

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

RESOLUTION NO. 2020-077

Establishing Fees and Charges for Chapters 27 and 29, Community Services, of the Multnomah County Code and Repealing Resolution 2020-023.

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. On June 20, 2019, by Resolution 2019-063 Exhibit E, the Board established fees for special event permits authorized by MCC Section 29.712.
- c. On April 30, 2020, by Resolution 2020-023, the Board established fees for MCC Chapter 27, Community Services.
- d. On June 12, 2020, by Resolution 2020-040 Exhibit B, the Board established fees for transportation development review authorized by MCC Chapter 29.
- e. The Transportation Division collects fees for permits related to the use or modification of the County's rights of way and investigates and processes petitions for road vacations. The user fees that fund these services are not adequate to recover the operational and administration costs necessary to provide these services.
- f. Fees for right of way permitting and road vacation were last increased 24 years ago (Ordinance 826, 1995). A few of the County's fees for right of way permitting have not been substantially increased since they were established 40 years ago (Ordinance 126, 1979). Costs of providing these services have greatly increased during this time. It is necessary to increase these fees to sustain the County's right of way permitting program.
- g. All other County fees and charges established by Resolution 2020-023 are intended to remain in effect as set out below, and Resolution 2020-023 will be repealed.

The Multnomah County Board of Commissioners Resolves:

- 1. The fees and charges for Chapter 27, Community Services, of the Multnomah County Code are set as follows:

Section 27.051. SUBSURFACE SEWAGE INSPECTION AND PERMIT FEES.

SITE EVALUATION	
Site Evaluation – Report (SER)	
New Site Evaluation Report (Up to 600 gallons)	\$2,088

Repair Site Evaluation Report (Up to 600 gallons)	\$1,043
Large systems (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$493
SINGLE FAMILY DWELLING ONLY	
Evaluation for Temporary or Health Hardship Mobile Home	
Biennial inspection	\$1,117
New Residential Construction – Installation Permit (Up to 600 gallons)	
Alternative Treatment Technology, Capping Fill, Sand Filtration, Pressure Distribution, or Tile Dewatering	\$3,731
Standard Tank and Drainfield or Seepage Trench	\$2,747
Gray Water Waste Disposal Sump	\$1,407
Other	\$2,747
Residential Repair Permit (Up to 600 gallons)	
Minor Repair, Septic Tank Only	\$600
Major Repair	
Septic Tank and Standard Drainfield	\$1,210
Septic Tank and Non-Standard Drainfield	\$1,645
SINGLE FAMILY, TWO OR MORE FAMILY, AND COMMERCIAL FACILITIES	
All Pumping Systems With Single Pump, Excluding Sandfilters	
Single Pump Systems	\$218
Alteration Permit	
Minor Septic Tank Only	\$1,407
Major Septic Tank and Drainfield	\$2,760
Authorization Notice	
Without Site Visit	\$713
With Site Visit	\$1,981
Decommission Cesspool/Septic Tank	
Abandonment – without site visit	\$309
Abandonment – with site visit and another septic permit	\$309

Abandonment – with site visit, but no other septic permit	\$644
Existing System Evaluation	\$1,405
Annual Inspection - Holding Tank	
Annual Inspection	\$838
Annual Inspection Late Fee	\$101
TWO OR MORE FAMILY AND COMMERCIAL FACILITIES	
Large System Plan Review To be charged in addition to standard construction and repair permit fees.	
601 – 2,500 gallons per day	\$1,652
Commercial Repair Permit Up to 600 gallons	
Major, Alternative Treatment Technology, Capping Fill, Sand Filtration, Pressure Distribution or Tile Dewatering	\$3,731
Major Standard Tank and Drainfield or Seepage Trench	\$2,747
Minor Holding Tank	\$2,747
Minor Septic Tank	\$1,407
Large system (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$349
New Commercial Construction – Installation Permit (Up to 600 gallons)	
Alternative Treatment Technology, Capping Fill, Sand Filtration, Pressure Distribution or Tile Dewatering	\$3,731
Holding Tank	\$2,747
Standard Tank and Drainfield or Seepage Trench	\$2,747
Large systems (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$349
MISCELLANEOUS	
Annual Report for Alternative Treatment Technology, Sand Filtration or Pressure Distribution System	\$180
Annual Report Late Fee	\$17
Septic Review Certification (Land Use/Planning)	
Without site visit	\$226
With site visit	\$422

