



OFFICE OF MULTNOMAH COUNTY ATTORNEY

JENNY M. MADKOUR
County Attorney

JACQUELINE A. WEBER
Deputy County Attorney

501 S.E. HAWTHORNE, SUITE 500
PORTLAND, OREGON 97214

FAX 503.988.3377
503.988.3138

DAVID N. BLANKFELD
CARLOS J. CALANDRIELLO
SUSAN M. DUNAWAY
KENNETH M. ELLIOTT
JUSTIN D. GERICKE
PATRICK W. HENRY
B. ANDREW JONES
LINDSAY KANDRA
COURTNEY LORDS
BERNADETTE D. NUNLEY
MATTHEW O. RYAN
KATHRYN A. SHORT
JED TOMKINS
KATHARINE VON TER STEGGE

MEMORANDUM

To: Aaron Ridings, Staff Assistant to Chair Kafoury

From: Jacqueline Weber, Deputy County Attorney

Date: July 23, 2014

Re: 2015 & 2016 Election date timelines

Set out below are the election timelines for the Board of County Commissioners to refer a renewal of the Oregon Historical Society tax levy to voters. Each timeline sets forth the final dates available for each step in the process for placing a matter on the election ballot. However, we recommend that the matter be brought to the Board of Commissioners at least two weeks prior to the LAST THURSDAY date to allow for any unanticipated contingencies.

MAY 19, 2015 Primary Election

- ❖ **02/02/15** – Last date to notify County Attorney to prepare the Ballot Title and Explanatory Statement
- ❖ **02/11/15** – Last Wednesday for the matter to be placed on the Board Agenda for 2/26/16
- ❖ **02/26/15** – **Last Thursday** before filing deadline for the **Board to pass a Resolution** approving the Ballot Title and Explanatory Statement for submission to the Director of Elections. (Resolutions do not require a second reading)
- ❖ **02/27/15** – **LAST DATE** for Board Clerk to submit the Resolution, ballot title and explanatory statement to the Director of Elections. (80th day before the election)

Upon receipt of the Ballot Title the Director of Elections publishes the ballot title in the next available edition of a newspaper of general circulation. County may also publish it on its website for a minimum of 7 days.

- ❖ **03/10/15** – Date by which any Registered Voter who is dissatisfied with the ballot title must petition the Circuit Court for review.
- ❖ **03/19/15** – Date by which the Form SEL 801 Notice of Measure must be filed - 61 days before the election (only upon completion of any ballot title challenge)

NOVEMBER 3, 2015 General Election

- ❖ **7/22/2015** – Last date to notify County Attorney to prepare the Ballot Title and Explanatory Statement.
- ❖ **7/29/2015** – Last Wednesday for the matter to be placed on the Board Agenda for 8/13/2015.
- ❖ **8/13/2015** – Last **Thursday** before filing deadline for the **Board to pass a Resolution** approving the Ballot Title and Explanatory Statement for submission to the Director of Elections. (Resolutions do not require a second reading).
- ❖ **8/14/2015** - **LAST DATE** for Board Clerk to submit the resolution, ballot title and explanatory statement to the Director of Elections. (80th day before the election)

Upon filing of the ballot title (8/14/2015) Director of Elections publishes ballot title in next available edition of newspaper of general circulation.
(County may also publish it on the county's website for a minimum of 7 days)

- ❖ **8/25/2015** – Date by which any Registered Voter who is dissatisfied with the ballot title must petition the Circuit Court for review. (7th business day after filing)
- ❖ **9/03/2015** – Date by which the Form SEL 801 Notice of Measure must be filed - 61 days before the election (only upon completion of any ballot title challenge process)

MAY 17, 2016 Primary Election

- ❖ **2/01/2016** – Last date to notify County Attorney to prepare the Ballot title and Explanatory Statement.
- ❖ **2/10/2016** – Last Wednesday for the matter to be placed on the Board Agenda for 2/25/2016.

- ❖ **2/25/2016** – **Last Thursday** before filing deadline for the **Board to pass a Resolution** approving the Ballot Title and Explanatory Statement for submission to the Director of Elections. (Resolutions do not require a second reading).
- ❖ **2/26/2016** – **LAST DATE** for Board Clerk to submit the Resolution, Ballot Title and Explanatory Statement to the Director of Elections. (80th Day before the election)

Upon filing of the ballot title (2 /26 / 2016) Director of Elections publishes ballot title in next available edition of newspaper of general circulation.

(County may also publish it on the county's website for a minimum of 7 days)

- ❖ **3/08/2016** – Date by which any Registered Voter who is dissatisfied with the ballot title must petition the Circuit Court for review. (7th business day after filing)
- ❖ **3/17/2016** – Date by which the Form SEL 801 Notice of Measure must be filed - 61 days before the election (only upon completion of any ballot title challenge process)