Courses Recommended for Everyone: The county will never deny anyone from taking a course out of order, we simply encourage individuals to follow this order as the learned content will improve understanding at future courses.

Courses Recommended for Everyone	
1. Deployment Basics – (*Workday*)	☐
2. IS-100.c – Introduction to Incident Command System	☐
3. IS-700.b – National Incident Management System (NIMS) An Introduction	☐
4. Emotional & Psychological Fist Aid Training – (*Workday*)	☐

Monthly Emergency Management Newsletter: After taking these initial courses, individuals will be added to the Emergency Management "Training" list, where you will receive our Monthly Newsletter. This newsletter includes content such as: lessons learned from real-world emergencies, ongoing emergency management projects within the county/region, important news/updates, and upcoming training and exercise opportunities.

Next Steps: At this point we encourage individuals to consider if a Disaster Resource Center (DRC) or Emergency Operations Center (EOC) fit within their interests (*Note: individuals can choose to become involved in both*). The table below offers additional trainings for each:

Disaster Resource Center		*Emergency Operations Center*	
5. Disaster Resource Center Basics (*Workday – Online*) [*Course not available until May 2019*]	☐	**5.** Discussion with Emergency Management to determine best Section related to your skills**	☐
6. Attend one Bi-Annual Disaster Resource Center Engagement Session (*Workday)*	☐	**6.** Section-Specific Training – (*Workday*)	☐
		7. Attend a Section-specific Meeting once per year (*Workday*)	☐

***Reach out to the Emergency Management Training & Exercise Coordinator. Contact information can be found on the MCEM Website.*

Additional Opportunities: If individuals find themselves very interested in the experiences they have had, there are opportunities to continue into more leadership opportunities. Follow the guide below:

Disaster Resource Center		*Emergency Operations Center*	
8. Disaster Resource Center Manager Training – (*Workday*)	☐	**7.** Section Chief Training – (*Workday*)	☐

Online Courses: All online courses have an associated Workday listing under the *Learning* portal. This has been done to improve training tracking capabilities. We encourage all individuals who complete the listed online courses to:

1. "Enroll" for the course(s) completed

2. Send the MCEM Training & Exercise Coordinator a copy of your certificate as "proof" of completion

3. Maintain a copy of your certificate

Questions: Please contact the Office of Emergency Management Training and Exercise Coordinator. Contact information can be found on the MCEM Website.