we will continue to look for ways to improve citizens' knowledge of municipal finance generally and finances of Multnomah County governments specifically.

**Priority:** Accountability  
**Program Offer Type:** Administration  
**Related Programs:**

**Lead Agency:** Commission on  
**Program Contact:** Wendy Lebow

**Program Characteristics:**

**Executive Summary**

Multnomah County Commission on Children, Families and Community (CCFC) Administration provides leadership, management, grants accounting, and administrative support. The CCFC is both the local Children and Families Commission and the Community Action Board. The CCFC is responsible for promoting activities that lead to improved outcomes for children, youth and families, and for poverty reduction.

**Program Description**

CCFC Administration ensures that the unit fulfills its obligations as the local Children and Families Commission and the Community Action board. Duties include: (a) staffing the volunteer CCFC Board of 29 volunteer community members, (b) allocating and managing funding resources, (b) overseeing development of the six-year Community Plan, (c) advancing three of the County's policy frameworks (Early Childhood, School Age Policy and Poverty Elimination), (d) promoting positive youth development, and (e) planning for, monitoring and evaluating CCFC resources.

In addition, a number of goals specific to the CCFC Board and its committees were developed in January 2008, and are in the process of being implemented.

**Program Justification**

CCFC promotes and champions prevention and wellness for all children and families in Multnomah County, and poverty reduction. Roles include:

- \* Responsible for the local coordinated comprehensive plan for children, families and people living on a low-income;
- \* Provide policy advice to the Board of County Commissioners;
- \* Actively engage our diverse community on behalf of children and families issues and poverty, and promoting direct engagement of and voice for youth, families and persons living on a low-income; and
- \* Fund prevention services and supports. The CCFC also works to ensure that public dollars are spent on the most wise and evidenced-based strategies to improve outcomes for children & youth while also reporting the impact of our funded services.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Volunteer Hours Leveraged	11,679	15,000	4,288	16,000
Outcome	Stated goals of 6-year community plan met	0.0%	0.0%	0.0%	100.0%
Output	Number of Citizens engaged as volunteers*	0	0	483	600
Output	Leveraged dollars	1,181,050	250,000	1,000,000	1,000,000

**Performance Measure - Description**

 **Measure Changed**

- Volunteer hours and dollars leveraged are tracked and reported to Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as on committees) are tracked separately from those who attend events and trainings, per suggestion of last year's Outcome Team.
- Former outcome measure "Community Partner survey" produced valuable satisfaction data of commission volunteers but not direct impact of Commission work. The new outcome measure more closely tracks the impact of Commission engagement, planning, and policy efforts through the percentage of 6-year Community Plan goals met.

## Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system, a state agency with local commissions, was created by HB 2004, in 1993. HB 2004 requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two entities, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded expectations in several areas, including requiring local CCF commissions to take the lead in creating a coordinated comprehensive plan. It also stipulates that resources of the local commission be used in accordance with that plan.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$217,116	\$0	\$229,771
Materials & Supplies	\$0	\$17,557	\$0	\$24,185
Internal Services	\$0	\$32,358	\$0	\$129,693
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$267,031</b>	<b>\$0</b>	<b>\$383,649</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$267,031</b>	<b>\$0</b>	<b>\$383,649</b>
Program Total:	<b>\$267,031</b>		<b>\$383,649</b>	
Program FTE	0.00	2.30	0.00	2.50
<b>Program Revenues</b>				
Intergovernmental	\$0	\$267,031	\$0	\$383,649
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$267,031</b>	<b>\$0</b>	<b>\$383,649</b>

## Explanation of Revenues

CCFC Administration is paid for with grant funds from the State Commission on Children and Families.

## Significant Program Changes

✔ Significantly Changed

### Last year this program was:

In October of 2007 Multnomah County and City of Portland adopted the Multnomah Youth Commission (MYC) as a shared policy advisory body through contract #070866. Both jurisdictions called for increased attention to expanding youth engagement. The MYC is housed and staffed by the CCFC, which leads the County's involvement in this intergovernmental agreement.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:** 10011

**Lead Agency:** Commission on  
**Program Contact:** Wendy Lebow

**Program Characteristics:**

**Executive Summary**

The Commission on Children, Families and Community (CCFC) develops and implements strategies to improve outcomes for children, youth and families and for poverty reduction. In FY'09, CCFC will focus on 1) improving youth academic and life success; 2) building family economic security and assets, and 3) building community. Our foci are achieved primarily but not exclusively through implementation of the Six-Year Community Plan.

**Program Description**

CCFC's long term goal- Families thrive: children & youth reach their full potential.  
 The related key activities are:

- Reduce barriers to educational success/by increasing child and youth access to medical care (6-year plan)
- Advance the recently updated Early Childhood Framework
- Develop w/community partners, strategies to reduce disparities (based on race/ethnicity and income) in student achievement
- Decrease child and family poverty by increasing low-income families' financial and social assets (6-year plan). (Ties to PO #10011)
- Continue collaboration with City of Portland in supporting the work of the Multnomah Youth Commission
- Engagement of low-income persons and parents in planning and program initiatives

**Program Justification**

- a) Provide opportunities for participation in County government through the CCFC Board, committees and activities. Volunteers and staff also serve on other community organizations and share County information.
- b) Provide opportunities for interaction between community members, County staff and leadership. CCFC committees participate in developing shared goals and visions in partnership with County staff and leadership, and with the CCFC Board.
- c) Ensures that public dollars are spent on the most wise/evidenced-based strategies to improve outcomes for children & families.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Volunteer hours leveraged	11,679	15,000	4,288	15,000
Outcome	Stated goals of 6-year community plan & CCFC met	0.0%	0.0%	0.0%	90.0%
Output	Leveraged dollars	1,181,050	250,000	260,950	1,000,000
Output	No. of engagements in CCFC activities*	6,596	4,000	395	4,200

**Performance Measure - Description**

✔ **Measure Changed**

- Vol. hours and dollars leveraged are also reported to Oregon Commission on Children and Families.
- \* Distinct engagements, not individuals, # of residents who are engaged in a given event/training/activity.
- Former outcome measure "Community Partner survey" didn't show direct impact of Commission work. The new outcome measure tracks the impact of Commission engagement, planning, and policy efforts through the % of 6-year Community Plan and CCFC goals met.

## Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system, a state agency with local commissions in each county, was created by HB 2004, in 1993. HB 2004 requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two entities, creating the CCFC, in order to provide a focus on both children and family issues and also poverty. In 1999, SB 555 expanded the expectations in several areas, including requiring local CCF commissions to take the lead in creating a coordinated comprehensive plan. It also stipulates that resources of the local commission be used in accordance with that plan. In October of 2007, Multnomah County and the City of Portland entered into a contract (#0708066) to enhance youth engagement and involvement with our local jurisdictions. This engagement is primarily through the Joint City/County Youth Commission which the CCFC houses and is charged with staffing.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$0	\$278,660	\$0	\$356,396
Contracts	\$0	\$74,330	\$0	\$104,328
Materials & Supplies	\$0	\$29,320	\$0	\$67,581
Internal Services	\$0	\$51,817	\$0	\$4,850
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$434,127</b>	<b>\$0</b>	<b>\$533,155</b>
Administration	\$0	\$167,243	\$0	\$250,425
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$167,243</b>	<b>\$0</b>	<b>\$250,425</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$601,370</b>	<b>\$0</b>	<b>\$783,580</b>
Program Total:	<b>\$601,370</b>		<b>\$783,580</b>	
Program FTE	0.00	2.76	0.00	3.32
<b>Program Revenues</b>				
Intergovernmental	\$0	\$428,127	\$0	\$514,155
Other / Miscellaneous	\$0	\$6,000	\$0	\$19,000
Program Revenue for Admin	\$0	\$157,245	\$0	\$235,255
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$591,372</b>	<b>\$0</b>	<b>\$768,410</b>

## Explanation of Revenues

CCFC activities are grant funded through the State Commission on Children and Families.

## Significant Program Changes

✔ Significantly Changed

Last year this program was: #10012, CCFC Planning, Convening, Community Engagement

**Priority:** Basic Needs  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Commission on  
**Program Contact:** Wendy Lebow

**Program Characteristics:**

**Executive Summary**

The primary goal of the program, Family and Community Alliance (FCA), is preventing child abuse and neglect and keeping children and families from entering the child welfare system. This program serves families with children aged 0-17 who are at risk of child abuse and neglect.

**Program Description**

In Multnomah County, the DHS Child Welfare Hotline receives approximately 500 calls each month indicating family problems not deemed serious enough to warrant state involvement. The LifeWorks Northwest program, Family and Community Alliance (FCA), receives an average of 100-150 of these referrals each month from the DHS Child Welfare Hotline. FCA provides outreach to families, working to engage them in the program. All services are voluntary. Services include assessment, goal setting, information/referral, home visiting, case management and advocacy. The program intent is to improve the well-being of children and their families by reducing crisis situations and connecting families to needed services and supports.

**Program Justification**

Child abuse and neglect is an issue with serious, long-term consequences for individuals, families and communities. Children that are abused suffer effects that often last a lifetime. The human cost is heartbreaking. The monetary cost of intervention in child abuse and neglect cases (conservatively estimated at \$258 million per day in the U.S.) places an enormous weight on our child protective services, educational, juvenile, and mental health systems.

Child abuse prevention services, like this program, work to reduce risks and increase protective factors in families.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of families receiving services	67	75	75	75
Outcome	Adequacy of social support resources	90.0%	90.0%	90.0%	90.0%
Outcome	Families not re-reported to Child Welfare Hotline	80.0%	80.0%	80.0%	80.0%

**Performance Measure - Description**

Measure 1: Adequacy of social support services  
 Expected success - 90% of families completeing services have 3 or more new and/or strengthened service connections.  
 Measurement tools - program records (family feedback and case notes)

Measure 2: Child maltreatment  
 Expected success - 80% of families completing services are not re-reported to the Child Welfare Hotline within 90 days of closing.  
 Measurement tools - DHS records



## Legal/Contractual Obligation

Through RFP#P06-8787, the contract for Family Advocate services was awarded to Lifeworks Northwest.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$0	\$33,668	\$0	\$0
Contracts	\$0	\$147,851	\$0	\$146,012
Materials & Supplies	\$0	\$3,866	\$0	\$0
Internal Services	\$0	\$9,640	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$195,025</b>	<b>\$0</b>	<b>\$146,012</b>
Administration	\$0	\$26,383	\$0	\$33,862
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$26,383</b>	<b>\$0</b>	<b>\$33,862</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$221,408</b>	<b>\$0</b>	<b>\$179,874</b>
Program Total:	<b>\$221,408</b>		<b>\$179,874</b>	
Program FTE	0.00	0.32	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$195,025	\$0	\$146,012
Program Revenue for Admin	\$0	\$22,906	\$0	\$29,708
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$217,931</b>	<b>\$0</b>	<b>\$175,720</b>

## Explanation of Revenues

Funding for this program comes from Federal Safe and Stable Families Act. The funds, Family Preservation and Support, are allocated by the Oregon Commission on Children and Families to local Children and Families Commissions. In addition, Portland Children's Investment Fund (CHIF) provides a similar amount of funding. The contractor is required to secure at least a 25% cash match.

