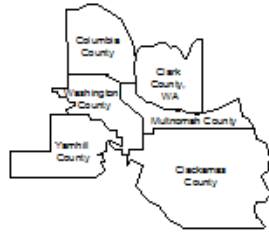




# Portland Area HIV Services Planning Council

*Advocacy and planning for people affected by HIV in the Portland metro area*

*Ryan White Program, Part A*



## Meeting Minutes

Meeting Date: June 7, 2022

Approved by Planning Council: October 4, 2022

Grantee: Multnomah County Health Department



**Portland Area HIV Services Planning Council**  
**MEETING MINUTES**

Tuesday, June 7, 2022, 4:00 pm – 6:00 pm  
 Virtual Zoom Meeting

**AGENDA**

Item**	Discussion, Motions, and Actions
Call to Order	Bri Williams called the meeting to order at 4:05 PM.
Welcome & Logistics	<p>Bri Williams welcomed everyone to the Planning Council meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"> <li>• Please say your name each time you speak</li> <li>• Please “raise your hand” or type questions in the chat box</li> <li>• We will mute and unmute folks as needed during the meeting</li> <li>• If you’re calling in (not viewing slides), please mute yourself to minimize background noise, unless you have a question / comment</li> <li>• Meetings are recorded for accurate meeting minutes.</li> </ul>
Candle Lighting Ceremony	Amanda Hurley led the lighting of the ceremonial candle in memory of John, who passed away earlier this week. The HIV Day Center had a memorial for him.
Announcements	<p>Announcements: See slides.</p> <p>The group reviewed the Council Participation Guidelines (see slide).</p> <p>Announcements</p> <ul style="list-style-type: none"> <li>• Aubrey Daquiz had her baby (four weeks early), and is on parental leave</li> <li>• Welcome Jade Budden, who will be assisting with Planning Council while Aubrey is out</li> <li>• June 5 is HIV Long-Term Survivors Awareness Day (group watched short video)</li> <li>• June 27 is National HIV Testing Day</li> <li>• FY21-22 Carryover vote was approved (see spreadsheet)</li> <li>• Received Final FY22-23 Notice of Award – 3.97% increase! (see spreadsheet for details of allocation based on the pre-approved contingency plan)</li> </ul>
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the May 2022 meeting were approved by unanimous consent.</p>
Public Testimony	None.
Special Election to fill Vacant Ops Position	<p><i>Presenters: Julia Lager-Mesulam &amp; Michael Thurman-Noche</i></p> <p><i>Summary of Discussion:</i></p> <p>See slides.</p>

Item **	Discussion, Motions, and Actions
	<p>Position available:</p> <ul style="list-style-type: none"> <li>• 1 Operations Committee position (previously held by Jamie Christiansen)</li> </ul> <p>Election:</p> <ul style="list-style-type: none"> <li>• One nomination – Toni Kempner</li> <li>• Toni’s statement: “I am incredibly honored to be considered for the vacancy for the OPS committee for the Planning Council. I bring extensive experience for advocacy, clinical experience and compassion to this position and will be earnest in ensuring that the voices of our members are being represented.”</li> <li>• <b>Decision: Toni Kempner is elected to a 1 year term on the Operations Committee.</b></li> </ul>
<p>Finalize FY 23-24 Priorities &amp; Discuss Service Guidance</p>	<p><i>Presenters: Michael or Bri</i>  <i>Summary of Discussion:</i>  See slides.</p> <p>Finalize FY 23-24 Priorities</p> <ul style="list-style-type: none"> <li>• Reviewed FY 21-22 and FY 22-23 (current year) priorities</li> <li>• Online vote was held regarding FY 23-24 Priorities</li> <li>• Top three: <ul style="list-style-type: none"> <li>○ Mental Health – 12 votes</li> <li>○ Food – 10 votes</li> <li>○ Housing (both “transitional housing for incarcerated” and “general need for more support”) – 8 votes each</li> </ul> </li> </ul> <p>Discuss Service Guidance</p> <ul style="list-style-type: none"> <li>• Council was provided an opportunity to comment prior to the meeting <ul style="list-style-type: none"> <li>○ “An updated version to Program Guidance #8. Basically, a move away from cultural proficiency to cultural safety or even cultural humility. Please note, cultural awareness and it's other equity terms is on a continuum not a final step. The BIPOC subcommittee is currently in a work in progress and don't have officially have a final recommendation yet.”</li> <li>○ “I have no suggested changes to this document. I believe that it appropriately focuses on marginalized communities first which have been underserved and have experienced health inequities as a result of systems.”</li> </ul> </li> <li>• Current language of #8 Guidance in Question: “8. Services will be effective, linguistically appropriate, fully understandable by the client, trauma informed, and respectful of the client’s beliefs. Providers will provide culturally proficient services to clients of all socio economic backgrounds, all races and ethnicities, all educational levels, all sexual orientations, all ages and all genders – including transgender or gender non-conforming individuals.”</li> <li>• Question – do we want to change?</li> <li>• Other language could be “culturally appropriate,” “culturally responsive,” “practicing cultural humility”</li> <li>• Cultural safety is an outcome based on respectful engagement that recognizes and strives to address power imbalances inherent to health care. It results in an</li> </ul>