Permit Transfer, Reinstatement or Renewal	
Without Site Visit	\$713
With Site Visit	\$1,638
Plan Review Recheck Fee	
Additional fee for each checksheet issued after the second checksheet	\$268
Pumper Truck Inspection	
First Truck	\$814
Second Truck	\$328
Reinspection Fee	
Residential	\$295
Commercial	\$295
Winter Water Level Evaluation	\$578
Work Without Permit	\$95 per hour or fraction of an hour, Minimum -\$95

Section 27.052. MISCELLANEOUS PERMIT FEES.

See Exhibit A attached.

Section 27.053. PLAN REVIEW AND INSPECTION OF UNDERGROUND INSTALLATIONS AND STREET INTERSECTIONS.

See Exhibit B attached.

Section 27.054: ROAD VACATION APPLICATION.

Feasibility study:	\$500.00
Application:	120% of estimated costs
Minimum:	\$1,000.00 plus \$65.00 for posting

Section 27.055. STREET AND ROAD WIDENING PERMITS.

(B) The construction permit deposit schedule for engineering, design, project management, and administration shall be as follows:

Project Cost as Estimated by the County	Deposit
Minimum Deposit at the time of application for administrative review	3,000.00
Deposit at time construction permit is issued	10% of project construction cost for the portion of the project within and adjacent to County right of way

Section 27.056. MISCELLANEOUS PUBLIC WORKS FEES.

For services provided by the department in connection with design, plan review and inspection of items not set forth elsewhere, the department shall charge fees sufficient to cover the actual cost of services. A permit deposit of 120 percent (120%) of estimated amount of charges based on the estimated hours or part thereof for design, plan review, and/or inspection. The actual charges will be based on actual costs including overhead and other related costs, determined at the completion of the project. The difference between the actual costs and the deposit will either be billed or refunded to the permit holder with the minimum fee being \$250.00.

Section 27.059. ZONE REVIEW AND ZONING INSPECTIONS.

For conducting any zone review prior to the issuance of a building or mobile home permit, the department shall charge a fee of \$25.00 or 15 percent of the permit fee, whichever is greater; provided that the fee for review of applications for permits to construct one- or two-family dwellings shall not exceed \$25.00. Zoning review fees are payable upon permit application. For conducting any zoning inspection during construction or after completion of construction, the department shall charge a fee equal to the greater of \$25.00 or 35 percent of the building permit fee, to be collected at the time the permit is issued, provided, however, that no fee for zoning inspection of one- and two-family dwellings shall exceed \$25.00. Zoning inspection fees are payable upon permit issuance.

Section 27.060. FILING OF MAP SURVEYS.

A fee of \$475.00 plus \$50.00 per page for page four and above shall accompany each filing of a map of survey

Section 27.061. FEES FOR CERTAIN DOCUMENTS; PUBLIC LAND CORNER PRESERVATION ACCOUNT.

Document filing fee: \$10.00

Section 27.062. COUNTY SURVEYOR FEES.

(A) Fees are based on the following procedures and requirements on partition, subdivision and condominium plats.

- (1) Submit a boundary survey to the County surveyor a minimum of 30 days prior to the submission of the final subdivision or condominium plat. If warranted, the county surveyor may waive this requirement.
- (2) In addition to the requirements of ORS 209.250, a survey, and a partition plat if a separate survey has not been filed shall show all obvious encroachments or hiatus created by deeds, buildings, fences, cultivation, previous surveys and plats, or similar means and any other conditions that may indicate that the ownership lines as surveyed may be different than those shown on the survey.
- (3) The county surveyor may refuse to approve a plat if the surveyor finds an encroachment or hiatus. Evidence that the hiatus or encroachment has been eliminated may be required, or the county surveyor may require that it be shown on the plat if it cannot be eliminated.