## Significant Program Changes

### Last year this program was:

The CCFC and CHIF worked with Family and Community Alliance to develop a shared tracking and reporting form. This has resulted in streamlined reporting for the program and better information for the funders.



**Priority:** Basic Needs  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Commission on  
**Program Contact:** Wendy Lebow

**Program Characteristics:**

**Executive Summary**

The Family Economic Security project will help low-income, working parents claim the Advance Earned Income Tax Credit(AEITC). We will also work with employers to provide free tax preparation services at the workplace, so their employees can access all available child credit and tax credit programs. We anticipate that this project will involve 40 local employers, provide direct tax preparation assistance to 800 employees, and secure \$2.4 million in federal tax benefits for low- and moderate-income families.

**Program Description**

The Advance EITC enables low-and moderate-income workers with children to receive part of their federal tax credit in their paychecks throughout the year, instead of waiting until they file their tax returns. This proposal asks for direct assistance to employers to set up workplace Advance EITC campaigns, which will include free tax assistance for employees and financial education resources. Specific activities under this proposal, include:

- (a) County staff and a contracted provider work with local employers to provide information and support for company-sponsored AEITC campaigns, informing employees about the program and helping with enrollment.
- (b) Employees will access free tax preparation services, thus avoiding fees for tax preparation. Employees will receive tax refunds large enough to lift their family income above the Federal Poverty Level.
- (c) Employees will receive financial education materials.

**Program Justification**

A recent Anne E. Casey Foundation publication states, "The Earned Income Tax Credit has emerged as America's largest and most effective anti-poverty program." However, very few local employers inform or enroll their workers in the AEITC program or offer free tax assistance. Key facts:

- The total AEITC credit is currently \$1,750 in per year. Workers who earn between \$7.95/hr. to \$20/hr. are eligible to participate.
- The US Department of HUD reports that the average refund to families who qualified for state and federal tax credits was \$3,000 for a family of four.
- "Decrease child and family poverty by increasing low-income families financial and social assets" is a Focus Issue in CCFC's 6-Year Community Plan.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of employers participating.	0	30	30	40
Outcome	Participants who yearly income is lifted above FPIG.	0	300	300	400
Outcome	Increase in families who use free tax prep svcs.-	0.0%	17.0%	17.0%	25.0%
Efficiency	Dollars leveraged per county dollar ratio	0	24	24	20

**Performance Measure - Description**

- Outcome information is based on IRS data which indications an average refund of \$3,000 for a 4-person family, who claims available tax credits. IRS's data on tax returns is normally reported two years after the taxes are filed, so we will conduct onsite surveys to determine income increases.
- Percentage increase is based on IRS figures for number of households (3,500) who utilized free tax preparation sites in Multnomah County in 2006.
- We anticipate that financial resources to workers and their families will equal \$2.4 million.

## Legal/Contractual Obligation

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$47,520	\$0	\$45,284	\$0
Contracts	\$27,000	\$0	\$27,000	\$0
Materials & Supplies	\$0	\$0	\$2,648	\$0
Subtotal: Direct Exps:	<b>\$74,520</b>	<b>\$0</b>	<b>\$74,932</b>	<b>\$0</b>
Administration	\$0	\$19,290	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$19,290</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$74,520</b>	<b>\$19,290</b>	<b>\$74,932</b>	<b>\$0</b>
Program Total:	<b>\$93,810</b>		<b>\$74,932</b>	
Program FTE	0.50	0.00	0.35	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$19,290	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$19,290</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last year this program was:**

#10015 - Family Economic Security

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Public Affairs Office  
**Program Contact:** Gina Mattioda

**Program Characteristics:**

**Executive Summary**

The Public Affairs Office (PAO) is a gateway to Multnomah County for members of the news media, giving reporters timely and relevant information from the right sources. The office generates news releases on county programs and services and develops key messages and talking points to help explain the county's work to the public through the media. The PAO has played an active role in public involvement processes and will continue to work with citizens to ensure their opinions are conveyed to county decision-makers. In FY09 the office will take a fresh look at community engagement and launch a series of new initiatives. Because professional graphic design elements are critical components of effective public information, outreach and communications, the PAO managed 58 graphic and design projects in FY07.

**Program Description**

The PAO provides a range of services in addition to media relations. The PAO is a key point of contact for public records requests. Administrative Procedure REC-2 directs employees to work with the county attorney or the PAO to ensure a prompt and through response, comply with all applicable laws, and reduce costs. In FY07, staff has committed more than 110 hours to overseeing responses to roughly 20 such requests.

Public affairs coordinators serve as the county's primary Public Information Officers in disaster and crisis situations. The coordinators maintain relationships with city, regional, state, and federal partners and participate in regional planning efforts. PAO staff logged more than 130 hours to support the federal TOPOFF 4 exercise in October.

The new Sauvie Island Bridge will open this summer. The PAO is working with District 1 on a celebration for island residents and bridge users. The office continues to coordinate public involvement and information for the Sellwood Bridge Project, leading up to the selection of a preferred alternative this fall.

"County Currents," an employee newsletter celebrating the dedication and innovation of employees was launched in May 2007 and has received excellent feedback, such as: "The index is short, yet the photos and headers catch your attention." "Great Electronic Newsletter...It gives me a peek into other departments and their employees."

In FY09 the office will focus on overseeing community engagement projects associated with countywide initiatives, such as outreach to businesses, the Health Equity Initiative, and Vital Aging Task Force.

**Program Justification**

The office's goals focus on further government accountability. Each PAO project offers the public insight into how their government works and how their tax dollars are being spent.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of news releases	0	100	104	70
Outcome	Percentage of news releases resulting in stories	0.0%	50.0%	91.0%	60.0%
Output	Number of participants engaged in public involvement activities	0	1,000	5,190	500
Outcome	Percentage of overall citizen satisfaction with community engagement projects	0.0%	0.0%	70.0%	72.0%

**Performance Measure - Description**

 **Measure Changed**

Previous outcome was the Auditor's survey on overall satisfaction with county services, which is no longer being done.

**Legal/Contractual Obligation**

None.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$550,577	\$0	\$554,519	\$0
Contracts	\$151,562	\$0	\$0	\$0
Materials & Supplies	\$34,700	\$0	\$26,534	\$0
Internal Services	\$75,044	\$0	\$94,061	\$0
Subtotal: Direct Exps:	<b>\$811,883</b>	<b>\$0</b>	<b>\$675,114</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$811,883</b>	<b>\$0</b>	<b>\$675,114</b>	<b>\$0</b>
Program Total:	<b>\$811,883</b>		<b>\$675,114</b>	
Program FTE	7.00	0.00	6.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

This is a General Fund-supported program.

**Significant Program Changes** **Significantly Changed****Last year this program was:** #10010, Public Affairs Office

For FY 2009, lobbying services formerly provided by the Public Affairs Office were moved to the Office of the Board. The PAO's budget was reduced by one position and \$100,000 for contract services.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** County Attorney  
**Program Contact:** Agnes Sowle

**Program Characteristics:**

**Executive Summary**

This office reviews the legal aspects of county government operations, defends claims against the county, and assists with Federal, State and County legal requirements. The County Attorney collaborates with risk management, provides legal training and strives to provide clients with appropriate advice before legal issues become legal problems.

**Program Description**

The County Attorney's Office prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, bonds and others. It provides legal advice and counsel to the Board, the Chair, the Sheriff, the Auditor, the County departments, offices, advisory boards, commissions and committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, ordinances and other documents. It represents the County and its elected officials and employees in all appropriate legal matters including defense of claims against the County and initiation of claims on the County's behalf.

**Program Justification**

The County Attorney's Office assists the County's accountability both externally and internally. It helps the County maintain the public's trust and confidence by providing its elected officials and employees with legal information and advice to help them operate in compliance with the law. It protects the County from the financial consequences of accidental losses and preserves the County's assets and public service capabilities from loss, destruction and depletion. It also helps to restore the general fund by initiating collection actions when appropriate. Currently our attorney cost is approximately 1/3 of the hourly rate of outside counsel. The annual client survey shows that 98% of clients indicate that our attorneys helped them meet their objectives ethically.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Attorney Direct Service Hours	20,229	23,000	24,000	24,000
Outcome	Client satisfaction - Attorneys help clients achieve objectives	93.0%	95.0%	95.0%	95.0%

**Performance Measure - Description**

**Legal/Contractual Obligation**

None.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$2,537,663	\$0	\$2,604,622
Contracts	\$0	\$20,000	\$0	\$20,000
Materials & Supplies	\$0	\$116,000	\$0	\$116,000
Internal Services	\$0	\$411,435	\$0	\$374,020
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$3,085,098</b>	<b>\$0</b>	<b>\$3,114,642</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$3,085,098</b>	<b>\$0</b>	<b>\$3,114,642</b>
Program Total:	<b>\$3,085,098</b>		<b>\$3,114,642</b>	
Program FTE	0.00	21.00	0.00	20.80
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$3,085,098	\$0	\$3,114,642
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$3,085,098</b>	<b>\$0</b>	<b>\$3,114,642</b>

**Explanation of Revenues**

This program is funded by the Risk Fund.

**Significant Program Changes**

**Last year this program was:** #10006, County Attorney's Office  
 No significant changes.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**  
**Program Characteristics:**

**Lead Agency:** Local Public Safety  
**Program Contact:** Carol Wessinger

**Executive Summary**

The Public Safety Coordinating Council (LPSCC) works to integrate and network citizens and community institutions to ensure public safety systems stay in balance and operate collaboratively. The Executive Committee includes Federal, State, County, City and School leaders. Members attend in person, not through proxy, to share concerns and problem-solve together. Standing workgroups and ad-hoc issue groups meet to study issues and recommend system response.

