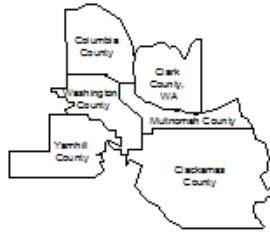




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: December 6, 2022

Approved by Planning Council: January 3, 2023

Grantee: Multnomah County Health Department



Portland Area HIV Services Planning Council
MEETING MINUTES

Tuesday, December 6, 2022, 4:00 pm – 6:00 pm
 Virtual Zoom Meeting

AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	Bri Williams called the meeting to order at 4:00 PM.
Welcome & Logistics	<p>Bri Williams welcomed everyone to the Planning Council meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"> • Please say your name each time you speak • Please “raise your hand” or type questions in the chat box • We will mute and unmute folks as needed during the meeting • If you're calling in (not viewing slides), please mute yourself to minimize background noise, unless you have a question / comment • Meetings are recorded for accurate meeting minutes. <p>Attendees introduced themselves via chat.</p> <p>The group reviewed the Council Participation Guidelines (see slide).</p>
Extended Candle Lighting Ceremony	In honor of World AIDS Day on December 1, the group took turns sharing names of people they would like to remember. The groups then shared a moment of silence, while a photo slideshow was presented.
Announcements	<p>Announcements: See slides.</p> <p>Announcements</p> <ul style="list-style-type: none"> • Tomorrow is the last day of Medicare open enrollment • Other plans last day is December 15
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the November 1 meeting were approved by unanimous consent.</p>
Public Testimony	None.
Special Election	<p><i>Presenters: Julia Lager Mesulam</i></p> <p><i>Summary of Discussion:</i> See slides.</p> <p>Nominations</p> <ul style="list-style-type: none"> • Co-chair: Tom Cherry, former co-chair, has agreed to be nominated for the remainder of the current term

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	<ul style="list-style-type: none"> • Operations Committee: Jamal Muhammad has agreed to be nominated <ul style="list-style-type: none"> ○ Former member of Denver Planning Council, also served on two subcommittees, including Operations <p>By online poll, Tom Cherry was elected co-chair and Jamal Muhammad was elected to Operations Committee.</p> <p>Nominations are still open for remaining Operations Committee positions. If interested, please contact Julia Lager Mesulam (lagermes@ohsu.edu).</p>
FY23-24 Contingency Planning	<p><i>Presenters: Amanda Hurley, Greg Fowler, Diane Quiring, Emily Borke</i></p> <p><i>Summary of Discussion:</i> See slides.</p> <p>Contingency Planning</p> <ul style="list-style-type: none"> • We need contingency plans for 3 scenarios: <ul style="list-style-type: none"> ○ Decrease up to 3% ○ Flat funding ○ Increase Up to 4.9% • Process <ul style="list-style-type: none"> ○ Small groups draft proposals for 3 scenarios ○ Share proposals with the large group ○ Discuss and come to consensus • Contingency plans must follow the rationale of the original allocation proposal <p>At the previous meeting, the Council split into three small groups to discuss and draft proposals for all three scenarios.</p> <p>For this meeting, the small groups reconvened to finalize their proposals.</p> <p>Proposals</p> <p>Blue group Flat: hold harmless all that do not get Part B, then proportional decrease for everyone else 1-4% Increase: first housing, then food, then proportional COLA Decrease: hold harmless all that do not get Part B, then proportional decrease for everyone else Rationale: There are certain services that do not get Part B. We want to make sure that they are safe.</p> <p>Green group Flat: keep 4% COLA for those who do not get Part B, then proportional decrease for all others 1-4% Increase: fund COLA across the board Decrease: hold harmless psychosocial support services and food, decrease everyone else proportionally</p> <p>Red group</p>

