

Community Health Council

Community Health Council Board Meeting Minutes

Date: Thursday, January 14, 2021

Time: 12:15 PM

Location: Zoom

Approved:
Attendance:

Recorded by: Priscilla Hunter

Board Members	Title	Y/N
David Aguayo	Treasurer	Y
Fabiola Arreola	Vice Chair	Y
Tamia Deary	Member-at-Large	Y
Iris Hodge	Board Member	Y
Kerry Hoeschen	Board Member	N
Nina McPherson	Board Member	Y
Susana Mendoza	Board Member	N
Harold Odhiambo	Chair	Y
Pedro Sandoval Prieto	Secretary	Y
Staff/Elected Officials	Title	Y/N
Azma Ahmed	ICS Dental Director	N
Hasan Bader	ICS Finance Project Manager	N
Lucia Cabrejos	Spanish Interpreter	Y
Brieshon D'Agostini	Interim Quality Director	N
Adrienne Daniels	ICS Deputy Director	Y
Amy Henninger	Interim Medical Director	N
Toni Kempner	Regional Clinic Manager	N
Michele Koder	Pharmacy and Lab Services Director	N
Alexandra Lowell	Student Health Center Program Manager	Y
Charlene Maxwell	Deputy Nurse Practitioner Director	N
Linda Niksich	Community Health Center Board Coordinator	Y
Alexander O'Connell	Senior Grants Specialist	Y
Christine Palermo	Dental Program Manager	N
Jeff Perry	ICS Chief Financial Officer	N
Debbie Powers	Primary Care Clinical Deputy Director	N
Priscilla Hunter	Administrative Analyst/Scribe	Y
Dawn Shatzel	Primary Care Services Director, Interim	N
Tasha Wheatt-Delancy	Health Center Executive Director	Y
Lynne Wiley	Regional Clinic Manager	N

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Guests: n/a

Action Items:

- No action items

Decisions:

- Approved to reaffirm the addition of Reynolds Student Health Center to scope

Reports Received:

- No reports received

The meeting was called to order at 12:24pm by Board Chair, Harold Odhiambo.

The Meeting Ground Rules (special considerations for online meetings) were presented by Board Chair, Harold Odhiambo.

Board attendance was taken by roll-call. Noted that quorum was met with 7 members in attendance.

Reaffirm the addition of the Reynolds Student Health Center to scope (VOTE REQUIRED)
(See Document - CHC Presentation Summary)

Presented by Adrienne Daniels, ICS Deputy Director

- Adrienne Daniels updated the board on feedback from HRSA related to the approval of Reynolds Student Health Center to the scope. Board members had previously approved the addition of Reynolds Student Health center. However, some time has passed due to the delay in opening because of COVID and HRSA requires that the board re-approve adding this site to the FQHC scope.
- There are no changes or additions for this approval.

No questions or comments were raised by CHC members

Motion by Tamia to approve the addition of Reynolds Student Health Center to the FQHC scope .

Seconded by Fabiola

7 aye; 0 nay; 0 abstain

Motion carries

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Adjourned 12:42pm

Signed: _____ **Date:** _____
Pedro Prieto Sandoval, Secretary

**Community Health Center Board
Emergency Public Meeting Agenda**



**January 14, 2021
12:15 - 12:30 pm**

Via Zoom

Phone Access: +1 253 215 8782

Meeting ID: 960 3136 9164

Integrated Clinical Services Mission: “Providing services that improve health and wellness for individuals, families, and our communities.”