Item **	Discussion, Motions, and Actions
	<p>environment free of racism and discrimination where people feel safe when receiving care.</p> <ul style="list-style-type: none"> <li>• What is the proposed language? <ul style="list-style-type: none"> <li>○ Don't want to wordsmith during the meeting, usually give comments to HGAP staff, they bring back suggested language for vote</li> </ul> </li> <li>• Process check – are we making this decision now? Propose we defer to the BIPOC Committee, would be most interested in hearing what they recommend.</li> <li>• <b>Decision: defer this to BIPOC Committee to come up with wording and bring it back to the committee</b></li> </ul>
Review Scorecards (Small Groups)	<p><i>Presenters: Jonathan Basilio &amp; Michael Thurman-Noche</i></p> <p><i>Summary of Discussion:</i> See slides.</p> <p>The Council divided into small groups to review year end scorecards (see scorecards).</p> <p>Prompt questions:</p> <ul style="list-style-type: none"> <li>• What key highlights does the Council need to know?</li> <li>• How well were funds spent out for the service category?</li> <li>• Which demographic groups were served?</li> <li>• Were service/outcome goals met? Why or why not?</li> </ul> <p>Small groups will complete their reviews and present to the large group at the next meeting.</p>
Evaluation and Closing	<p><i>Presenter: Michael Thurman-Noche</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p>Reminders</p> <ul style="list-style-type: none"> <li>• Two PC meetings: July 5, July 26</li> <li>• Ops meeting: July 12</li> </ul>
Adjourned	5:50 PM

## ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke, she/her	X		Jamal Muhammad	X	
Tom Cherry, he/him	X		Laura Paz Whitmore		A
Carlos Dory, him/his	X		Troy Preble		A
Michelle Foley, they/them	X		Diane Quiring, she/her	X	
Greg Fowler, he/him	X		Jace Richard, he/him	X	
Taylor Gleffe, she/her	X		Tessa Robinson, she/her		A
Dennis Grace-Montero, he/him		A	Michael Thurman-Noche, he/him (Co-Chair)	X	
Shaun Irelan, he/him	X		Robert Thurman-Noche, he/him	X	
Toni Kempner, she/her	X		Sam Wardwell, they/them	X	
Julia Lager-Mesulam, she/her	X		Joanna Whitmore, she/her	X	
Heather Leffler, she/her	X		Abrianna Williams, she/her (Co-Chair)	X	
Marisa McDowell, she/her	X		Michelle Wilson	X	
Scott Moore, he/him	X				
<b>PC Support Staff</b>			<b>Guests</b>		
Lisa Alfano			Dennis Torres (Community Liaison, Gilead Sciences)		
Jonathan Basilio	X		Jake Schmeider (Quest)		
Laura Bradley			Clay Robbins (Cascadia)		
Aubrey Daquiz, she/her			Marissa Freeman (CAP)		
Jenny Hampton, she/her (Recorder)	X		Kevin Hockley (Optum 340B)		
Amanda Hurley, she/her	X		Vanessa Leja, Gilead		
Jenna Kivanç	X		Nick Tipton	X	
Marisa McLaughlin, she/her			Robb Lawrence, he/him	X	
Jade Budden	X		Ken Bowen	X	
Kim Toevs, she/her or they/them					

\* A = Unexcused Absence; E = Excused Absence; L = On Leave