**Program Description**

In 1995, LPSCCs were statutorily created for each County to plan for the use of state and local resources to provide a coordinated community response to offenders through corrections, supervision, prevention and re-entry programs. The mission is dynamic and many of the challenges are longitudinal and recurring. LPSCC has two part-time staff; The Executive Director and the Legislative Director. Staff research issues as assigned, coordinate meeting agendas, and facilitate communication through written reports, scheduled and ad-hoc meeting, and assembling information for Council members and the public. Staff attend meetings of the Mentally Ill in Criminal Justice Subcommittee, the Criminal Justice Advisory Committee, the Central Precinct Public Safety Advisory Committee, the DSS-J Policy Committee, the Court Appearance Notification System (CANS)Workgroup, Partners in Crisis, Homeless Youth Oversight Committee, and the District Attorney's Jail Oversight Committee. A "What Works" Conference on Re-Entry and a 10 year report are examples of LPSCC's research/outreach projects in 2007-8.

**Program Justification**

Safety priority.  
 Shared Planning and Strategies: Through regularly scheduled and well-attended meetings, as well as through participation in meetings organized by others, LPSCC facilitates the communication, cooperation, and collaboration of the many public safety and community partners who participate.  
 System-wide data access: LPSCC's DSS-J Policy Committee manages access to the data warehouse for criminal justice, which guides evidence-based decision making for public safety partners.  
 Community safety, system balance, addressing racial over-representation in the public safety system, mentally ill persons in the criminal justice system, prevention of crime by innovative treatment programs, and encouraging the view of early childhood programs as a long-term public safety investments are some of the issues primary to LPSCC's mission.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	# of Local Public Safety Coordinating Council meetings convened	10	10	10	10
Outcome	% Executive Committee members present	90	90	90	90

**Performance Measure - Description**

Since LPSCC facilitates the coordination of the system by convening meetings of members, we measure our performance by the number of meetings we hold and the attendance at those meetings. The % measure is actually the percentage of Executive Committee members who attend meetings. When members don't attend, they send a proxy, but we hold ourselves to the higher standard of leadership level participation. 80% is attendance is standard but we average 95% attendance. 95% of Executive Committee members and their staff also participate in one or more subcommittee meetings per month which immeasurably facilitates communication, coordination and planning between all partners in the public safety system.

## Legal/Contractual Obligation

The LPSCC structure and minimum representation on the Council are statutory. LPSCC is also created by County Ordinance.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$194,988	\$0	\$192,066
Contracts	\$0	\$13,000	\$0	\$20,000
Materials & Supplies	\$0	\$37,023	\$0	\$51,186
Internal Services	\$0	\$26,088	\$0	\$11,871
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$271,099</b>	<b>\$0</b>	<b>\$275,123</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$271,099</b>	<b>\$0</b>	<b>\$275,123</b>
Program Total:	<b>\$271,099</b>		<b>\$275,123</b>	
Program FTE	0.00	1.55	0.00	1.50
<b>Program Revenues</b>				
Intergovernmental	\$0	\$251,099	\$0	\$260,123
Other / Miscellaneous	\$0	\$20,000	\$0	\$15,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$271,099</b>	<b>\$0</b>	<b>\$275,123</b>

## Explanation of Revenues

LPSCC receives its funding from the State, as part of the Community Corrections funding package. The FY 2009 program offer contains \$30,000 in one-time only revenue carried over from prior years.

We also enlist partners to co-sponsor and financially assist with the annual "What Works" conference.

## Significant Program Changes

**Last year this program was:** #10007, Local Public Safety Coordinating Council  
There are no significant program changes from the last offer anticipated for LPSCC.



**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Citizen Involvement  
**Program Contact:** Kathleen Todd

**Program Characteristics:**

**Executive Summary**

A community of involved citizens is fundamental to building trust and accountability in County government. This offer provides the resources for the Citizen Involvement Committee, through its office, to energetically pursue this goal.

**Program Description**

The CIC maintains an office accessible to the public to provide a central point of access for information about and entry into County citizen opportunities of all kinds. This offer provides staffing to open the Office of Citizen Involvement (OCI) with regular business hours. CIC provides continuous independent assessment of citizen participation opportunities, and identifies and works to remove barriers to participation through its Departmental Reviews and the Citizen Involvement Work Group (CIWG). This offer includes implementing CIWG recommendations to create and maintain a centralized and current database of volunteers and interested citizens to provide prompt dissemination of information and opportunities; to maintain an up-to-date web presence for volunteer information & opportunities; to create consistent expectations and processes for citizen involvement activities; to enhance the training and support of county volunteers; and to increase outreach to the community especially to those who normally do not participate. Additional recommendations will be addressed as they evolve. The CIC works in partnership with other governmental and non-governmental organizations as an advocate for citizen involvement in policy and decision-making. This offer provides resources to strengthen those partnerships and for greater coordination of citizen involvement. The CIC coordinates the independent Citizen Budget Advisory Committees (CBACs); implements the citizen-driven annual Dedicated Fund Review; and recognizes the time and energy of the county's volunteers by hosting an annual Volunteer Awards Ceremony for all County departments. The CIC and OCI convey citizen input and proposals to officials and departments through reports, recommendations and meetings, providing direct citizen voice into program development and direction as early as possible in decision processes. This makes citizen input more valuable and gives citizens a greater sense of ownership in the process.

**Program Justification**

This offer supports county accountability strategies in multiple ways: 1) by adding to and building the county's community of citizens who are actively engaged in its government; 2) by enhancing the public's awareness of what the county is doing and providing additional avenues for citizens to contribute to program development and direction; 3) by focusing efforts on seeking out and engaging those who do not normally participate; 4) by providing enhanced support to citizens engaged in county government; 5) by providing a single entry point for citizens to access volunteer information; 6) by completing regular updates to the volunteer opportunity Website, databases & publications 7) by creating consistent expectations and processes for citizen involvement activities.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Centralize database of volunteers, interested citizens & opportunities	0.0%	0.0%	0.0%	100.0%
Outcome	Number of citizen involvement & volunteer hours	1,851	1,500	1,600	1,700
Outcome	Substantive response to citizen emails, calls, concerns, within 3 working days	0.0%	0.0%	0.0%	95.0%
Output	Revision & maintenance of citizen involvement website & publications	0.0%	0.0%	0.0%	100.0%

**Performance Measure - Description**

 **Measure Changed**

This offer enhances the support of the CIC and its strategies and programs. In addition, it provides for the creation and maintenance of a single point of entry for citizen volunteers.

## Legal/Contractual Obligation

Chapter Re: Chapter 3.75 Multnomah County Home Rule Charter; Resolution 8-86, Resolution 95-245, Multnomah County Code 2.30.640; 3.30-3.306 1. The County Charter states that the commission "shall appropriate sufficient funds for the operation of the office and the committee".

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$84,944	\$0	\$138,613	\$0
Materials & Supplies	\$16,424	\$0	\$15,970	\$0
Internal Services	\$25,473	\$0	\$20,297	\$0
Subtotal: Direct Exps:	<b>\$126,841</b>	<b>\$0</b>	<b>\$174,880</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$126,841</b>	<b>\$0</b>	<b>\$174,880</b>	<b>\$0</b>
Program Total:	<b>\$126,841</b>		<b>\$174,880</b>	
Program FTE	1.00	0.00	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

General Fund

## Significant Program Changes

✔ Significantly Changed

**Last year this program was:** #10008A, Citizen Involvement Committee

The CIC through its office is engaged in pro-active work with county officers, county employees and the larger community to enhance the understanding and acceptance of the value of active citizen participation in county governance. This has been and remains the core mission of CIC. Staff level restoration now provides opportunity for the creation and operation of a 'one-stop shopping' facility for citizen involvement opportunities, citizen involvement information and active policy issues called for by many reports and observers.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

This program offer budgets the revenue and expenditures associated with the County's commitment to funding the Oregon Convention Center. This program operates under intergovernmental agreements (IGAs) with various jurisdictions and the Visitors Development Board. The program accounts for proceeds of the Transient Lodging Tax and Motor Vehicle Rental Tax that are passed through to METRO, the lead agency for the Convention Center.

**Program Description**

This program accounts for a portion of taxes collected from area hotels, motels, and vehicle rental agencies. The Transient Lodging Tax has supported the Oregon Convention Center since 1986. The tax is set at 11.5% on all hotel and motel room rentals in Multnomah County. Cities retain 5% of the tax generated within their boundaries. Another one percent supports regional tourism promotion. The remaining 5.5% supports programs associated with the Oregon Convention Center, the Regional Arts & Culture Council (RACC), and the Visitors Development Board. The Motor Vehicle Rental Tax was increased by the Board of County Commissioners (BCC) in April, 2000. This 2.5% increment is entirely dedicated to support of the activities noted above.

**Program Justification**

This program links to the Thriving Economy priority. It supports the Oregon Convention Center which hosts programs, conferences, and events that bring visitors and business groups to Portland. The tourism and travel industry is among the leading private sector employers in Oregon. Large conventions generate significant activity for local hotels, restaurants, and retail establishments. The Portland Oregon Visitor's Association (POVA) has estimated that a typical out-of-town convention delegate will spend between \$600-\$700 during a three-day stay in the region. A report released by Dean Runyan & Associates documents the dollar impact of all visitors to the Portland metropolitan area. That report indicates that visitors to Portland contribute more than \$1.2 billion to the state and regional economy.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Annual convention center visitors	680,076	650,000	705,000	725,000
Outcome	\$(in millions) contributed to Multnomah Co economy by convention center visitors	283	316	300	316

**Performance Measure - Description**

Data is from the POVA report titled "Travel Portland". Mid-year estimates are derived from statistics published in that report. The direct economic benefit of the Convention Center to the Tri-County region was nearly \$400 million. Approximately 75% of the benefit accrued to Multnomah County. The remaining 25% was split fairly evenly between Washington County and Clackamas County.

## Legal/Contractual Obligation

This program is mandated by IGAs that dictate how the revenues received in the Special Excise Tax Fund are allocated. There is no discretion in allocating the revenue - all receipts are turned over to METRO pursuant to terms specified in the IGAs.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Contracts	\$0	\$19,600,000	\$0	\$23,000,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$19,600,000</b>	<b>\$0</b>	<b>\$23,000,000</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$19,600,000</b>	<b>\$0</b>	<b>\$23,000,000</b>
Program Total:	<b>\$19,600,000</b>		<b>\$23,000,000</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Taxes	\$0	\$19,166,000	\$0	\$22,532,000
Other / Miscellaneous	\$0	\$434,000	\$0	\$468,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$19,600,000</b>	<b>\$0</b>	<b>\$23,000,000</b>

## Explanation of Revenues

The transient Lodging Tax was originally established in 1972. It was established at a rate of 5% of the room rent collected by hotels/motels in unincorporated Multnomah County. In January 1979, a voter-approved increase of 1% in unincorporated Multnomah County was established to be used exclusively for the promotion of tourism. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated to the Oregon Convention Center. Effective April 1, 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to a Visitor Development Fund. The Motor Vehicle Rental Tax was originally established for a three-year period in 1976 and was extended indefinitely in 1979. a tax rate of 10% is imposed on motor vehicles rented in ultnomah County. The tax was increased by 2.5% in April 2000 and this increment is dedicated to a Visitor Development Fund.

