

**SPECIAL EVENT PERMIT APPLICATION**  
(Please Type or Print Clearly)

Date: \_\_\_\_\_

Is this a new event: \_\_\_Yes\_\_\_No

Name of Event: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Beginning Time: \_\_\_\_\_

Expected Number of Participants: \_\_\_\_\_ Ending Time: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Responsible Person (other than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Race Director (for athletic events): \_\_\_\_\_

Previous Experience: \_\_\_\_\_

Will you require a Road Closure, if so, from \_\_\_\_\_ to \_\_\_\_\_?

Do you anticipate needing any of the following:

Street:

Bridge Closure:

Water:

Sidewalk:

Crowd Control:

Noise:

Parking:

Use of Public Building:

Fire/Explosives:

Traffic Control:

Temporary Structures:

Demolition:

Bridge:

Lights:

Other:

Describe **in sufficient detail** how the requested event will impact the public road right-of-way and your plan for mitigating the impacts to the right-of-way area.

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In consideration for the granting of this Permit, Permittee will defend, indemnify and hold harmless Multnomah County, its officers, employees, agents, heirs and successors in interest from any and all suits, losses, claims, costs, expenses, liabilities or damages of whatsoever nature, including but not limited to attorney fees and other legal costs arising out of or resulting from Permittee's or its employees, agents or contractors activities undertaken pursuant to this Permit and in connection with the Special Event including but not limited to the use of the right-of-way under Multnomah County jurisdiction.

The Applicant will comply with all applicable local, state and federal laws and conduct the Event in a safe, orderly manner; will not damage County owned or maintained real or personal property; and is in compliance with County requirements relating to traffic control, traffic safety and bridge integrity including but not limited to load rating limits.

The Event will not cause or contribute to a violation of any applicable federal, state or local environmental protection law or regulation, including but not limited to the Endangered Species Act or the Clean Water Act, as established by a comprehensive environmental analysis of the proposed Event and its impact on the river if appropriate.

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1620 SE 190<sup>th</sup> Ave., Portland OR, 97233-5910 • (503) 988-3582 • Fax (503) 988-3389 • ROW.Permits@multco.us

That any Hazardous Substances, Hazardous Materials or Hazardous Waste used, stored or released in any way in connection with the Event will be handled in a manner consistent with any applicable laws and regulations; including but not limited to any local, state or federal law or regulation relating to the storage, release, spill or discharge of “Hazardous Substances,” “Hazardous Material” or “Hazardous Waste” as defined under any applicable local, state or federal law or regulation.

**READ BEFORE SIGNING**

*By the signature below, the Applicant hereby affirms and warrants that all of the above provided information is truthful and accurate and that the local contact person(s) identified herein will have full authority to represent and bind the Applicant in all matters relating to the consideration of this application by Multnomah County including compliance with all the terms and conditions imposed by the County, including but not limited to the County’s right to deny a permit.*

**Return by mail, fax or email:**

Multnomah County Oregon  
Department of Community Services  
Right-of-way Permit Section  
1620 SE 190<sup>th</sup> Avenue  
Portland, OR 97233  
FAX: (503) 988-3389  
EMAIL: ROW.Permits@multco.us

\_\_\_\_\_  
**Applicant** (Print Name)

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Authorized Signature**

**ROUTE: Submit a map with the route or area clearly drawn. Show north arrow, street(s), bridge(s), starting point, direction of travel, ending point, and any other information that would help identify the event.**