

## Room Descriptions

**Bay area:** Ballots delivered from Post office or drop site. Bi-partisan team picks up the ballot from drop sites. Red boxes are drop boxes and blue from libraries. When ballots are delivered they are faced and then delivered to the Blue room.

**Blue Room:** High speed envelope sorters capture image of ballot envelope and signature verification software (ASV) verifies signatures that are definitely a match. Any signature that can't be verified by the software is verified by trained Elections staff in the Purple Room. Once signature verified, ballots are sorted by accepted or challenged. Ballots that are signature verified and ready to count are placed in green trays and then moved to the Green Room.

**Purple room:** Signatures not verified by software (ASV) are verified by trained Elections staff, who receive training developed by a handwriting forensics expert that has worked with the Oregon State Police. Two common issues are no signature on the ballot return envelope and signature not matching. All voters whose signature is challenged or did not sign their ballot are sent a letter and the voter has up to 14-days after Election Day to sign or cure the signature. Voters who sign up for Track your ballot receive a notification that their ballot has been accepted and processed, or that there is a problem.

**Green room:** Ballots are stored in a secure room and one week before Election Day, ballots can be opened and prepared for counting.

**Basement:** Beginning one week before Election Day, ballots are extracted using automated envelope extractors that cut the envelope and allow operators to extract the material from the ballot envelope. Opening board teams then prepare ballots for counting by removing any secrecy sleeves and flattening them and putting them in a box to be moved to the Red room for counting.

**Red room:** Beginning up to one week before the election, ballots can begin to be counted. Results are released beginning at 8 PM Election night. Ballots are counted digitally by high speed scanners with software that tallies the votes cast for every ballot. For those votes where voter intent is not clear, a bi-partisan team adjudicates the ballot using the PDF scan of the ballot. Ballot counting system is not connected to the internet and is part of an air-gapped network.

**Mocha room:** Observation area where signature verification and ballot adjudication can be observed by Election observers. Video monitors show signature verification in Purple room and ballot adjudication in Red room.

**Orange room:** Voter Assistance room where a bi-partisan team provides voter assistance to any voter who requests it. VAT teams can also provide assistance off site by appointment to any voter who requests assistance.

**Second floor:** Ballot assembly area where replacement ballots are prepared and phone bank area where voter questions are answered. Hotline phone number is 503-988-VOTE (8683).

**Main floor front office:** Customer assistance for voters and voter registration/ballot data entry. Voting area with voter booths where voters can vote after getting a ballot.

**Voting Center Express** in Gresham. Same customer services as the Elections office. Hours are the same as the Elections office during the election cycle.