- (4) All partition, subdivision, and condominium final plats, including those inside city limits, shall be checked and approved by the county surveyor prior to recording. No plat shall be recorded without such approval. This approval by the county surveyor shall be valid for 30 days from the date of approval to the date submitted for recording, after 30 days the approval is withdrawn and must be resubmitted.
- (5) All partition, subdivision, and condominium final plats submitted for approval shall be accompanied by a report, issued by a title insurance company, or authorized agent to perform such service in Oregon, setting forth ownership and all easements of record, together with a copy of the current deed and easements for the platted property, and copies of the deeds for all abutting properties and other documentation as required by the county surveyor. The report shall have been issued no more than 15 days prior to plat submittal to the county surveyor. A supplemental report may be required by the county surveyor.

(B) A deposit for the following county surveyor functions shall be made with the submission of the material. The final fee will be determined at completion of the project based on actual costs incurred by Multnomah County including overhead and other related costs. The difference between the actual costs and the deposit will be paid prior to approval of the final plat or refunded to the applicant except for post-monumented plats, which will not be refunded until after completion of the interior monumentation; the survey filing fee is non-refundable.

- (1) Partition Plat Review, the deposit shall be:

Base Deposit	\$1,500.00 plus
Survey filing Fee	\$475.00 plus \$50.00 per page for page four and above

- (2) Pre-monumented Plat Review, the deposit shall be:

Base Deposit	\$2,250.00 plus
Survey Filing Fee	\$475.00 plus \$50.00 per page for page four and above, plus
Per Lot, Tract, or Parcel	\$110.00 each, plus
Per gross acre of the subdivision if the average Lot size exceeds 15,000 sq. ft	\$150.00 per acre

- (3) Post-Monumented Plat Review, the deposit shall be:

Base Deposit	\$2,500.00 plus
Survey Filing Fee	\$475.00 plus \$50.00 per page for page four and above, plus
Per Lot, Tract, or Parcel	\$150.00 each, plus
Per gross acre of the subdivision if the average lot size exceeds 15,000 sq. ft.	\$150.00 per acre

A deposit, as determined by the County Surveyor, will be required prior to final plat approval to ensure the completion of post-monumentation, as provided by ORS 92.065.

- (4) For Condominium Plat Review, the deposit shall be:

Base Deposit	\$2,500.00 plus
Deposit Per Page	\$250.00 plus
Survey Filing Fee	\$475.00 plus \$50.00 per page for page four and above

- (5) For Condominium Plat Amendment Review, the deposit shall be:

Base Deposit	\$1,250.00 plus
Survey Filing Fee	\$475.00 plus \$50.00 per page for page four and above, plus

- (C) Posting of street vacations in accordance with:

ORS 271.230(2) \$ 65.00

- (D) Review, Approval, and Posting of Affidavits of correction \$100.00 plus county clerk's recording fee

- (E) In accordance with ORS 92.070(5), (1997), relating to the reestablishment of Subdivision Plat Monuments and the review and recordation of the required surveyor's affidavit in support thereof, the affidavit recording fee shall be \$100.00 plus the county clerk's recording fee.

- (F) In accordance with ORS 100.116(9), relating to Declaration Amendment Review service, the fee shall be \$100.00.

Section 27.065. MAP REPRODUCTIONS.

For the services of the department in reproducing maps, fees shall be charged in accordance with the following schedules:

Standard Weight	Blackline
11 inches x 17 inches	First five free of charge (except for certified copies), \$1.00 each additional page
18 inches x 24 inches	First one free of charge (except for certified copies), \$2.00 each additional page

Standard Weight	Blackline
24 inches x 36 inches	\$3.00 per page
8.5 inches x 11 inches	First five free of charge (except for certified copies), \$1.00 each additional copy
Copies Certified by County Surveyor	\$5.00 per page in addition to copy charges

Section 27.067. BOUNDARY CHANGE APPLICATION.

For services provided by the department in connection with processing a boundary change petition, the department shall charge fees sufficient to cover the actual cost of services. The following is a deposit only and is in addition to any other fees, deposits or charges authorized by law. The actual charges will be based on actual costs including overhead and other related costs, determined at the completion of the process. The difference between the actual costs and the deposit will either be billed or refunded to the applicant. Minimum Deposit: \$2,300 per application (includes Metro mapping service fee).