## Significant Program Changes

Last year this program was: #10023, Convention Center Fund

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

This program offer accounts for principal and interest payments on various full faith and credit obligation bonds, capital leases, intergovernmental agreements and certificates of participation that were entered into to finance various capital improvements or capital acquisitions.

The Chair's executive budget uses \$24,200,000 to buy down debt obligations related to the County's Juvenile Detention Hall, Mead & McCoy buildings, Certificates of Participation for deferred maintenance, and several small state energy loans. This set-aside accounts for the large unappropriated balance seen in this program offer.

**Program Description**

The full faith and credit obligations consist of the \$54,235,000 Refunding Series 2004, \$9,615,000 Refunding Series 2003, \$61,215,000 Series 2000A and \$36,125,000 Series 1999A. The certificate of participation is the \$48,615,000 series 1998. The energy loan agreements are various intergovernmental agreements entered into with the state. There is also a 2002 capital lease for \$1,093,000 for the Sellwood Library.

The debt buy-down contained in this program offer will reduce General Fund debt payments by about \$4 million for the next six years. The balance will smooth the remaining payments at about \$5.3 million per year for the remainder of the current debt schedules.

**Program Justification**

Managing debt carefully contributes to accountable, sound financial management. The full faith and credit obligations and certificates of participation have funded the following capital improvements/acquisitions: McCoy Building purchase and improvements, Mead Building Purchase and improvements, Multnomah Building purchase and improvements, Library Administrative Office improvement, Mid County Health Clinic, North Portland Health Clinic, South East County Health Clinic, Yeon Building, East County Health Building, Blanchard Building improvements, Justice Center Records Office improvements, Juvenile Justice Complex Building, Walnut Park Health Facility, Hooper Detox parking lot, North Portland Parole and Probation Building, 257th and Orient Dr road improvement and various computer applications. All binding obligations were approved by the Board of County Commissioners. The facilities and equipment purchased with these bond issues support many of the County programs.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Full Faith & Credit Moody's Rating Aa2	1	1	1	1
Outcome	Certificates of Participation Moody's Rating Aa3	1	1	1	1

**Performance Measure - Description**

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 or Aa3 rating, (0)-represents a rating lower than Aa2 or Aa3.

All principal and interest payments are made on time in order to maintain an investment grade rating on the bond issue. This program offer contributes to sound financial management as outlined in the Accountability priority. The full faith and credit obligations not insured are rated Aa2 by Moody's and the Ambac insured obligation is rated Aaa by Moody's. The certificate of participation is rated Aa3. Multnomah County has never defaulted on a debt payment.

## Legal/Contractual Obligation

Principal and interest on the full faith and credit obligations, certificates of participation, capital lease and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$0	\$220,589	\$0	\$75,000
Debt Service	\$0	\$13,767,064	\$0	\$12,084,016
Unappropriated & Contingency	\$0	\$5,217,645	\$0	\$4,296,232
Subtotal: Direct Exps:	\$0	\$19,205,298	\$0	\$16,455,248
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$19,205,298	\$0	\$16,455,248
Program Total:	\$19,205,298		\$16,455,248	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$11,330,930	\$0	\$6,856,636
Other / Miscellaneous	\$0	\$7,874,368	\$0	\$29,640,207
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$19,205,298</b>	<b>\$0</b>	<b>\$36,496,843</b>

## Explanation of Revenues

Revenues consist of service reimbursements from the Facilities Management Fund and other funds and cash transfers from various County funds.

## Significant Program Changes

**Last year this program was:** #10024, Capital Debt Retirement Fund

An intergovernmental agreement with the City of Portland (Portland Building) expired in FY 2008 and the debt was retired. This relieved \$332,000 of annual debt service expense.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

The GO Bond Sinking program accounts for the payment of General Obligation Bond principal and interest approved by the voters in May 1993 and May 1996. The 1993 GO Bond was issued in February 1994 to restore the historic Central Library and build the Midland Library. The 1996 Bond was issued in October to remodel, construct, or purchase various Library and Public Safety facilities and equipment. Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

**Program Description**

The following bond issues are included in these programs: General Obligation Bond Series 1994 in the amount of \$31,000,000 (This Bond issue has been refinanced and is included in the Series 1999 refunding issue). General Obligation Bond Series 1996A in the amount of \$29,000,000. General Obligation Bond Series 1996B in the amount of \$79,700,000. Portions of the Series 1996A & B Series are included in the \$66,115,000 Series 1999 Refunding General Obligation Bond issue.

**Program Justification**

Bond payments are made on time and to maintain an investment grade rating on the bond issue. Managing debt carefully contributes to accountable, sound financial management. In May 1993 the voters approved a County Ballot Measure authorizing the issuance of \$31,000,000 in General Obligation Bonds to renovate the Central Library and build a new Midland Library. In May of 1996 the voters approved two County Ballot Measures (26-44 and 26-45). Measure 26-44 was a \$29 million bond authorization to enhance library facilities, repair library branches, renovate library branches and upgrade computer systems used in the library system. Measure 26-45 was a \$79,700,000 bond authorization to finance the construction of public safety facilities and equipment. The bond proceeds were used to build the Children's Receiving Center, build the Wapato Jail, add a dorm at the Juvenile Justice Complex, add beds at the Inverness Jail and purchase computer applications for public safety use. It also provided funds to repair or remodel the downtown courthouse, Justice Detention Center, and transitional housing facilities.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	GO Bond Rating Moody's Aa1	1	1	1	1
Outcome		0	0	0	0

**Performance Measure - Description**

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa1 rating, (0)-represents rating lower than Aa1. All principal and interest payments were made on time and the County's General Obligation Bonds are rated Aa1 by Moody's. No additional voter approved debt has been authorized. Multnomah County has never defaulted on any debt issues.

## Legal/Contractual Obligation

Principal and interest on the voter approved General Obligation Bonds are a binding debt that the County must pay. The property tax levy used to pay the debt is outside of the property tax constitution limits imposed by State Ballot Measure #5 approved in 1990 and State Ballot Measure #50 approved in 1997.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Debt Service	\$0	\$9,227,848	\$0	\$9,232,498
Unappropriated & Contingency	\$0	\$8,313,737	\$0	\$7,984,976
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$17,541,585</b>	<b>\$0</b>	<b>\$17,217,474</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$17,541,585</b>	<b>\$0</b>	<b>\$17,217,474</b>
Program Total:	<b>\$17,541,585</b>		<b>\$17,217,474</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Taxes	\$0	\$8,953,704	\$0	\$8,225,000
Other / Miscellaneous	\$0	\$8,587,881	\$0	\$8,992,474
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$17,541,585</b>	<b>\$0</b>	<b>\$17,217,474</b>

## Explanation of Revenues

Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

## Significant Program Changes

Last year this program was: #10025, General Obligation Bond Sinking Fund



**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

The PERS Pension Obligation Bond Sinking Program accounts for principal and interest payments on pension obligation revenue bonds issued December 1, 1999 in the amount of \$184,548,160 to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental personnel cost.

**Program Description**

The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act to finance the estimated unfunded accrued actuarial liability of the County to the Oregon Public Employees Retirement System. Senate Bill 198-B, effective October 23, 1999, authorizes the County to pledge taxes that the County may levy within the limitations of sections 11 and 11b, Article XI of the Oregon Constitution not subject to annual appropriation. On December 1, 1999 the County issued \$184,548,160 in Pension Obligation Bonds to fund the PERS unfunded liability.

**Program Justification**

This program is linked to financial management, leadership and results in the Accountability priority. Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. In July 1998 Multnomah County received a letter from PERS informing the County that the employer costs would increase from 10.66% to 12.55%. In October 1998 we were notified that instead of the rate increasing to 12.55%, it would increase to 15.24%. This increase was required by PERS after an actuarial study was performed and over a five year period, the County's unfunded liability for retirement grew from \$50.9 million to \$158.5 million. In addition HB 3349, adopted by the 1995 Legislature, added benefits to retirement pay due to retirement benefits becoming taxable at the State level. This added about \$25 million to the County's unfunded liability. The increased rate would cost Multnomah County taxpayers over \$9 million when the rate was fully implemented. By issuing the Pension Obligation Bonds, the County expects to save about \$35 million (present value) in pension costs.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Annual Cost Savings Due to PERS Bonds (\$ = Millions)	8	8	8	8
Outcome	% Reduction in Outstanding PERS Debt	3.0%	3.0%	3.0%	3.0%

**Performance Measure - Description**

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 rating, (0)-represents rating lower than Aa2. The program links to financial management, leadership and results in the Accountability priority. Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. By issuing the PERS Bonds the County has saved over \$8 million per year that can be applied to other County services. PERS rates are equal to or less than the State average.

## Legal/Contractual Obligation

Principal and interest on the PERS Pension Obligation Bond are a binding debt obligation. The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$0	\$50,000	\$0	\$50,000
Debt Service	\$0	\$12,774,765	\$0	\$13,541,690
Unappropriated & Contingency	\$0	\$20,625,235	\$0	\$29,425,598
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$33,450,000</b>	<b>\$0</b>	<b>\$43,017,288</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$33,450,000</b>	<b>\$0</b>	<b>\$43,017,288</b>
Program Total:	<b>\$33,450,000</b>		<b>\$43,017,288</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$13,000,000	\$0	\$16,250,000
Other / Miscellaneous	\$0	\$20,450,000	\$0	\$26,767,288
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$33,450,000</b>	<b>\$0</b>	<b>\$43,017,288</b>

## Explanation of Revenues

Revenues are generated by interest earnings on the cash balance in the fund and by internal service charges paid by departments as a part of personnel costs.

## Significant Program Changes

Last year this program was: #10026, PERS Pension Bond Sinking Fund

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

This program accounts for capital purchases with economic payoffs of five years or less. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased.

**Program Description**

Departments must submit a proposal to the CFO and Budget Director explaining the purpose for the capital acquisition, the economic value, and an estimated return on investment. Once approved by the CFO and Budget Director the proposal is presented to the Board for their approval. If approved the CFO ensures that the appropriate budgets include service reimbursements to repay the loans over a period of time that does not exceed five years.

