



Land Use Planning Division
1600 SE 190th Ave, Ste 116
Portland OR 97233
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multco.us/landuse

***Surveyor's* Instructions for Finishing a Land Division**

If you are a surveyor who is being retained by the applicant for a land division in Multnomah County, you will perform the following services:

1. Survey the total site into lots or parcels as shown on the approved Tentative Plan Map.
2. Prepare a Final Plat showing all new lots and parcels. The Plat must be 18" x 24" in size and should contain the information required by Chapter 92 of Oregon Revised Statutes as amended by Oregon Laws, Chapter 772. For further details refer to *the Multnomah County Surveyor's Office Instructions*. After the Land Use Planning Division and Surveyor's Office have reviewed and approved the preliminary paper copy, provide two mylar originals of the Final Plat and three prints to the applicant.
3. **IMPORTANT:** To be accepted for recording, copies of the Final Plat must be of good quality with sharp contrast and with no dark background. All signatures must be in black, permanent type ink - no ballpoint pens.