**Our Meeting Process Focuses on
the Governance of Community Health Centers**

- Use Meeting Agreements (in English and Spanish) located on name tents
- Meetings are open to the public
- Guests are welcome to observe**
- Use timekeeper to focus on agenda
- Use note cards for questions/comments outside of agenda items and for guest questions

Council Members

Dave Aguayo (Treasurer); Fabiola Arreola (Vice-Chair); Tamia Deary (Member-at-Large); Iris Hodge; Kerry Hoeschen (Member-at-Large); Nina McPherson; Susana Mendoza; Harold Odhiambo (Chair); Pedro Sandoval Prieto (Secretary)

Item	Process/Who	Time	Desired Outcome
<u>Call to Order/Welcome</u>	<ul style="list-style-type: none"> • Chair, Harold Odhiambo 	12:15 -12:20 (5 min)	Call to order Roll-Call for Quorum
<u>Reaffirm the addition of Reynold’s Student Health Center to Scope</u> VOTE REQUIRED	<ul style="list-style-type: none"> • ICS Deputy Director, Adrienne Daniels 	12:20 -12:30 (10 min)	Council discussion and vote
Adjourn Meeting	<ul style="list-style-type: none"> • Chair, Harold Odhiambo 	12:30	Thank You!!!

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Add New Site: Reynolds High School (reaffirm)

Inform Only	Annual/ Scheduled Process	New Proposal	Review & Input	Inform & Vote
Date of Presentation: 1/14/2021		Program / Area: School Based Health		
<p>Presenters: Adrienne Daniels, Deputy Director, ICS</p>				
<p>Project Title and Brief Description: Add new site: Reynolds High School Student Health Center HRSA requires a new CHCB approval of the addition of the student health center at Reynolds to our FQHC Scope.</p>				
<p>Describe the current situation: The Board previously approved addition of the site to our Scope, and HRSA processed their approval as well. However, delays opening the site due to the COVID-19 pandemic now necessitate new documentation of Board approval, as HRSA's 6 month maximum on documentation has lapsed. The project has not changed in any material way since the Board approved the addition.</p>				
<p>Why is this project, process, system being implemented now? Approval is required by HRSA in order to include the site in the scope of the FQHC.</p>				
<p>Briefly describe the history of the project so far (<i>be sure to note any actions taken to address diverse client needs and cultures; to ensure fair representation in review and planning</i>): Over the last several years, the SHC program has worked to create equitable, sustainable and operationally efficient services that maximize health impact for children and youth in Multnomah County. This process has included conducting an assessment to better understand need throughout the County, and planning for SHCs in the high need areas of Reynolds School District. The resulted in opening a new SHC at Reynolds in January 2021. The Board was kept informed at all stages of planning, and previously voted to approve addition of the site to the FQHC Scope.</p>				
<p>List any limits or parameters for the Council's scope of influence and decision-making: Any changes in services and sites must also be approved by HRSA through a detailed change in scope process that HRSA manages. All entities previously gave their approval.</p>				

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Briefly describe the outcome of a “YES” vote by the Council (*be sure to also note any financial outcomes*):

- A yes vote confirms that the CHCB approves changing the FQHC scope of services, adding Reynolds as a site.
- Students at Reynolds would be able to access health services at a Multnomah County Health Clinic in their school.

Briefly describe the outcome of a “NO” vote or inaction by the Council (*be sure to also note any financial outcomes*):

A no vote would impede the ability of clients of the new health center to access affordable, comprehensive care, and the site's financial sustainability would be at risk.

Which specific stakeholders or representative groups have been involved so far?

- The Community Health Council Board
- County Chair Deborah Kafoury, District 4 Commissioner Stegmann, District 3 Commissioner Vega Pederson
- Reynolds High School / School District

Who are the area or subject matter experts for this project? (*& brief description of qualifications*):

Alexandra Lowell, SHC Program Manager
Tasha Wheatt-Delancy, CEO
Adrienne Daniels, Deputy Director, ICS
Alex Lehr O'Connell, Senior Grants Management Specialist

What have been the recommendations so far?

The CHCB, County Commissioners, and School District have previously recommended and approved the new site and add it to the FQHC scope.

How was this material, project, process, or system selected from all the possible options?

- A review of various reports demonstrating SHC performance trends, SHC management discussions, ICS leadership discussions, and Reynolds and Gresham Barlow SHC planning steering committee meetings and final reports.
- The high need for services in RSD was documented in several reports. The Medicaid Claim Analysis Report showed that RSD and David Douglas School District have the highest concentration of Medicaid insured school aged members and yet, RSD has no SHC.

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Council Notes: