



**Volunteer and Intern Services Program**

Department of Community Justice  
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[www.multco.us/dcj/dcj-volunteers](http://www.multco.us/dcj/dcj-volunteers)

**Intern Evaluation Form  
 9 Month**

Date: \_\_\_\_\_  
 Name of intern: \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_

1 = poor                      2 = fair                      3 = average                      4 = very good                      5 = excellent

**Core Competency Assessment**

*Please rate how the student performs in each of the following six Core Competencies*

<b>Strategic/Leadership</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Taking initiative					
Being creative in problem solving					
Adapting to change					
Valuing diversity					

<b>Delivery</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Communicates effectively					
Uses technology appropriately					
Responds effectively to the needs of co-workers and clients					

<b>Results through People</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Functions as part of a team					
Developing conflict resolution skills					
Fosters respect					
Maintains a safe work environment					

<b>Outcomes</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Uses sound judgment in decision-making					
Prioritizes tasks					
Uses a solution-focused approach to problem solving					

<b>Relationships &amp; Community</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Collaborates towards shared goals					
Exhibits cross-cultural effectiveness					
Builds and sustains relationships, both internally and externally					

<b>Personal Development</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Demonstrates self-management					
Manages time effectively					
Seeks continual learning					

*More on reverse...*

**Overall Assessment**

**What useful contribution(s) did the intern make to your program or unit through this internship?**

**Is there any particular improvement you would suggest to this intern to assist them in being successful in their future career goals?**

*Thank you for working with us to help students prepare to succeed in the professional world.  
Please return completed forms to the Volunteer and Intern Coordinator at [stephanie.bolson@multco.us](mailto:stephanie.bolson@multco.us)  
or faxing to 503.988.4132*