Section 27.402. PROCEDURE FOR REQUESTING TRANSFER OF TAX FORECLOSED PROPERTY FOR HOUSING PURPOSES:

Non-refundable Application Fee: \$50.00

Section 27.406. PROCEDURE FOR DISPOSITION OF REQUESTS FOR TRANSFER OF TAX FORECLOSED PROPERTY FOR HOUSING AND FOR OPEN SPACE, PARKS OR NATURAL AREAS:

Non-refundable Transfer Fee: \$200.00

Section 27.605. PERMITS.

Ammonia storage: \$25.00

Section 27.783. SEWER USER SERVICE CHARGES.

Per equivalent dwelling unit, per month:	\$14.00
Pumping, per 1,000 cubic feet water consumption per month:	\$0.50 to \$2.00

Section 27.784. SENIOR CITIZENS RATE

Per month: \$7.00

Section 27.788. CONNECTION FEES.

(A) The following fees for connection with a public sewer inside or outside the district shall become effective November 1, 1984, and shall be based on equivalent dwelling units and shall be as follows:

(1) Residential Users:

(a)	Single-family unit connection fee, October 1, 1984:	\$1,100.00
(b)	Multifamily unit connection fee:	
	(i) First living unit:	\$1,100.00
	(ii) Each additional living unit:	\$ 935.00

(2) Nonresidential users: The formula for computing the connection fee for a nonresidential user shall be equal to the equivalent dwelling units multiplied by \$1,100.00. Equivalent dwelling units shall be determined by table 2 of MCC 27.783.

(3) Combined dwelling units and others: Where both dwelling units and other occupancies are combined on the same property, the charges for sanitary connection shall be at the living unit rate for the dwelling units required in subsection (A)(1)(b) of this section, plus the rates given in (A)(2) for the nonresidential users of the property.

Section 27.790. EXTRA-STRENGTH INDUSTRIAL WASTE.

(A) *Extra-strength rates.* Effective October 1, 1984:

BOD, per pound	\$0.097
Suspended solids, per pound	\$0.106

(B) *Industrial waste discharge permit fees.*

- (1) The engineer shall determine the effective period for the permit, based upon such factors as concentration, volume, and origin of the discharge. In no case shall an industrial waste permit be effective for a period exceeding five years.
- (2) Except as provided in subsection (F)(2)[sic], fees for industrial waste discharge permits shall be \$75.00 for each permit and \$50.00 for each renewal of a permit. However, permit renewals which involve new or additional discharges from those in the preceding permit shall have a fee of \$75.00. Where a permit is issued as a result of a violation, the permit fee shall be \$150.00. Fees are payable to the county as part of the application for the permit or permit renewal.
- (3) Where the owner of a property is discharging industrial wastes prior to the effective date of the ordinance comprising this subchapter, the owner shall be issued an industrial waste discharge permit at no charge, but will then be subject to the renewal fees and requirements of this section.

(C) *Minimal charges suspension.* The engineer may establish a minimum limit for monthly extra-strength charges. The billing for all accounts whose monthly extra-strength charges are below this minimum limit will be suspended until such time as they are found to be higher.

- (D) *Adjustments.* The engineer may check sewage strength as outlined in this section and adjust charges where applicable at any time in accordance with the most recent analysis.

Resampling request; fees. Any discharger may request the district to resample wastewater at no charge if 18 months or more have elapsed since the last such sampling. If less than 18 months have elapsed since the last sampling, then requests for the district to resample wastes shall be submitted in writing and accompanied by full payment for the resampling fee. The fee to each account for five days of sampling is \$500.00 per sample, per sampling point. The fee for one day's resampling is \$125.00 per sample, per sampling point.

2. The fees and charges for MCC 29.506 are set as follows:

Section 29.506. PERMITS REQUIRED.

§ 29.506: Transportation Compatibility Sign-off	\$78
§ 29.506: Transportation Planning Review	\$500
MCCR 16.000: Road Rules Variance (requires notice fee in addition)	\$1,200
MCCR 26.150 Stormwater review	\$200
MCCR 7.000 Transportation Impact Study review	\$200

3. The fees and charges for MCC 29.712 are set as follows:

Section 29.712. SPECIAL EVENT PERMIT APPLICATION FEE, DEPOSIT AND COST RECOVERY.