Two loans are incorporated into this program offer. One is related to the purchase of a modular building for Vector Control. The second loan has yet to be approved but is included in the budget in anticipation of approval by the CFO and Budget Director. That loan would provide funds for the purchase of a new modular building for the Animal Control Division.

**Program Justification**

This program contributes to the Accountability priority by investing in purchases with an economic payback of five years or less. Programs utilizing this method for purchases would not otherwise have an avenue for securing needed equipment. This program also contributes to the Vibrant Community priority by providing funding for capital used by Vector Control and Animal Control. An example of a project funded in the past is the purchase of new election ballot counting machines that incorporated advances in technology and reduced the overall costs of reading ballots.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output		0	0	0	0
Outcome	Estimated Annual General Fund Savings	50,000	50,000	50,000	50,000

**Performance Measure - Description**

 **Measure Changed**

Capital requests provide an economic value to the County. The County currently has one capital loan outstanding. That loan is to the Health Department. It provided Vector Control with a modular building that was purchased in FY 2005. The loan is scheduled to be repaid in five years.

## Legal/Contractual Obligation

Once approved by the Board, state law requires the loan to be repaid.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Capital Outlay	\$0	\$17,400	\$0	\$363,135
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$17,400</b>	<b>\$0</b>	<b>\$363,135</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$17,400</b>	<b>\$0</b>	<b>\$363,135</b>
Program Total:	<b>\$17,400</b>		<b>\$363,135</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$17,400	\$0	\$17,400
Other / Miscellaneous	\$0	\$0	\$0	\$345,735
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$17,400</b>	<b>\$0</b>	<b>\$363,135</b>

## Explanation of Revenues

Service reimbursements are charged to departments based on the capital expenditure and loan repayment schedule.

## Significant Program Changes

Last year this program was: #10027, Equipment Acquisition Fund

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

The Revenue Bond Program accounts for the principal and interest payments on the Revenue Bonds, Series 1998 (Regional Children's Campus. Inc. in the amount of \$3,155,000), Motor Vehicle Rental Tax Revenue Bond, Series 2000A (Port City in the amount of \$2,000,000) and Motor Vehicle Rental Tax Revenue Bond, Series 2000B (Oregon Food Bank in the amount of \$3,500,000) issued to acquire and construct facilities that are being financed in partnership with the County.

**Program Description**

The County's Debt Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) nonprofit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. The County assists small to medium size agencies that have total annual revenues from all sources of at least \$1,000,000 but not greater than \$10,000,000. The planned use of the revenue bond proceeds must be consistent with County policy priorities or benchmarks. The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit. The County has entered into three of these partnerships - Oregon Food Bank, Port City, and Regional Children's Campus. The County also limits the amount of revenue bonds that will be issued in partnership with nonprofits. The limit is \$8,500,000. The current principal amount outstanding is \$5,320,000.

**Program Justification**

This offer links to the Accountability priority by displaying sound financial management of County resources, as displayed through our financial ratings and bond interest rates. The proceeds of the debt were used to support Basic Living Needs programs for youth services at the Regional Children's Campus, programs and services to people with disabilities at Port City, while the Oregon Food Bank provides food to the less fortunate throughout the State of Oregon.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Series 1998 Revenue Bonds Moody's Rating A3	1	1	1	1
Outcome	Series 2000A&B Revenue Bonds Moody's Rating Aaa	1	1	1	1

**Performance Measure - Description**

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's A3 rating or above, (0)-represents rating lower than A3. The debt repayment is linked to sound financial management in the Accountability priority. Both issues are investment grade. The Oregon Food Bank has prepaid all of its lease payment. The Regional Children's Campus and Port City lease had to be restructured to prevent a default. Multnomah County has never defaulted on a debt payment.

## Legal/Contractual Obligation

The Regional Children's Campus Revenue Bonds Series 1998 and Lease Agreements were approved by the Board of County Commissioners by Resolution 97-207 adopted December 4, 1997. The Oregon Food Bank Revenue Bonds Series 2000B and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-156 adopted September 21, 2000. The Port City Revenue Bonds Series 2000A and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-157 adopted September 21, 2000. Revenue bond principal and interest is required under the bond covenants entered into by the County.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$0	\$16,000	\$0	\$30,000
Debt Service	\$0	\$827,621	\$0	\$827,135
Unappropriated & Contingency	\$0	\$4,877,759	\$0	\$4,354,365
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$5,721,380</b>	<b>\$0</b>	<b>\$5,211,500</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$5,721,380</b>	<b>\$0</b>	<b>\$5,211,500</b>
Program Total:	<b>\$5,721,380</b>		<b>\$5,211,500</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$2,324,380	\$0	\$31,500
Other / Miscellaneous	\$0	\$3,397,000	\$0	\$5,180,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$5,721,380</b>	<b>\$0</b>	<b>\$5,211,500</b>

## Explanation of Revenues

Revenues are received from beginning working capital, interest earnings and lease payments from the Regional Children's Campus and Port City. The Oregon Food Bank prepaid their lease in FY 2006.

## Significant Program Changes

**Last year this program was:** #10028, Revenue Bonds

It is anticipated that the Regional Children's Campus will be sold in FY 2008 and the residual proceeds will be deposited into the Revenue Bond Fund to be used to retire the debt.

**Priority:** Education  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

This program offer accounts for the transfer of the remaining revenue from the temporary local income tax (ITAX) to Multnomah County school districts. Nine school districts share approximately 70% of the revenue generated by the ITAX.

The ITAX expired on December 31, 2005. This offer accounts for prior-year taxes anticipated to be collected during FY 2009.

**Program Description**

The ITAX was created when voters approved Ballot Measure 26-48 in May, 2003. It was a three-year measure that raised local funds to prevent further cuts to Multnomah County's public schools and to programs that help the County's most vulnerable residents. It was a temporary, local answer to state budget cuts and economic conditions. The bulk of the revenue, approximately \$90 million per year, was divided equally on a per-pupil basis to all county public school districts. This offer allocates the remaining ITAX revenue on the same per-pupil basis.

**Program Justification**

This program offer supports the County's priority of school success by providing direct cash assistance to schools. The ITAX was proposed following the defeat of Measure 28. That statewide measure referred a temporary, 0.5% tax increase that was enacted by the Legislature. Following the defeat of Measure 28, schools in Multnomah County faced the prospect of cutting several weeks from the academic year or reducing the number of direct instructional positions. The ITAX provided about 13% of the total funding for all school districts within the County over the three-year period of the tax. The ITAX funding for schools had a number of goals, including the provision of a full school year, funding programs designed to achieve improvements in academic success for all students, and funding student support programs that provide a quality school experience and retain students in school.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Itax funding per pupil (in dollars)	0	30	30	0
Outcome	Maintaining a full school year at all Multnomah county ITAX-funded schools	0	0	0	0

**Performance Measure - Description**

For the duration of the tax, ITAX funding per pupil ranged from 11%-13% of total per-pupil spending across the school districts in Multnomah County. Now that the tax has ended, remaining collections constitute less than one percent of average per-pupil spending in Multnomah County schools.

A primary goal of the ITAX was to promote full school years in County Schools. All districts reported maintaining full instructional years during the period of the ITAX. This measure will no longer be reported as the ITAX has ended.

Measure 26-48 contained a provision that required school districts to report to a School Efficiency and Advisory Council (SEAC) on their plans for improving student achievement. The SEAC has released several reports that detail how schools used the ITAX revenue. Those reports can be found on the web at: <http://www.seacinfo.org/>

## Legal/Contractual Obligation

Measure 26-48 obligates the County to pass through 70% of ITAX collections to the public schools.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$2,259,547	\$0	\$1,732,899	\$0
Subtotal: Direct Exps:	<b>\$2,259,547</b>	<b>\$0</b>	<b>\$1,732,899</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$2,259,547</b>	<b>\$0</b>	<b>\$1,732,899</b>	<b>\$0</b>
Program Total:	<b>\$2,259,547</b>		<b>\$1,732,899</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by collection of prior-year ITAX revenues. Funding is expected to be one-time-only for FY 2009.

## Significant Program Changes

**Last year this program was:** #10036, Multnomah County Schools

As the Itax has ended, the funding for this program is significantly lower than it has been for the past five years.



**Priority:** Accountability  
**Program Offer Type:** Program Alternative /  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Deb Bogstad

**Program Characteristics:**

**Executive Summary**

The Office of the Board accounts for all of the functions necessary for the efficient operation of the Board of County Commissioners. The Office provides Boardroom and meeting room space and equipment; the Board Clerk and record-keeping functions; Board membership in national, state, and local county associations; and lobbying and economic development services on the Board's behalf.

**Program Description**

This office manages all commission meetings, agendas, records, and schedules. It maintains all Board records and indices, including Board-adopted resolutions, orders, ordinances, and proclamations. The Board Clerk serves as parliamentarian at all Board meetings, takes minutes, and prepares all meeting records.

The office also provides lobbying services on behalf of the Board of County Commissioners. The lobbyist works with the Board to develop its state and federal legislative agendas, and works with County partners and other elected officials to achieve the County's priorities. Additionally, the office pays for commissioners' memberships in County advocacy organizations including the National Association of Counties and the Association of Oregon Counties.

The County's economic development coordinator supports the Board's policy discussions on urban renewal, represents the County on various business advisory boards and task forces, and supports the Board's efforts to achieve sustainable economic opportunities for County citizens. The coordinator leads the County's planning process for its economic development strategic plan, and will leverage the County's resources to achieve its economic development objectives.

**Program Justification**

County commissioners work on behalf of citizens both individually and as members of the Board of County Commissioners. The Office of the Board supports the Board as a body by providing those things that are needed for the group to function effectively and collectively, from meeting space and equipment to legislative support both internally and externally. The office's lobbying and economic development staff serve as the Board's voice on legislative, economic development, and other policy matters locally and at the state and national levels.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of Board Meetings Scheduled	160	160	160	160
Outcome	Number of Board Meetings Held	106	0	116	0
Outcome	Number of Board Meeting Documents Processed and Distributed	633	0	615	0

**Performance Measure - Description**

Regular board meetings are scheduled each Thursday throughout the year. The board also meets each Tuesday and other days as needed for executive sessions, briefings, work sessions, budget hearings and other hearings. Each of these meetings is individually convened and adjourned. With the exception of lack of quorum due to unavoidable absences on the day of the scheduled meeting, (such as illness) notification of a cancelled meeting is sent out no later than one week prior to the meeting. The board clerk is responsible for notifying both internal and external customers of scheduled meetings and cancellations. The board clerk processes all agenda submissions and official documents which result from board action. These documents are processed in a timely fashion and distributed to the appropriate contacts so as to not hinder county function approved or directed by those documents and to ensure ease of access for future internal and external inquiries.

