



Public Meeting Minutes
August 9, 2021
6:00-8:00 pm (Virtual Meeting)

Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members In Attendance: Harold Odhiambo – Chair, Fabiola Arreola – Vice Chair, Pedro Sandoval Prieto – Secretary; Tamia Deary - Member-at-Large; Dave Aguayo – Treasurer; Kerry Hoeschen – Member-at-Large Nina McPherson – Board member, Susana Mendoza – Board Member; Brandi Velasquez – Board Member, Darrell Wade – Board Member, Kerry Hoeschen – Member-at-Large (signed in after votes)

Board Members Excused/Absent: Nina McPherson – Board member

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
Call to Order / Welcome Chair, Harold Odhiambo	The Board Chair called the meeting to order at 6:04 PM A quorum (at least 6 members) was established	N/A	N/A	N/A
Minutes Review - VOTE REQUIRED Review July Public Meeting minutes for omissions/errors	Chair Odhiambo asked for approval or changes to the minutes. No changes requested. David made a motion for approval, seconded by Susana. The committee voted to approve the minutes as written. Recommendations: Approve	Yays: 8 Nays: 0 Abstain: 2 Decisions: Minutes approved		
HC Program FY22 Budget Approval - VOTE REQUIRED Jeff Perry, HC CFO	Jeff sought approval for the FY22 Budget Period Renewal (BPR) which is a non-competitive continuation of the HC's application for HRSA funds and would extend the approved 2018 Service Area Competition (SAC) application, that was approved from January 2019 through December 2021, to December 2022. Due to COVID, HRSA has extended periods of performance by one year, so we will submit a BPR in FY22 rather than a SAC. We plan to	Yays: 8 Nays: 0 Abstain: 2 Decisions: Approved		

	<p>submit a SAC in FY23.</p> <p>There were no questions. Motion to approve was made by Tamia and was Seconded by David. Recommendations: Approve</p>			
<p>HC Program FY22 Budget Period Renewal - VOTE REQUIRED Jeff Perry, HC CFO</p>	<p>Jeff sought approval to submit the BPR application.</p> <p>There were no questions. Motion to approve was made by Fabiola and was Seconded by Tamia. Recommendations: Approve</p>	<p>Yays: 8 Nays: 0 Abstain: 2</p> <p>Decisions: Approved</p>		
<p>Oregon School Based Health Alliance ACTION Grant - VOTE REQUIRED Alexandra Lowell, Student Health Centers Manager</p>	<p>Alexandra requested approval to apply for an Oregon School Based Alliance ACTION Grant that would fund opportunities for youth at Roosevelt and Reynolds High Schools to learn about healthy relationships and extend those practices in their communities.</p> <p>Question: How did OSBHA come about? Response: OSBHA is part of a national alliance program that focuses on advocating and building awareness of student health centers across the country. They provide funding, sponsor Awareness Day at the legislature and provide technical assistance.</p> <p>Question: Are these services for guidance? Response: These funds help support youth action councils, who come together to work on any health issues in the school, and raise awareness within the school. This particular grant focuses on healthy relationships and is youth driven although interns</p>	<p>Yays: 8 Nays: 0 Abstain: 2</p> <p>Decisions: Approved</p>		

	<p>help them develop and execute ideas.</p> <p>Question: Could you share examples of some of the programs they've been doing? Response: They have organized youth focused talks with forum experts in the medical field where YA develop questions and youth are invited to attend. They have also organized lunch time game tables about healthy relationships, poetry slam on healthy relations, and make intercom announcements;</p> <p>Motion to approve was made by Pedro and was Seconded by David</p>			
<p>School Based Health Clinic Hours - VOTE REQUIRED Alexandra Lowell, Student Health Centers Manager</p>	<p>Alex requested approval to extend clinic hours at Cleveland SHC and Jefferson SHC so that clients would have equitable access to a RN and NP.</p> <p>Question: Is this change based on current activity? Response: Both sites have been closed during pandemic and we are trying to open all 9 sites by end of August. This shift is based on staffing access</p> <p>Question: Is there a plan to shut down again if mandated by OHA? Response: Of course, we will adjust as needed. This request is to make sure there is equitable access geographically so that Nurse Practitioners and RNs are accessible to the community by region.</p> <p>Questions: If the CHCB votes on this, but then we go back into lockdown because of the Delta variant, what will happen then? Response: If we are not able to go into schools, we'll talk to ICS leadership to create as much access as</p>	<p>Yays: 8 Nays: 0 Abstain: 2</p> <p>Decisions: Approved</p>		

