



Volunteer and Intern Services Program

Department of Community Justice
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**Intern Evaluation Form
 6 Month**

Date: _____
 Name of intern: _____
 Supervisor's name: _____

1 = poor 2 = fair 3 = average 4 = very good 5 = excellent

Core Competency Assessment

Please rate how the student performs in each of the following six Core Competencies

| Strategic/Leadership | 1 | 2 | 3 | 4 | 5 |
|-----------------------------------|----------|----------|----------|----------|----------|
| Taking initiative | | | | | |
| Being creative in problem solving | | | | | |
| Adapting to change | | | | | |
| Valuing diversity | | | | | |

| Delivery | 1 | 2 | 3 | 4 | 5 |
|---|----------|----------|----------|----------|----------|
| Communicates effectively | | | | | |
| Uses technology appropriately | | | | | |
| Responds effectively to the needs of co-workers and clients | | | | | |

| Results through People | 1 | 2 | 3 | 4 | 5 |
|---------------------------------------|----------|----------|----------|----------|----------|
| Functions as part of a team | | | | | |
| Developing conflict resolution skills | | | | | |
| Fosters respect | | | | | |
| Maintains a safe work environment | | | | | |

| Outcomes | 1 | 2 | 3 | 4 | 5 |
|---|----------|----------|----------|----------|----------|
| Uses sound judgment in decision-making | | | | | |
| Prioritizes tasks | | | | | |
| Uses a solution-focused approach to problem solving | | | | | |

| Relationships & Community | 1 | 2 | 3 | 4 | 5 |
|---|----------|----------|----------|----------|----------|
| Collaborates towards shared goals | | | | | |
| Exhibits cross-cultural effectiveness | | | | | |
| Builds and sustains relationships, both internally and externally | | | | | |

| Personal Development | 1 | 2 | 3 | 4 | 5 |
|------------------------------|----------|----------|----------|----------|----------|
| Demonstrates self-management | | | | | |
| Manages time effectively | | | | | |
| Seeks continual learning | | | | | |

More on reverse...

Overall Assessment

Please describe the Intern's professional growth during the last six months.

Is this Intern competent at addressing the needs of his or her clients or customers?

| | |
|--|--|
| | Yes |
| | No |
| | Needs Improvement (<i>please describe</i>) |

Thank you for working with us to help students prepare to succeed in the professional world.
Please return completed forms to the Volunteer and Intern Coordinator at stephanie.bolson@multco.us or faxing to 503-988-4132