## Legal/Contractual Obligation

The Board adopts and publishes rules for the conduct of Board meetings. The Board is governing body for Dunthorpe-Riverdale Sanitary Service District No. 1; Mid-County Street Lighting Service District No. 14; sits as the County Budget Committee; The Hospital Facilities Authority; the Public Contract Review Board; and in other capacities. The board clerk ensures that meetings and notices thereof comply with Board Rules, Oregon Public Meetings Law, and other statutory requirements.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$144,441	\$0	\$367,598	\$0
Contracts	\$0	\$0	\$100,000	\$0
Materials & Supplies	\$144,200	\$0	\$149,301	\$0
Internal Services	\$350,213	\$0	\$376,323	\$0
Subtotal: Direct Exps:	<b>\$638,854</b>	<b>\$0</b>	<b>\$993,222</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$638,854</b>	<b>\$0</b>	<b>\$993,222</b>	<b>\$0</b>
Program Total:	<b>\$638,854</b>		<b>\$993,222</b>	
Program FTE	1.80	0.00	3.80	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is General Fund supported.

## Significant Program Changes

✔ Significantly Changed

### Last year this program was:

Program # 10029 - Centralized Boardroom Expenses.

This program has expanded for FY 2009 by adding the lobbyist position from the Public Affairs Office, and by adding the economic development coordinator position from the Chair's Office. These positions were moved in order to consolidate all Board-related functions into one program. This office offers the potential for continuous support and stability of County government across changes in elected leadership.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mindy Harris

**Program Characteristics:**

**Executive Summary**

This program offer includes issuance costs, interest expense and interest earnings on short-term Tax and Revenue Anticipation Notes (TRANS).

**Program Description**

Oregon Revised Statutes 288.165 permits the County to issue Tax and Revenue Anticipation Notes (TRANS). The TRANS are issued in anticipation of the receipt of taxes and other revenues not yet received in order to fund an anticipated cash flow deficit. The TRANS can not be issued in an amount greater than eighty percent (80%) of the amount of budgeted General Fund revenue in the adopted budget. The Board of County Commissioners will authorize by resolution the issuance of the TRANS. With the assistance of a financial advisor the Chief Financial Officer and the Treasury Manager determine the principal amount, interest rate and denominations of the notes, and select the underwriter for the issuance. The selection of the underwriter is through a competitive bid process. The notes are issued during the first few days of the fiscal year in July and mature no later than the last business day of June in the same fiscal year.

**Program Justification**

Prior to the receipt of property tax payments in November, the County experiences a cash flow deficit of more than \$20 million. The deficit is caused by timing issues related to the inflow of property taxes in November, and the ongoing and regular expenditures in the preceeding months, the County issues TRANS to fund this temporary deficit. The cash flow deficit calculations are defined by Internal Revenue Service regulations as well as the United States Treasury. The County has utilized TRANS for this purpose since 1982.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Maintain Moody's MIG 1 rating on the County's TRANS	1	1	1	1
Outcome	Lower cost of borrowing than the interest earnings	1	1	1	1

**Performance Measure - Description**

The performance measurement requires the County to maintain Moody's highest short-term investment rating for municipal debt, MIG 1. Maintaining this rating allows the County to issue the TRANS at the lowest possible interest rate, resulting in substantial savings, and is thus linked to sound financial management in the Accountability Priority. This borrowing meets all statutory and regulatory requirements.

Performance Key: 1 = Achieved or Exceeded; 0 = Not Achieved

Last year's TRAN program resulted in the issuance of Notes totaling \$29,850,000 at a stated interest rate of 4.25% and an effective yield of 3.73%. Short term interest rates are somewhat lower than last year, but are expected to fall further due to economic conditions. The County expects to issue a TRAN of approximately \$20,000,000, subject to cash flow projections, at the onset of FY09.

## Legal/Contractual Obligation

Oregon Revised Statutes and both Internal Revenue Service and US Treasury regulations allow the County to fund a short term cash flow deficit by the use of TRANS, subject to specific legal and accounting requirements.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$30,000	\$0	\$30,000	\$0
Debt Service	\$1,350,000	\$0	\$850,000	\$0
Subtotal: Direct Exps:	<b>\$1,380,000</b>	<b>\$0</b>	<b>\$880,000</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$1,380,000</b>	<b>\$0</b>	<b>\$880,000</b>	<b>\$0</b>
Program Total:	<b>\$1,380,000</b>		<b>\$880,000</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$100,000	\$0	\$100,000	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

## Explanation of Revenues

Due to the legal ability of the County to issue tax exempt TRANS to buyers, the cost of borrowing the funds is usually lower than the interest earnings on the funds during the portion of the year when the borrowed funds are no longer required to cover the cash flow deficit (due to the receipt of property tax payments in November). This generally allows the County to cover the cost of the funds borrowed with the interest earnings and to realize approximately \$100,000 in General Fund Interest Revenue.

## Significant Program Changes

Last year this program was: #10020, Tax and Revenue Anticipation Notes

**Priority:** Safety  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Michael Crank

**Program Characteristics:**

**Executive Summary**

This program offer accounts for Facilities charges for the State Courts and for the Tax Supervising & Conservation Commission. ORS 1.185 requires that counties provide court space for the operation of the state courts. This offer also includes a General Fund payment for the Deferred Maintenance Certificates of Participation issued in 2000.

**Program Description**

The County's Facilities Division provides services ranging from planning, construction, and operations and maintenance to cleaning the buildings and grounds for courtrooms located in Multnomah County's owned and leased facilities.

The Series 2000 Certificates of Participation were issued for deferred maintenance of the County's facilities generally, and their repayment has been considered an ongoing General Fund obligation.

**Program Justification**

County-provided courtroom space is a key resource in the County's criminal justice system. Multnomah County courts' central locations allow easy access to the court system, provide visibility to the community of the public safety system at work, and allow the justice system to hold offenders accountable.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Complete all routine customer requests within 10 days	0.0%	98.0%	92.0%	95.0%
Outcome	Customer Service Satisfaction Rating	0.0%	90.0%	90.0%	90.0%

**Performance Measure - Description**

These performance measures are the same as those used for the County's other building operations (see program offer 72047, Facilities Maintenance & Operations). They have been changed for FY 2008 in order to more accurately measure the operational aspects of the Building Operations Team's efforts. The customer service rating and the 10-day goal for routine requests are new Facilities & Property Management Division goals set in FY 2007 and have no history to report. A new Customer service rating system is currently in development.

## Legal/Contractual Obligation

ORS 1.185 reads "County to provide courtrooms, office, and jury rooms. (1) The County in which a circuit court is located or holds court shall: (a) provide suitable and sufficient courtrooms, offices, and jury rooms for the court, the judges, other officers, and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices, and jury rooms. (b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state. (2) Except as provided in subsection (1) of this section, all supplies, materials, equipment, and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.185. {Formerly 1.165}"

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Internal Services	\$3,225,704	\$0	\$3,052,994	\$0
Subtotal: Direct Exps:	<b>\$3,225,704</b>	<b>\$0</b>	<b>\$3,052,994</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$3,225,704</b>	<b>\$0</b>	<b>\$3,052,994</b>	<b>\$0</b>
Program Total:	<b>\$3,225,704</b>		<b>\$3,052,994</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This is a General Fund program.

## Significant Program Changes

**Last year this program was:** #10019, State Courts Facilities Costs  
No significant changes are anticipated in the immediate near term.

In February, 2007, the Board of County Commissioners passed a resolution directing the County's Facilities & Property Management Division to proceed with a final project plan for the construction and operation of a new East County Justice Center. Additionally, planning is underway for the construction and operation of a new courthouse in downtown Portland, to be started sometime in the next five years.

**Priority:** Accountability  
**Program Offer Type:** Program Alternative /  
**Related Programs:**

**Lead Agency:** Chair  
**Program Contact:** Jana McLellan

**Program Characteristics:**

**Executive Summary**

The Office of the Chief Operating Officer supports the policy and program direction of the Chair through effective leadership, open communication, and effective decision making. The COO works directly with County leadership in: providing leadership of the internal development process for the countywide budget in an environment of reduced revenue; the strategic direction, operational leadership and performance evaluations with the countywide department management team and operations council; development and implementation of work plans to execute the Chair's initiatives and maintain good government practices; support and implementation of the Chair/Sherrif's memo of understanding, the Public Safety Plan, and advise on policy and budget to improve the management and accountability of the public safety system.

**Program Description**

The Office of the COO works directly with County leadership to improve the overall operations of the organization through open communication, directed work plans, targeted performance measures and transparency in operations. The COO and his staff lead the senior management of the county to assure County programs are properly aligned and effectively managed while addressing areas for continuous improvement and opportunities for conducting business more efficiently and effectively. Performance and policy forums will be instituted to measure ongoing effectiveness and continuous improvement.

**Program Justification**

This office supports the Chair's goals to rebuild public confidence in County government, establish effective working teams among the Board, Departments and Agency management. The Office of the COO will have constructive and effective relationships with partnerships in and outside of the government to re-establish the public's confidence in government. This office offers the potential for the continuity of ongoing management and stability of County government across changes in elected leadership.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Semi monthly Department Management and Ops Council meetings	0	0	0	0
Outcome	Improved operating relationships with County leadership*	0	0	0	0
Output	Performance evaluations for each staff member and direct report to the Chair	0	0	0	0

**Performance Measure - Description**

\*Outcome to be measured through survey

**Legal/Contractual Obligation**

None

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$0	\$339,824	\$161,298
Materials & Supplies	\$0	\$0	\$838	\$3,000
Internal Services	\$0	\$0	\$38,456	\$19,228
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$379,118</b>	<b>\$183,526</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$379,118</b>	<b>\$183,526</b>
Program Total:	<b>\$0</b>		<b>\$562,644</b>	
Program FTE	0.00	0.00	2.00	1.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$183,526
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$183,526</b>

**Explanation of Revenues**

This is a General Fund-supported program.

**Significant Program Changes****Last year this program was:**

This program offer was included within the Chair's program offer last year.



**Priority:** Education  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Commission on  
**Program Contact:** Elana Emlen

**Program Characteristics:**

**Executive Summary**

Early learning sets children up to succeed in school and life. This program supports early learning through enhancing child care training and technical assistance resources, supporting individual family, friend and neighbor child care providers to improve quality of care, and other child care quality activities. It is a collaboration between the Health Department, Library, and the Commission on Children, Families and Community.

