

Recommendations for EMCTC

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Following are my recommendations based on the East Multnomah County Transportation Committee's Feb. 8 facilitated conversation about its role, portfolio and meeting practices.

Recommended changes

Update [EMCTC Bylaws](#) to clarify roles and responsibilities for committee members, officers, liaisons and the committee as a whole, as well as EMCTC responsibilities in policy direction and coordination

- Orient new members with digital resource that includes Bylaws, org chart, priority issues, acronyms

Strengthen EMCTC's influencer role at JPACT.

- Formalize role of JPACT liaison in the Bylaws
- Set expectations among committee members to keep their city councils informed of EMCTC positions on issues in the Bylaws; explore using a shared template or key messages to ensure consistency in information and messaging
- Use pre-meetings with Chair, Vice Chair and County staff to anticipate topics for EMCTC conversations that involve JPACT
- Include a standing JPACT update on each EMCTC agenda

Create more time for the committee to interact and stay informed on what transpires at the regional level.

- Use pre-meetings with Chair, Vice Chair and County staff to set strategic agendas specific to EMCTC responsibilities
- Plan for pre- or post- engagements for informal connection and updates on less pertinent matters, or address in closing remarks (ex: new City Hall)

Create capacity for more substantive administrative support.

- Reduce time spent on meeting minutes by noting attendees, summary of conversation and action steps, and continuing to record meetings if members want more detail

Recommended next steps

Conduct follow-up conversations about how EMCTC can increase its strategic focus on:

- Equity
- Vision Zero, traffic fatalities
- Tolling
- Regular Burnside Bridge updates
- General interest transportation topics not necessarily Metro-related (ex: shuttles)
- Construction and maintenance schedules

Gauge interest in including community-based organizations to participate as non-voting members.

- In addition to CBOs, consider including other groups convened by the County, such as ACHIEVE
- Multnomah County staff also see potential for inviting broader groups such as the Latinx community centered at Wood Village Baptist Church, and the Black community centered in Rockwood/Sunrise Center

Design a post-pandemic meeting schedule that prioritizes accessibility and connection

- Majority of meetings could continue virtually; members agree that the online format provides more flexibility and ability to attend
- Plan for regular in-person meetings (such as every third month) to build relationships and conduct strategic conversations