§ 29.712 (A) Special Event Permit Application Fee	\$200
§ 29.712 (B)(1) Special Event Deposit amount: >10hrs administrative staff time required	\$855

4. All Sections of this Resolution, shall take effect on December 1, 2020, at which time Resolution No. 2019-063 Exhibit E, Resolution No. 2020-023, and Resolution No. 2020-040 Exhibit B will hereby be repealed.

ADOPTED this 17th day of September, 2020.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Deborah Kafoury, Chair

REVIEWED:
JENNY M. MADKOUR, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Courtney Lords, Senior Assistant County Attorney

SUBMITTED BY: Jamie Waltz, Interim Director, Department of Community Services

EXHIBIT A

Section 27.052. MISCELLANEOUS PERMIT FEES

Miscellaneous permit fees.

The following fees shall be charged for permits:

- (A) For overweight or over dimensional moves, except for moves as specified in MCC 27.052(A)(2), either single trip or annual permit, the fee shall be \$8.00. Future fee increases by the Oregon Department of Transportation shall automatically increase the county's fee for this service to the same level, without action of the board of county commissioners.
- (B) For building and structure move permits permittee shall post a deposit of \$1,000.00 prior to issuance of a permit. Non-refundable permit application, investigation and issuance fees for structures under 14 feet in width and 15 feet in height shall be \$200.00. For structures exceeding the above dimensions, the non-refundable permit fee shall be \$250.00. Inspection fees to be billed at the actual costs incurred by the county including overhead and equipment costs. For over-dimensional moves other than house moves, the non-refundable permit fees for heights over 17 feet in width shall be \$250.00 for a normal workday, and \$300.00 for holidays and weekends.
- (C) For permits issued for manholes for storm and sanitary sewers, the minimum fee shall be \$200.00. An additional \$30.00 per manhole will be charged if more than one manhole.
- (D) For permits issued for canopies, awnings and marquees, a fee of \$200.00 shall be charged.
- (E) For permits issued for construction or reconstruction of driveway approaches, the fee shall be \$300. This fee includes two inspections. For each additional inspection or site visit required in excess of two, a fee of \$150 per inspection or site visit will be charged.
- (F) For permits issued for sewer connections, the fee shall be \$250.00 per connection.
- (G) For a drilling or boring test hole permit, the minimum fee shall be \$200.00. An additional fee of \$30.00 per drilling or boring test hole will be charged if more than one hole.
- (H) For curb drain outlet construction or reconstruction, including drainage connections to catch basins, a fee of \$300.00 shall be charged.
- (I) For sidewalk construction or reconstruction, the fee shall be \$200.00.
- (J) The fee to release advertising benches picked up within the right-of-way shall be \$200.00 per bench.
- (K) For any excavation, construction, reconstruction, repair, removal, abandonment, placement or use within the right-of-way, the permit fee shall be a minimum of \$250.00.
- (L) For material filing or excavating within the public right-of-way, the permit fee shall be \$250.00.
- (M) For underground storm or sanitary sewer construction, reconstruction or repair permits, including property service and laterals not maintained by the county, the fees shall be:

<i>Length of Conduit Constructed, Reconstructed, Repaired or Exposed for Repair</i>				<i>Fee</i>
0	-	100	feet	\$600.00
101	-	200	feet	650.00
201	-	300	feet	700.00
301	-	400	feet	750.00
401	-	500	feet	800.00
501		feet and over		\$800.00 plus \$50.00 per 100 foot over 500 feet