**Program Description**

The projects in this proposal are designed to improve childcare quality and readiness for school. The Child Care Resource Team is located at the Child Care Resource and Referral agency. The funds cover two consultants to help providers with business and child development skills by providing training, on-site and phone consultation, mini-grants and emergency scholarships. Continuation of a pilot will support non-regulated informal child care providers (family, friend and neighbor) to improve the quality of care. The Health Department, with support from the Library, will provide these services. A 0.3 FTE Community Health Nurse will provide health consultation and literacy training to 100 Spanish-speaking informal childcare providers who are receiving a DHS subsidy. The Governor's budget includes training for this type of provider. Also, the State is developing special kits. This current pilot incorporates those resources. Planning is in place to use remaining funds to improve quality of child care.

**Program Justification**

The kindergarten readiness survey shows that children with an enriching early learning experience enter school with the skills they need to succeed. Achievement gaps in kindergarten readiness appear to set the stage for achievement gaps later. The components of this offer enhance the quality of educational and social experiences of children in childcare. According to the Population Survey, over 23,000 children are in paid childcare in our County. The Resource Team is a proven success. It provides many services, but the technical assistance alone impacts 4,590 children. The Family, Friend and Neighbor pilot project provides training and resources to childcare providers who have never received training, thus improving quality of care and preparing their children for school. The Urban Institute reports that Latino families (a growing population in Multnomah County) are more likely to rely exclusively on relatives to care for their pre-school age children. The report also states that relying exclusively on this type of care may mean that these children miss out on settings that prepare them for school. Because the pilot trains Spanish-speaking providers, it gives an early education boost to the children in their care.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Resource Team: 120 on-site business and early childhood training/tech. asst.	127	120	120	120
Outcome	85% of informal providers report they read more to children post-program	0.0%	85.0%	85.0%	85.0%

**Performance Measure - Description**

The performance measures for this program offer capture essential measures of success. The on-site technical assistance is an indicator of the depth and breadth of support for child care providers. Child care providers who receive a visit and materials will be surveyed to determine if they subsequently read more to the children in their care. Because the program is new, this data is not available yet. Additional measures will be established for other child care quality expenditures as part of the current planning process.

**Legal/Contractual Obligation**

None

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$40,278	\$0	\$90,874
Contracts	\$0	\$271,259	\$0	\$232,394
Materials & Supplies	\$0	\$9,032	\$0	\$0
Internal Services	\$0	\$27,719	\$0	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$348,288</b>	<b>\$0</b>	<b>\$323,268</b>
Administration	\$0	\$64,741	\$0	\$99,362
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$64,741</b>	<b>\$0</b>	<b>\$99,362</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$413,029</b>	<b>\$0</b>	<b>\$422,630</b>
Program Total:	<b>\$413,029</b>		<b>\$422,630</b>	
Program FTE	0.00	0.22	0.00	0.93
<b>Program Revenues</b>				
Intergovernmental	\$0	\$348,288	\$0	\$323,268
Program Revenue for Admin	\$0	\$58,926	\$0	\$90,165
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$407,214</b>	<b>\$0</b>	<b>\$413,433</b>

**Explanation of Revenues**

Funds come through the Oregon Commission on Children and Families; funding source is Federal Child Care Development Funds. Grant funds are estimated based on the FY 2005 appropriation. Use of CCDF funds is for childcare quality activities as identified in 45 CFR Parts 98 and 99, Oregon's Child Care and Development Fund Plan and by the Oregon Childhood Care and Education Coordinating Council.

**Significant Program Changes**

Last year this program was:

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mark Campbell

**Program Characteristics:**

**Executive Summary**

This program offer accounts for Business Income Tax (BIT) collected on behalf of and passed through to the east county cities of Gresham, Troutdale, Fairview, and Wood Village. These payments are prescribed in an intergovernmental agreement (IGA) that shares revenue from the BIT. Under the terms of this agreement, the four cities share 25% of the first 0.6% of BIT collections.

It also includes the County's obligation to share Community Service Fee revenues generated through the Strategic Investment Program (SIP) with the City of Gresham.

**Program Description**

The BIT is imposed on the net income derived from business activity within Multnomah County. The BIT was originally set at a rate of 0.6% of net income. In 1985, the tax was increased to 0.95%. In 1987, the tax was further increased to 1.46%. In 1993 the rate was reduced to 1.45% due to the consolidation of collections with the City of Portland's Business License Fee (BLF). The County entered into a tax sharing agreement with the four east county cities, in part to acknowledge the value of business income derived from those cities.

The County entered into an SIP agreement with Microchip Technologies, Inc. in FY 2004. Under terms of that agreement, the company agrees to pay 25% of Property Tax abated in the form of a Community Service Fee. State statutes direct that the County share that revenue with the City in which the company receiving the SIP exemption is located.

**Program Justification**

This program supports the County's accountability priority. The County acts as a fiduciary agent for the four east county cities. It is important that payments are processed and remitted in a timely manner.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Pass-through payments as a percentage of east County city General Fund	10.7%	11.0%	11.0%	12.0%
Outcome		0	0	0	0

**Performance Measure - Description**

✔ **Measure Changed**

County pass-through payments represent a significant share of the four east County cities' General Fund revenues. Prompt handling of these payments on Multnomah County's part helps the cities manage their cash flow needs.

### Legal/Contractual Obligation

The program is mandated under terms of IGAs with Gresham, Troutdale, Fairview, and Wood Village. The county is obligated to transfer 25% of the revenue associated with the first 0.6% BIT increment.

The SIP contract specifies that Gresham receives 47% of revenue derived from the Community Service Fee.

### Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Contracts	\$5,345,700	\$0	\$5,578,474	\$0
Subtotal: Direct Exps:	<b>\$5,345,700</b>	<b>\$0</b>	<b>\$5,578,474</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$5,345,700</b>	<b>\$0</b>	<b>\$5,578,474</b>	<b>\$0</b>
Program Total:	<b>\$5,345,700</b>		<b>\$5,578,474</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Explanation of Revenues

The BIT pass-through is 25% of the first 0.6% of BIT collections.

Community Service Fee is 25% of the taxes abated under the Strategic Investment Program.

### Significant Program Changes

Last year this program was: #10022, Pass-Through Payments to East County Cities

**Priority:** Education  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Non-Departmental - All  
**Program Contact:** Mark Campbell

**Program Characteristics:**

**Executive Summary**

This program offer distributes revenues received from the sale of timber cut on federal forest land and Property Tax associated with railroad cars to local school districts. This is a statutory responsibility of Oregon counties and these revenues are dedicated to a County School Fund.

**Program Description**

Since 1908, all counties in Oregon have received payments from the US government from revenue generated by the sale of timber cut on federal forest lands. State law specifies how the revenue is to be allocated.

The federal law authorizing federal timber payments to counties, PL106-393, sunset as of September 30,2006. It was reauthorized by Congress for one year in 2007,and it is possible that this program will be renewed again in 2008. The County School Fund also receives a portion of the ad valorem tax that is assessed on the value of rail cars as outlined by state statute. (ORS 308.505 to ORS 308.665)

**Program Justification**

This program links to the School Success priority. It provides direct cash assistance to school districts. While this is not a large source of revenue in Multnomah County, the link between timber revenue and schools has been established since the early 1900's.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output		0	0	0	0
Outcome	Amount of County School Fund revenue passed through to Multnomah County Schools	243,582	75,000	242,980	260,000

**Performance Measure - Description**

The County School Fund provides a very small amount of the total revenue available to schools in Multnomah County. Arguably, this amount is not large enough to contribute meaningfully toward student academic achievement.

## Legal/Contractual Obligation

ORS 328.005-035 outlines the requirement to establish a County School Fund. The apportionment of revenue from the sale of timber on federal forest lands is described in ORS 294.060 which states "...moneys received by each county...shall be divided 75 percent to the road fund and 25 percent to the school fund of the county."

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Contracts	\$0	\$75,000	\$0	\$260,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$260,000</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$260,000</b>
Program Total:	<b>\$75,000</b>		<b>\$260,000</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$75,000	\$0	\$23,500
Taxes	\$0	\$0	\$0	\$235,000
Other / Miscellaneous	\$0	\$0	\$0	\$1,500
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$260,000</b>

## Explanation of Revenues

The County School Fund is credited with 25% of the revenue received from the statewide assessment of railroad cars apportioned to each county. Revenues have averaged \$15,000 - \$20,000 over the past several years.

Federal timber payment revenue was estimated based on actual spending during years when Multnomah County received full timber payments.

## Significant Program Changes

**Last year this program was:** #10021, County School Fund

It is possible that federal legislation re-authorizing timber payments will be renewed in FY 2008. This is subject to change pending Congressional action. The program offer will be adjusted if Congress does not reauthorize the "Timber Payments" program.

**Priority:** Accountability

**Lead Agency:** Non-Departmental - All

**Program Offer Type:** Program Alternative /

**Program Contact:** Mark Campbell

**Related Programs:**

**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer spends \$24,200,000 to retire debt associated with the County's Juvenile Detention Center, Mead and McCoy Buildings, Certificates of Participation issued for deferred maintenance on various County buildings, and energy loans taken out for energy-saving improvements to County buildings. Paying this debt early is a one-time action that will reduce the County's ongoing General Fund expenses by about \$4 million per year for the next 6 years. The balance will smooth the remaining payments at about \$5.3 million per year for the remainder of the current debt schedules.

**Program Description**

This one-time-only activity reduces General Fund debt payments budgeted in departments, thereby "freeing up" a total of \$4.1 million, which reduces the General Fund's structural deficit.

**Program Justification**

This program offer takes advantage of the unexpected amount of one-time-only revenues available in the General Fund in FY 2008 and uses it to pay off several long-term County obligations. Reducing the County's debt burden in turn reduces the General Fund's structural deficit, and minimizes the extent to which the County must reduce services in order to balance the budget to available revenues each year.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output		0	0	0	0
Outcome		0	0	0	0

**Performance Measure - Description**

**Legal/Contractual Obligation**

None.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Cash Transfer	\$0	\$0	\$24,200,000	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$24,200,000</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$24,200,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$24,200,000</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

The General Fund realized additional revenues due to higher than expected Business Income Tax revenues in FY 2007, greater than anticipated department underspending in FY 2007, and increased collections of property, motor vehicle rental, and other taxes.

**Significant Program Changes****Last year this program was:**

This is a one-time-only program for FY 2009.



<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Auditor
<b>Program Offer Type:</b>	Innovative/New Program	<b>Program Contact:</b>	LaVonne Griffin-Valade
<b>Related Programs:</b>	10005		

**Program Characteristics:**

**Executive Summary**

The "Public Safety Specialist" program offer scales up current audit services and adds capacity to the Auditor's Office for additional audits of public safety programs. This will increase transparency and accountability in the area of public safety.