Item **	Discussion, Motions, and Actions
	<p>Flat: Take \$15K out of Oral Health Care (already received A & B Carryover), \$20K out of MCM (can absorb this reduction; receive largest funding) to fund continued need categories (Food \$15K and Housing \$20K), maintain previous funding for other categories Increase: First fund housing and food, then fund COLA proportionally Decrease: Hold harmless (but no increase) housing and food, then decrease proportionally everyone else</p> <p>Comments:</p> <ul style="list-style-type: none"> • Need to make sure we use same rationale across all contingencies • For flat funding scenarios, blue and green group proposals are exactly the same • Other options: <ul style="list-style-type: none"> ○ keep everything flat ○ keep \$15K increase for food, keep 4% COLA for categories that do not get Part B, proportionate decrease for everything else ○ also possibly add COLA for food? ○ How do we justify giving some categories a 4% COLA in a flat funding scenario by taking funding from other categories? ○ If we take \$15K out of Oral Health, this will come directly from Clark County, as Part B cannot fund Clark County <p>Proposal: Red group proposal, but instead of taking \$15K from Oral Health and \$20K from MCM, take all \$35K from MCM Proposal: don't do move from Oral Health to housing, but only take \$15K from MCM and put into food Proposal: put \$15K into food and \$20K into housing, and reduce other categories proportionally Proposal: put \$15K into food and \$20K into housing, flat funding for those who don't get Part B, then proportional decrease for all others</p> <p>Flat funding decision:</p> <ul style="list-style-type: none"> • Allocate \$15K into food and \$20K into housing • Flat funding for those who don't get Part B • Then proportional decrease for all others <p>HGAP staff will bring proposals to the next meeting based on the rationale for the flat funding decision, for consideration by the Council.</p>
Proposed Guidance Update	<p><i>Presenters: Bri Williams</i> <i>Summary of Discussion:</i> See slides.</p> <p>Due to lack of time, this item is TABLED until the next meeting.</p>
Mid-Year Scorecards / Spending Updates	<p><i>Presenters: Jonathan Basilio</i> <i>Summary of Discussion:</i> See slides.</p> <p>Due to lack of time, this item is TABLED until the next meeting.</p>

Item **	Discussion, Motions, and Actions
FY22-23 Reallocation(s)	<p><i>Presenters: Jonathan Basilio</i></p> <p><i>Summary of Discussion:</i> See slides.</p> <p>Proposed reallocations</p> <ul style="list-style-type: none"> • Reductions <ul style="list-style-type: none"> ○ Health insurance: -\$3,276 ○ Mental health: -\$15,011 ○ MCM: -\$10,222 ○ SUD: -\$9,185 ○ Non-MCM: -\$25000 • Increases <ul style="list-style-type: none"> ○ Housing: \$3,276 (rental assistance – Clark County) ○ Psychosocial: \$59,418 (personnel costs and equipment replacement due to vandalism) • Permission to move up to \$10K between service categories for year end spending (HGAP asks for this flexibility every year). <p>APPROVED</p>
Evaluation and Closing	<p><i>Presenter: Bri Williams</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p>
Adjourned	5:45 PM

ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke, she/her	X		Marisa McDowell, she/her		E
Tom Cherry, he/him	X		Scott Moore, he/him	X	
Claire Contreras, she/ella	X		Jamal Muhammad, he/him	X	
Carlos Dory, him/his	X		Troy Preble		E
Michelle Foley, she/they		E	Diane Quiring, she/her	X	
Greg Fowler, he/him	X		Tessa Robinson, she/her	X	
Taylor (Gleffe) Silvey, she/her	X		Nick Tipton, he/him	X	
Kris Harvey, he/him	X		Joanna Whitmore, she/her	X	
Shaun Irelan, he/him	X		Abrianna Williams, she/her (Co-Chair)	X	
Julia Lager-Mesulam, she/her	X		Michelle Wilson		A
Robb Lawrence, he/him		E	Shane Wilson, he/him	X	
Heather Leffler, she/her		L			
PC Support Staff			Guests		
Lisa Alfano			Ashley Allison (ORAETC)		
Jonathan Basilio	X		Rayna Appenzeller (ORAETC)	X	
Laura Bradley			Vanessa Leja		
Aubrey Daquiz, she/her	X		Myriam Polanco (she/her/ella)		
Jenny Hampton, she/her (Recorder)	X		Linda Drach (OHA)		
Amanda Hurley, she/her	X				
Marisa McLaughlin, she/her					
Kim Toevs, she/her or they/them					

* A = Unexcused Absence; E = Excused Absence; L = On Leave