- (N) A permit fee for a temporary road closure shall be \$300.00. An extended temporary closure of more than 30 days shall also require a deposit of 120% of the estimated cost to administer the permit and provide public notifications.
- (O) If work is commenced on a project requiring a permit without first securing the permit, the fee shall be double the fee for that permit. If the fee required by this subsection is not paid directly to the department by the owner of the property, the person paying the penalty shall be required to notify the owner that the penalty was imposed. Payment of the fee shall not relieve or excuse any person from penalties imposed for violation of any applicable statutes or ordinances.
- (P) A permit deposit for each permit authorizing work under ORS 374.305 not covered in this section shall be 120 percent of estimated amount of charges based on the estimated hours or part thereof for plan review and/or inspection. The final fee will be determined at completion of the project based on the actual costs incurred by Multnomah County including overhead and other related costs. The difference between the two amounts will be billed or refunded to the permit holder with the minimum fee being \$250.00.
- (Q) Permits under this section shall be issued without charge when a permit is required as a direct result of a county public works improvement.[Ord. 126 § 9 (1976); Ord. 195 § 6 (1979); Ord. 256 § 2 (1980); Ord. 278 § 3 (1981); Ord. 367 § 1 (1983) (court of appeals held that payment of fee for permit by utility companies was in violation of ORS 758.010 on May 16, 1984, supreme court denied petition for review August 8, 1984, court of appeals decision became enforceable September 10, 1984); Ord. 467 § 2 (1985); Ord 826 § 2(A)--(H) (1995)]
- (R) Permits under this section can be extended for a fee of \$50.00.

EXHIBIT B

Section 27.053. PLAN REVIEW AND INSPECTION OF UNDERGROUND INSTALLATIONS AND STREET INTERSECTIONS

Fees for plan review and inspection of underground installations and street intersections.

- (A) For plan review and inspection of any storm sewer line installation, when completed facilities are to be maintained by the county, the department shall charge fees sufficient to cover the actual cost of services. The deposit schedule shall be:

Project Cost as Estimated by the County	Deposit
Minimum Deposit at the time of application for administration and plan review	3,000.00
Deposit at time of construction	10% of project construction cost for the portion of the project that will be maintained by the county

- (B) When submitting plans for review, the applicant shall submit a copy of the engineer's estimate or the bid construction cost. No plans will be reviewed without the required cost figures. If, in the opinion of the director of the department, the cost figures appear unreasonable, the director shall establish the permit fee based upon the director's cost estimate of the work to be done. The director shall submit a report to the county executive/chair of the board of county commissioners whenever a cost estimate is adjusted and shall state the reasons therefore.

- (C) For utility lines, including storm and sanitary sewers, to be maintained by others, not connecting to a county-maintained system but located within county-controlled right-of-way or easements, the plan review and inspection fee will be:

<i>Length of Conduit within county-controlled right of way or easements</i>				<i>Fee</i>
0	-	100	feet	\$600.00
101	-	200	feet	650.00
201	-	300	feet	700.00
301	-	400	feet	750.00
401	-	500	feet	800.00
501		feet and over		\$800.00 plus \$50.00 per 100 feet over 500 feet

- (D) For storm or sanitary sewer line systems located on private land connecting to county maintained systems, the plan review and inspection fees will be sufficient to cover the actual cost of services. Developments requiring both storm and sanitary system review will be charged that rate for each.

Project Cost as Estimated by the County	Deposit
Minimum Deposit at the time of application for administration and plan review	3,000.00

Deposit at time of construction	10% of project construction cost for the portion of the project that will connect to systems maintained by the County
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- (E) A sewer line system for fee purposes means a line with two or more connections including lateral lines, house branches, inlets or any other appurtenance contributing discharge.
- (F) Plan review and inspection fees will be established by the director for connections to a county system where the development area is not discernable or applicable. A deposit shall be 120 percent of estimated amount of charges based on the estimated hours or parts thereof required for plan review and/or inspection. The final fee will be determined at completion of the project based on costs incurred by Multnomah County including overhead and other related costs. The difference between the actual costs and the deposit will be billed or refunded to the permit holder.
- (G) For plan review and inspection of each street intersection or vehicle access, either public or private, other than a standard driveway approach, a fee of \$300.00 will be charged.
- (H) Plans shall be reviewed by Multnomah County under this section for compatibility with the comprehensive plan, conformance to county design criteria, as applicable, and for general protection of county facilities as considered necessary.
- (I) Inspection by Multnomah County under this section will be cursory only and will not relieve the owner, contractor or engineer of responsibility for the project being completed according to plans and specifications.

[Ord. 126 § 10 (1976); Ord. 826 § 2(I), (J)(1995)]