The Auditor's Office sees a need to increase its coverage of public safety programs, without negatively impacting the number of audits of other areas of the County, particularly of human service programs. Public safety programs represent nearly one-third of the County's operating budget, with approximately 60% of funding coming from the County's General Fund. The County's public safety agencies are generally large and complex, and they each carry out multiple functions. In FY06, the County spent approximately \$202 million on its network of public safety programs, services, and jails (Auditor's Financial Condition Report, June 2007).

**Program Description**

The "Public Safety Specialist" program offer adds a full-time professional auditor with a background in one or more of the following public safety areas: 1) adult and/or juvenile community corrections; 2) law enforcement; 3) jail operations; or 4) prosecution services. The public safety specialist will work with other auditing professionals in the Auditor's Office who have conducted previous audits of the Department of Community Justice, the Sheriff's Office, and/or the District Attorney's Office. The public safety specialist will be assigned audits designed to provide timely assessments of public safety program costs and service outcomes.

See Significant Program Changes Section for examples of previous public safety audits and projects currently underway or planned for the near future.

**Program Justification**

The Auditor's Office has an important role as an independent watchdog of the County's public safety system. The Office answers directly to the public and brings increased transparency and accountability to the Sheriff's Office, the District Attorney's Office, and the Department of Community Justice.

Overall, the County is responsible for a significant portion of the region's public safety system. In addition, the County will have an increasing role in regional security and emergency preparedness that will increase the County's public profile and the dollars controlled by County public safety agencies. This calls for increased review and analyses by the Auditor's Office.

Audits are public documents that provide the community with information about how the Sheriff's Office, the District Attorney's Office, and the Department of Community Justice are functioning. Audit reports add independent assurance that the public safety programs are making wise use of taxpayer dollars. Audits also recommend strategies that will improve processes and data, encourage data-driven decision-making, and maximize the use of existing public safety resources.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of public safety reports issued	2	2	2	4
Outcome	Recommendation implementation rate -- within 5 years after audit release	92.0%	90.0%	90.0%	90.0%

**Performance Measure - Description**

#1) "Number of public safety reports issued." This measures the number of public safety performance audit reports issued in a given fiscal year (includes formal follow-ups of previous audits).

#2) "Recommendation implementation rate -- within 5 years after audit release." To measure recommendation implementation, we track recommendations for five years after an audit is issued; it may realistically take that long for departments to achieve this outcome.

## Legal/Contractual Obligation

County Charter 8.10 states "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to measure or improve the performance of county efforts." Government auditing standards outline minimum standards for the planning, conducting, and reporting of audit work. Auditors are required to complete 40 hours of relevant training annually and the Office is required to have a peer review every 3 years to ensure that the office is in compliance with standards.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$0	\$0	\$121,920	\$0
Materials & Supplies	\$0	\$0	\$3,080	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$125,000</b>	
Program FTE	0.00	0.00	1.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This is a General Fund program.

## Significant Program Changes

### Last year this program was:

This is a new proposal.

Examples of public safety audits issued recently include audits of Juvenile Community Justice, Jail Personnel Costs, Public Safety SEA reports, and audits of the DA's Community Court project and the Neighborhood DA program. Public Safety projects currently underway include an audit of the Sheriff's Civil Process function and a formal follow-up of the Jail Personnel Costs audit issued in March 2006.

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** County Human Services  
**Program Contact:** Keith Mitchell

**Program Characteristics:** In Target

**Executive Summary**

This program accounts for the contingency reserve account for the County's Behavioral Health Fund. The program accounts for the estimated accumulated fund balance, otherwise known as beginning working capital. The balance represents a small but reasonable contingency reserve for the County's mental health managed care organization (MH) for Oregon Health Plan enrolled members in Multnomah County.

**Program Description**

N/A

**Program Justification**

This program is only for budgeting and accounting purposes.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output		0	0	0	0
Outcome		0	0	0	0

**Performance Measure - Description**

N/A

**Legal/Contractual Obligation**

Oregon Revised Statutes Chapter 294 and County Financial Assistance Contract with the State of Oregon.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Unappropriated & Contingency	\$0	\$2,658,148	\$0	\$4,693,820
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$2,658,148</b>	<b>\$0</b>	<b>\$4,693,820</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$2,658,148</b>	<b>\$0</b>	<b>\$4,693,820</b>
Program Total:	<b>\$2,658,148</b>		<b>\$4,693,820</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$2,658,148	\$0	\$4,693,820
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$2,658,148</b>	<b>\$0</b>	<b>\$4,693,820</b>

**Explanation of Revenues**

Fund 3002 beginning balance is comprised of two balance sheet accounts:

80300 Fund Balance/Retained Earnings Contra Account: \$250,000

80320 Fund Balance/Retained Earnings : \$4,443,820

Total: \$4,693,820

**Significant Program Changes**Last year this program was: #25101, Mental Health Beginning Working Capital

**Priority:** Accountability  
**Program Offer Type:** Revenue/Fund  
**Related Programs:**  
**Program Characteristics:**

**Lead Agency:** Overall County  
**Program Contact:** Mark Campbell

**Executive Summary**

This program offer budgets a number of "fund level" transactions. These include Cash Transfers between funds, fund contingencies, and reserves.

**Program Description**

This offer budgets transfers from:  
 General Fund to Library Fund - \$16,287,262  
 Road Fund to Bridge Fund - \$5,441,650  
 Strategic Investment Program Fund to General Fund - \$200,000  
 Road Fund to Bike Path Fund - \$64,000

It also accounts for the General Fund Contingency which is established at \$1,250,000 per Budget Office policy. The Contingency also includes \$6.9 million that is dedicated to opening the Wapato Jail. Also included in this program offer are two 5% reserves as described in the Financial and Budget Policies.

This offer also accounts for the Library Fund Contingency (\$3,000,000) and Unappropriated balance (\$13,361,041).

**Program Justification**

Reserves and contingency accounts reflect prudent financial management of county resources. The reserve has been established at 10% - a level that Moody's Investor Services uses as a benchmark. The goal in developing the reserve policy was to shield the County from fluctuations in revenues available to fund ongoing programs. The policy reflects the Accountability priority because it clearly articulates the conditions under which reserves will be used and outlines a process for replenishing them should they fall below the goal. As noted above the contingency cannot be accessed unless the BCC takes affirmative action to transfer it. Conditions under which the contingency can be used are limited, in most cases, to one-time-only expenditures. In this sense the contingency account serves to bolster the accountability factor related to financial management because departments must justify the reason for requesting the transfer.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	% of Reserve Goal Met	100.0%	100.0%	100.0%	100.0%
Outcome	Moody's Bond Rating	0	0	0	0
Output	Transfers from Contingency	5	5	8	2

**Performance Measure - Description**

The level of reserves is one indicator of the County's financial position. Transfers from the General Fund contingency should be limited to events that could not be foreseen when the annual budget was prepared. With few exceptions, all transfers from the contingency should follow the Board's adopted Financial & Budget policies.

Change in bond rating - (0) = no change, (1) = upgraded rating, (-1) = downgraded rating

## Legal/Contractual Obligation

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Internal Services	\$1,404,000	\$0	\$0	\$0
Cash Transfer	\$15,812,876	\$5,779,351	\$16,287,262	\$5,705,650
Unappropriated & Contingency	\$21,861,414	\$16,436,247	\$22,150,000	\$31,961,041
Subtotal: Direct Exps:	<b>\$39,078,290</b>	<b>\$22,215,598</b>	<b>\$38,437,262</b>	<b>\$37,666,691</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$39,078,290</b>	<b>\$22,215,598</b>	<b>\$38,437,262</b>	<b>\$37,666,691</b>
Program Total:	<b>\$61,293,888</b>		<b>\$76,103,953</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Intergovernmental	\$0	\$1,054,351	\$0	\$1,505,650
Taxes	\$0	\$4,725,000	\$0	\$4,200,000
Other / Miscellaneous	\$0	\$14,750,000	\$0	\$32,682,781
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$20,529,351</b>	<b>\$0</b>	<b>\$38,388,431</b>

## Explanation of Revenues

## Significant Program Changes

Last year this program was: #95000, Contingency & Reserves

**Priority:** Accountability  
**Program Offer Type:** Revenue/Fund  
**Related Programs:**

**Lead Agency:** Overall County  
**Program Contact:** Mark Campbell

**Program Characteristics:**

**Executive Summary**

This program offer budgets the countywide, or "corporate", revenues that make up the General Fund. The General Fund is the primary source of discretionary revenue that supports County programs across all priority areas.

**Program Description**

In FY 2009, General Fund revenues are estimated to total just less than \$400 million. The revenues budgeted in this program offer represent approximately 85% of the total General Fund. The primary revenue sources are Property Tax, Business Income Tax (BIT), Motor Vehicle Rental Tax, and state shared revenues. There is \$3.6 million in prior years Personal Income Tax budgeted in anticipation that this will complete the ITAX collection cycle. The remaining General Fund revenues are budgeted within departmental program offers.

**Program Justification**

This program offer links to the Accountability priority. Accurate revenue forecasting is crucial to the development of long range financial plans. It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections. The assumptions used to develop revenue forecasts should be clearly articulated to, and understood by, all decision makers in the budget process. The County's Financial & Budget Policies outline the forecast process. There are six goals that are achieved through the development of a five-year financial forecast. Goal # 6 states - "to provide an accountable form of government to the citizens of Multnomah County."

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output		0	0	0	0
Outcome		0	0	0	0

**Performance Measure - Description**

## Legal/Contractual Obligation

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Subtotal: Direct Exps:	\$0	\$0	\$0	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$5,191,313	\$0	\$5,028,883	\$0
Intergovernmental	\$6,167,374	\$0	\$9,966,817	\$0
Taxes	\$275,047,932	\$0	\$287,059,018	\$0
Other / Miscellaneous	\$44,331,074	\$0	\$59,974,368	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$330,737,693</b>	<b>\$0</b>	<b>\$362,029,086</b>	<b>\$0</b>

## Explanation of Revenues

There are a handful of revenues that make up the bulk of the General Fund. These include (in order of size) - Property Tax, BIT, Motor Vehicle Rental Tax, Video Lottery proceeds, and other state shared revenues. The Property Tax is the single largest source of revenue in the General Fund. It is governed by state statute and its' growth is limited by two constitutional measures which have been approved by the Oregon electorate. An explanation of the limitations imposed by Measure 5 and Measures 47/50 can be found in the Appendix section of the budget document.

A more complete discussion of the forecast assumptions can be found on the Budget Office website.

## Significant Program Changes

Last year this program was: #95001, General Fund Revenues