	<p>possible. The school districts want us to be open and we had 5 sites open during COVID. We'd come back around about what can stay open.</p> <p>Motion to approve was made by David and was Seconded by Fabiola</p>			
<p>Quality Improvement: HIPAA Privacy Issues Brieshon D'Agostini, Quality & Compliance Officer</p>	<p>Brieshon reported on the recent HIPAA event and the ongoing Investigation into why an unauthorized staff was able to access patient data. EPIC does not segregate access based on area in which data analyst works. A filter was not applied correctly when pulling data from reporting workbench. Findings do not indicate malicious intent but a user error to correctly filter data.</p> <p>Next steps are training for staff to understand appropriate use of data and applying technical barriers so accidents are minimized.</p> <p>Question: Since staff move from department to department, what can the filters do to control access? Response: The quick fix is to make sure staff know the proper way to pull reports. Exploring technical pieces to apply to the system so access is not easy. Also looking at systems to better monitor access.</p> <p>Question: Does this warrant the whole staff be trained on this? Response: Staff training is starting with the individual. The supervisor's plan is to work with staff and rest of the team. Next steps include scheduling meeting with IT folks and discuss workflow to ensure changes are consistently shared with appropriate staff and</p>			

	systems are updated.			
CHCB Operational Updates <i>CEO Evaluation, Incorporation, CHC Week</i> Francisco Garcia, CHCB Liaison	Francisco reported that this week is National CHC Week. Mini Events are planned <ul style="list-style-type: none"> • Posted origins story on Oregon CHC • Greeting from Tasha welcoming everyone into the week • Will get messages out to staff to thank them for what they do • Share video of history of health center movement • Share last years video • Finishing video for this year to celebrate our health centers and folks doing hard work • Coordinating dates to interview board members and take photos for bios Evaluation season is coming up. More information forthcoming. Getting interview questions lined up. These will be presented to Exec Comm and then to CHCB.			
Monthly Budget Report Jeff Perry, HC CFO	Jeff shared that the County is still in the process of closing last FY. Reviewed billable visits, uninsured visits, payer mix, and assigned OHP clients. <p>Question: Moving forward, can we see the split of those patient visits between telehealth and in-person?</p> Response: Jeff will ask the Business Intelligence team to provide. This will be included regularly <p>Question: Is it usual for the County still to have not closed the last fiscal year?</p> Response: Yes. It is normal practice when we get to the end of the fiscal year. It usually takes an	Action: Jeff will ask the Business Intelligence team to provide split of those patient visits between telehealth and in-person?		

	additional 30 days to close the books.			
COVID/ICS/Strategic Updates Tasha Wheatt-Delancy, HC Executive Director	Tasha is on vacation; Adrienne Daniels presented in her stead. Reviewed strategic updates- <ul style="list-style-type: none"> ● HSC reviewed by HRSA and were recognized for excellent work. ● Have hired Regional Senior Manager, Daniel Martinez Tovar. ● Back-to-school immunization events in August. ● Have distributed nearly \$2500 gift cards at vaccine clinics. 			
Committee Updates/Council Business Harold Odhiambo, Chair	The Executive Committee meeting was held July 26. <ul style="list-style-type: none"> ● Tamia is the new quality committee chair ● Received status update to WHInc ● Received HRSA compliance update and co applicant agreement update; ● Reviewed operational updates ● Discussed CEO evaluation ● Planned agenda for today's meeting; Francisco added that last year's CEO evaluation questions were shared with the board. With changes in questions and board governance, he encouraged members to participate in the evaluation process. There will be more details after they are reviewed by the Exec committee; last years questions shared with board;			
Meeting Adjourns	The Board Chair adjourned the meeting at 7:25 PM. The next public meeting will be on September 13, 2021 via Zoom.			

Signed: _____ Date: _____
Pedro Prieto Sandoval, Secretary

Signed: _____ Date: _____
Harold Odhiambo, Board Chair

Scribe taker name/email: Jordana Sardo, jordana.sardo@multco.us